

Central Virginia Transportation Authority (CVTA)

Technical Advisory Committee (TAC)

Meeting Minutes

Monday, September 8, 1:00 p.m.

Zoom Meeting

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Sheri Adams	X	Barbara K. Smith, Vice Chair	X
Goochland County		Gary Mitchell (A)		Chessa Walker (A)	X
Patrick Longerbeam		Hanover County		Henrico County	
Ray Cash (A)		Joseph E. Vidunas, Chair	X	Sharon Smidler	X
New Kent County		William Hardman (A)		Ashley Austin (A)	
Amy Inman	X	Powhatan County		City of Richmond	
		Ligon Webb	X	Dironna Moore Clarke	X
Non-Voting Members					
GRTC Transit System		CVTA		PlanRVA/RRTPO	
Frank Adarkwa		Chet Parsons	X	Myles Busching	X
Patricia Robinson (A)	X	VDOT		RMTA	
VDRPT		Larry Hagin	X	Joi Taylor Dean	
Tiffany T. Dubinsky		Liz McAdory (A)		Virginia Port Authority	
Wood Hudson (A)	X			Barbara Nelson	X

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Joseph Vidunas, presided and called the CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:05 p.m.

2. Roll Call & Certification of a Quorum

Mo Nyamweya, CVTA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of August 11, 2025, CVTA TAC Meeting Minutes

On motion by Larry Hagin and seconded by Sharon Smidler, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. FY26 Local Allocation Plan

Chet Parsons introduced this item and emphasized the importance of updating the Local Allocation Plan at the beginning of each fiscal year. This plan outlines how localities intend to utilize their CVTA local funds for the Fiscal Year 2026.

A spreadsheet containing the FY25 Allocation Plan was shared with the committee. This document lists all CVTA projects local from FY25, allowing members to update or replace projects for FY26. Chet Parsons highlighted that these updates are necessary for future quarterly reporting and the annual certification of fund usage.

Mr. Parsons requested that all members provide updates on their projects as soon as possible. He suggested a deadline of September 26, 2025, to ensure that the updates could be prepared for the agenda in October. The committee agreed to proceed with the updates by the established deadline.

7. Chesterfield – Project Agreements

Chet Parsons presented this item concerning two project agreements proposed by Chesterfield County, specifically CVTA 0042 (Route 360 Widening Project) and CVTA 0048 (Busy Street Extension). Both projects have received CVTA regional allocations.

Mr. Parsons provided details about the project agreements, stating that they are the first step toward obtaining full authority approval. He mentioned that partially executed agreements with Chesterfield County were already in place.

Barb Smith informed the committee that VDOT (Virginia Department of Transportation) has expressed a desire to administer the Route 360 Widening Project. This necessitates a project agreement between CVTA and VDOT instead of Chesterfield County, and the Route 360 project was removed from the current action item. Chet Parsons confirmed that they would look to address this change in the October meeting. Joe Vidunas agreed to coordinate a meeting with Ms. Smith and the relevant parties at VDOT to ensure clarity and alignment on the project.

On motion by Barb Smith and seconded by Dironna Moore Clarke, TAC voted to recommend full Authority approval of the draft Project Agreement CVTA-0048 as presented.

8. CVTA TAC Member Comments

Chet Parsons provided an update regarding an upcoming agreement for a task order focused on cost estimate verification for regional project applications. He indicated that this task order is on track according to the updated schedule and

that members can expect to hear from the consultant in the coming month as they proceed with verification and collaboration with localities.

Nora Amos reminded members about the Fall Line ribbon-cutting ceremony for the Northern section, scheduled for September 24th at 3 pm.

Amy Inman inquired about the progress of the bond projects that were submitted, requesting a brief update on their status. She also asked if there would be an inaugural bike ride associated with the projects, expressing interest in participating. Chet Parsons responded to Ms. Inman's inquiry, thanking TAC members for their submissions and mentioned that additional work was needed to finalize the list of projects. The Finance Directors' Working Group will meet soon to determine the next steps.

9. Next Meeting: October 6, 2025, at 1:00 p.m.

10. Adjournment

Chair Vidunas adjourned the meeting at 1:19 p.m.