

## Central Virginia Transportation Authority (CVTA)

### Technical Advisory Committee (TAC)

### Special Meeting Minutes

Friday, December 19, 1:00 p.m.

#### Zoom Meeting

#### Members and Alternates Present:

Voting Members					
<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Nora Amos		Sheri Adams	X	Barbara K. Smith, Vice Chair	X
<b>Goochland County</b>		Gary Mitchell (A)		Chessa Walker (A)	X
Austin Goyne		<b>Hanover County</b>		<b>Henrico County</b>	
Patrick Longerbeam (A)	X	Joseph E. Vidunas, Chair	X	Sharon Smidler	X
<b>New Kent County</b>		William Hardman (A)		Gilberto DeLeon (A)	X
Amy Inman	X	<b>Powhatan County</b>		<b>City of Richmond</b>	
		Ligon Webb	X	Dironna Moore Clarke	X
Non-Voting Members					
<b>GRTC Transit System</b>		<b>CVTA</b>		<b>PlanRVA/RRTPO</b>	
Frank Adarkwa	X	Chet Parsons	X	Myles Busching	
Joe Dillard (A)				Dorian Allen (A)	
		<b>VDOT</b>		<b>RMTA</b>	
<b>VDRPT</b>		Larry Hagin	X	Joi Taylor Dean	
Tiffany T. Dubinsky		Liz McAdory (A)	X	<b>Virginia Port Authority</b>	
Wood Hudson (A)				Barbara Nelson	

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

#### 1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Joseph Vidunas, presided and called the CVTA Technical Advisory Committee (TAC) special meeting to order at 1:00 p.m.

#### 2. Roll Call

Mo Nyamweya, CVTA, took attendance by roll call.

#### 3. Certification of a Quorum

Mo Nyamweya, CVTA, certified that there was a quorum present.

#### **4. Consideration of Amendments to the Agenda**

There were no changes to the agenda.

#### **5. Public Comment Period**

There were no public comments at this meeting.

#### **6. Fall Line Trail Wayfinding Plan**

Phillip Kempf, Hanover County, introduced this item by outlining the need to revise the Fall Line Trail wayfinding signage in Hanover County. He explained that after installing prototype signs from Holiday Signs, several design flaws became apparent. Specifically, the included maps on both the pedestrian directional (P2) and mile marker (M) signs were difficult to read due to their small size, and their placement—especially on the mile markers—was impractical, as users would need to bend down to see them. As a result, Kemp recommended removing the maps from the signage altogether and instead proposed that QR code stickers, linking to digital trail maps, be added to the signs. He also introduced other adjustments, such as adding cross street names to the P2 signs for improved user navigation and specifying standardized placement and sizing for logos and fonts to ensure uniformity across jurisdictions. Further, the team proposed changing the sign material from quarter-inch steel to lighter and more cost-effective 18-gauge steel.

Following Kempf's presentation, committee members discussed the proposed revisions. There was general consensus that the original map panels were not functional. Some participants, however, voiced concern about fully removing physical maps, pointing out that visitors unfamiliar with the trail might not always have access to a device for scanning QR codes and could benefit from occasional physical maps for orientation. Bob Morin from Holiday Signs provided additional context, noting that the small maps simply were not effective and supported shifting focus to QR codes and a standardized visual design. He also recommended blue painted bases on signposts for visibility and easier maintenance. The technical aspects of the changes, including material choices and placement of signage to maintain pedestrian pathways, were clarified. It was confirmed that maintenance of the wayfinding signage would fall to individual localities rather than VDOT.

Following this discussion, the group agreed to the proposed revisions for Hanover County's section of the Fall Line Trail. There was also consensus that other localities along the trail should consider similar signage updates, and plans were made to reconvene the Fall Line Trail workgroup to review and potentially revise additional wayfinding signage across all relevant jurisdictions.

On motion by Sharon Smidler and seconded by Sheri Adams, the TAC voted unanimously to recommend the Authority to approve amending the Fall Line Trail Wayfinding Plan to incorporate the revisions to the ID,

M, P2, and W type signs as reflected in the revised drawings presented (roll call vote).

<b>Locality</b>	<b>Member</b>	<b>Vote</b>
Charles City County	Sheri Adams	Aye
Chesterfield County	Barbara K. Smith	Aye
Goochland County	Patrick Longerbeam	Aye
Hanover County	Joseph Vidunas	Aye
Henrico County	Sharon Smidler	Aye
New Kent County	Amy Inman	Aye
Powhatan County	Ligon Webb	Aye
City of Richmond	Dironna Moore Clarke	Aye

**9. Next Meeting: January 12, at 1:00 p.m.**

**10. Adjournment**

Chair Vidunas adjourned the meeting at 12:32 p.m.