

Central Virginia Transportation Authority (CVTA)

Technical Advisory Committee (TAC)

Meeting Minutes

Monday, July 14, 1:00 p.m.

Zoom Meeting

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Sheri Adams		Barbara K. Smith, Chair	X
Goochland County		Gary Mitchell (A)		Chessa Walker (A)	X
Patrick Longerbeam		Hanover County		Henrico County	
Ray Cash (A)		Joseph E. Vidunas	X	Sharon Smidler	
New Kent County		William Hardman (A)		Ashley Austin (A)	X
Amy Inman	X	Powhatan County		City of Richmond	
		Ligon Webb	X	Dironna Moore Clarke	X
Non-Voting Members					
GRTC Transit System		CVTA		PlanRVA/RRTPO	
Frank Adarkwa	X	Chet Parsons	X	Myles Busching	X
Patricia Robinson (A)		VDOT		RMTA	
VDRPT		Dale Totten		Joi Taylor Dean	
Tiffany T. Dubinsky		Larry Hagin (A)	X	Virginia Port Authority	
Wood Hudson (A)	X	Liz McAdory (A)		Barbara Nelson	X

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Barbara Smith, presided and called the CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:02 p.m.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of June 9, 2025, CVTA TAC Meeting Minutes

On motion by Nora Amos, seconded by Joseph Vidunas, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. Election of CVTA TAC Chair and Vice Chair

Chair Smith opened the nominations and nominated Joseph Vidunas as FY26 Chair.

Nora Amos nominated Barbara Smith as FY26 Vice Chair. Hearing no other nominations, Chair Smith closed the nominations.

On motion by Barbara Smith, seconded by Nora Amos, the members of the CVTA Technical Advisory Committee voted to elect Joseph Vidunas as FY26 Chair and Barbara Smith as FY26 Vice Chair (voice vote)

7. Regional Spend Down Plans - submittal status

Chet Parsons presented this item and reported that he has received updates from each locality except Charles City County. He believes Charles City will not have an update. An updated spreadsheet will be posted once finalized.

Committee members had questions and Mr. Parsons clarified that there is a tab that VDOT is updating with information on all regional VDOT administered projects. It separates projects by which locality they are in.

There was discussion about showing actual expenditures rather than just estimates/projections. Larry Hagin, VDOT, explained how VDOT compiles the reports. He can go back and identify actual expenditures and add that to the report to add clarity.

8. Round 4 Regional Fund Applications - Q&A as needed

Chair Smith opened this discussion item. Mr. Parsons explained that board resolutions will not be necessary. Committee members had other questions and Mr. Parsons offered clarification.

Mr. Parsons reviewed recent email communications from the CVTA to TAC members.

The intent is that the local and regional quarterly reporting is that they be submitted within two weeks following the end of each quarter.

9. CVTA TAC Member Comments

There were no member comments.

10. Next Meeting: August 11, 2025, at 1:00 p.m.

11. Adjournment

Chair Smith adjourned the meeting at 2:03 p.m.