Central Virginia Transportation Authority

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Central Virginia Transportation Authority (CVTA)

Technical Advisory Committee (TAC)

Meeting Minutes

Tuesday, September 1, 2026 1:00 p.m.

Teams Meeting

Members and Alternates Present:

Voting Members					
Town of Ashland		**Charles City County**		**Chesterfield County**	
Beth Mertz-Guinn	X	Sheri Adams		Barbara K. Smith	X
Goochland County				Chessa Walker (A)	X
Austin Goyne	X	**Hanover County**		**Henrico County**	
Patrick Longerbeam (A)		Joseph E. Vidunas		Sharon Smidler	X
New Kent County		Phillip Kempf	X	Gilberto DeLeon (A)	
Amy Inman	X	**Powhatan County**		**City of Richmond**	
		Sarah Dutton	X	Daniel Wagner	X
		Brian Haney		Andy Boenau (A)	
Non-Voting Members					
GRTC Transit System		**CVTA**		**PlanRVA/RRTPO**	
Frank Adarkwa		Chet Parsons	X	Myles Busching	X
Joe Dillard (A)	X			Dorian Allen (A)	
		VDOT		**RMTA**	
VDRPT		Larry Hagin	X	Joi Taylor Dean	
Tiffany T. Dubinsky	X	Liz McAdory (A)		**Virginia Port Authority**	
Wood Hudson (A)				Barbara Nelson	

The technology used for the CVTA TAC meeting was a web-hosted service created by Team and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our Plan RVA YouTube Channel.

1. **Welcome and Introductions**
   The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Daniel Wagner, presided and called the CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:02 p.m.

2. **Roll Call**
   Mo Nyamweya, CVTA, took attendance by roll call.

3. **Certification of a Quorum**
   Mo Nyamweya, CVTA, certified that there was a quorum present.

4. **Consideration of Amendments to the Agenda**
   There were no proposed amendments to the agenda.

5. **Approval of August 10, 2026 CVTA TAC Meeting Minutes**
   Mo Nyamweya, CVTA staff, noted an error on the August 10, 2026 minutes where Mr. Vidunas's name had been incorrectly listed instead of Daniel Wagner as the chair. This correction was acknowledged and agreed to be fixed.

   On motion by Sharon Smidler and seconded by Amy Inman, the members of the CVTA Technical Advisory Committee voted to approve the meeting minutes with the above corrections (voice vote).

6. **Public Comment Period**
   There were no public comments at the meeting.

7. **Locality Reporting**
   a. **Annual Certifications**
      Chet Parsons noted that all localities had done an excellent job updating and submitting their annual certifications, which represent all of the work that local CVTA dollars have funded in fiscal year 2026. He reported that he had instructed the board at their meeting the previous Friday that these certifications are complete and that the board should expect to receive the certification pages, which need to be signed by an authorized representative such as a board chair, CEO, or other qualified official on behalf of each locality. Parsons acknowledged that a number of certification signatures had already been returned and thanked the localities for their prompt response.

   b. **Regional Funding Commitment**
      Chet Parsons presented an updated Regional Funding Commitments spreadsheet, noting that it is a working document that had been reviewed by the Finance Committee at their previous meeting. He explained that the spreadsheet contains more detailed information and data than the previous version, addressing concerns that had been raised about certain highlighted rows. Mr. Parsons walked through the spreadsheet column by column, explaining that it is organized by project ID and includes the project name, UPC if applicable, the administering locality, whether a fully executed project agreement exists, the allocation plan date, and the approved year of expenditure as established in the adoption allocations plan and six-year schedule. He further explained that the spreadsheet now includes the years identified in the spend down plan, which localities update twice per year, representing the anticipated dates when funds are expected to be encumbered. Parsons emphasized that there are often differences between the allocation plan dates and the spend down dates, and the spend down dates are what CVTA communicates. The spreadsheet also contains the total project estimate, the amount of CVTA funds committed, any other reported funds, the balance to complete, and the amount of funds

reimbursed as of July 30, 2026 for projects with executed agreements.

8. **Regional Project Selection and Allocation Framework Annual Review**
   The TAC began a work session on the Regional Project Selection and Allocation Framework, with Chet Parsons presenting topics for discussion and potential revision ahead of the next funding round opening in July 2027. The directive is for the TAC to develop recommendations over the next several meetings, which will then move through the Finance Committee and ultimately to the Authority for adoption of any revised framework.

   The discussion covered six major topics. On arterial roadways, the TAC discussed whether to allow projected traffic volumes exceeding 20,000 vehicles per day for existing alignments, with members expressing concern about the need for a vetting process using VDOT-approved traffic forecasting models such as the VDOT Pathways tool. For comprehensive plan alignment, consensus emerged that comp plan support should remain specific to new highway alignments rather than being applied broadly to all modes. Regarding cross-jurisdictional projects, the TAC agreed that while such projects can be eligible, they should require documented support or agreement from all impacted jurisdictions as a guardrail, with determinations needed on whether joint applications would be necessary. On safety scoring and ROI tools, the TAC agreed to monitor the TPO's development of an ROI tool over the next year before considering integration, recognizing that the tool will not be ready until next fall and that incorporating it now might complicate the scoring process.

   On project leveraging, the TAC discussed allowing allocations to be applied to smaller segments of originally approved projects, with agreement that projects must be submitted at full scope first and that any scope changes would require TAC approval. Finally, regarding network alignment with TPO guidelines, the TAC agreed to await the TPO's LRTP adoption and further development before making final decisions, with the TPO aiming to finalize scope and corridor definitions by June 2027. The TAC also addressed the required update to population data using 2025 Weldon Cooper figures, with staff to present an updated population table at the next meeting.

9. **CVTA TAC Member Comments**
   There were no member comments at the meeting.

10. **Next Meeting: October 5, 2026, at 1:00 p.m.**

11. **Adjournment**
    Chair Wagner adjourned the meeting at 2:10 p.m.