

Central Virginia Transportation Authority (CVTA)
Meeting Minutes
Friday, March 27, 2026 9:00 a.m.
PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224
and via Zoom

Jurisdiction/ Agency	Member	Present	Absent	Designee	Present	Absent
Town of Ashland	Steve Trivett	X		Anita Barnhart		
Charles City County	Ryan Patterson		X	Byron M. Adkins, Sr.		X
Chesterfield County	Kevin P. Carroll, Vice Chair	X				
Goochland County	Tom Winfree		X	Neil Spoonhower		X
Hanover County	Sean M. Davis	X		Ryan Hudson		
Henrico County	Tyrone Nelson, Chair	X		Dan Schmitt		
New Kent County	John P. Moyer	X		Amy Pearson		
Powhatan County	Bill Donati	Remote		Mark Kinney		
City of Richmond	Mayor Danny Avula	X		Cynthia Newbille		
VA House of Delegates	Delegate Rae Cousins	Remote		N/A		
Commonwealth Transportation Board	J. Rex Davis	X		N/A		

Non-Voting Ex-Officio Members:

Agency	Member	Present	Absent	Designee	Present	Absent
CRAC – Capital Region Airport Commission	Perry J. Miller	X		John B. Rutledge		
GRTC	Sheryl Adams			Adrienne Torres	X	
RMTA	Joi Taylor Dean	X		Shannon Marshall		
VDRPT	Mariia Zimmerman	X		Tiffany Dubinsky		
VDOT	Stephen C. Brich			Liz McAdory	X	
Virginia Port Authority				Barbara Nelson	Remote	

The technology used for the CVTA meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Central Virginia Transportation Authority Chair, Tyrone Nelson, presided and called the meeting to order at 9:04 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Nelson.

Welcome, Introductions and Certification of a Quorum

Mo Nyamweya, CVTA Executive Assistant, certified there was a quorum present.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

Chair Nelson reported that the following members requested approval to participate remotely: Barbara Nelson, due to primary office location being at least 60 miles away and Rae Cousins and Bill Donati, due to scheduling conflicts.

On motion by Danny Avula, seconded by Sean Davis, the members of the Authority voted unanimously to approve that the member requests to participate from a remote location were in conformance with the CVTA Policy for Meetings Held Through Electronic Communications Means During Declared States of Emergency or Otherwise; and, the voices of the remotely participating members could be heard by all persons at the primary or central meeting location (voice vote). The quorum was updated to show the presence of the remote members.

2. Consideration of Amendments to the Meeting Agenda

There were no amendments to the meeting agenda.

3. Approval of February 27, 2026 CVTA Meeting Minutes

On motion by Sean Davis and seconded by Kevin Carroll, the members of the Central Virginia Transportation Authority voted to approve the meeting minutes as presented (voice vote).

Delegate Rae Cousins joined the meeting at 9:07 a.m.

4. Open Public Comment Period

There were no public comments.

5. CVTA Chairman's Report

Chair Nelson introduced Perry Miller for an update from the Capital Region Airport Commission.

6. Capital Region Airport Commission Update

Perry Miller, Executive Director of the Capital Region Airport Commission, presented the airport's strategic initiatives and growth plans, accompanied by John Rutledge, Chief Operating Officer, and Martin Rubenstein, Chief Growth Officer.

Strategic Framework

The airport has adopted a strategic plan called "Power 2.0" focused on passenger experience, operational excellence, workforce development, enterprise revenue growth, and regional impact. The airport has received recognition for environmental stewardship, hygiene standards, operational efficiency, and financial management. It is

committed to supporting small business suppliers through certification assistance and transparent procurement.

Growth Performance

The airport is approaching 5 million passengers annually with growth of 8.5 percent per year, exceeding regional growth rates. Cargo operations reached record levels driven by new regional companies including Lago, AstraZeneca, and Eli Lilly, with significant opportunity for refrigerated cargo expansion. Aircraft operations reached over 108,000 in the past year, the highest in over a decade.

International Route Development

The airport has doubled nonstop destinations from 21 pre-pandemic to 38 currently. It recently inaugurated a direct flight to Puerto Rico with three weekly departures expected to increase. The airport is developing short-haul leisure routes to Caribbean destinations and pursuing transatlantic business routes to Europe.

A major challenge is that 75 percent of regional international passengers currently drive to Dulles Airport, making it appear to airlines that Richmond lacks sufficient demand. The airport's analysis shows adequate demand when accounting for this passenger leakage, but airlines require risk mitigation through a minimum revenue guarantee.

Minimum Revenue Guarantee

Since the FAA prohibits airports from directly subsidizing airlines, the community must provide support through a minimum revenue guarantee, with the state as the primary stakeholder. A private sector task force led by regional business executives has raised seven figures in commitments, with eight figures needed. The airport cited examples of Cleveland's 12 million dollar guarantee and Indianapolis's 17 million dollar guarantee over two years for Dublin routes.

Infrastructure Projects

The airport is undertaking several major projects: construction of a new Aircraft Rescue and Firefighting station; a 30 million dollar TSA checkpoint consolidation enabling free passenger flow between concourses and supporting international service; concession improvements including a Wolfgang Puck restaurant and local brewery; and an app-based parking guidance system with license plate recognition and camera security.

The airport is also relocating Beulah Road to provide the Virginia Army National Guard helicopter facility with taxiway access to the airport and to unlock 220 acres of industrial property that could attract aviation-related businesses.

Member Questions and Comments

Members asked clarifying questions about recapture rates for new routes (20-25 percent minimum with 60-70 percent market stimulation), whether connecting passengers originating from Richmond count as Richmond passengers (yes), and how minimum revenue guarantee funds are handled if routes perform well (varies by arrangement). Members also praised the airport's TSA efficiency and expressed strong community support for international route development and infrastructure projects.

7. CVTA Executive Director’s Report

a. Post-hearing Media Coverage

Chet Parsons highlighted positive media coverage following the February Authority meeting and public hearing. The Round 4 projects received extensive publicity across television, newspaper articles, social media, and various online publications.

B. NEW BUSINESS

1. FY27 Budget Public Hearing

Chet Parsons presented the draft press release for the FY27 budget public hearing and public comment period. The public comment period will run from April 9 through April 23, 2026, with the public hearing scheduled for Friday, April 24 during the next regularly scheduled Authority meeting. The draft budget would be released for public review on April 9. The Finance Committee would discuss the budget in detail at their April 8 meeting.

On motion by Danny Avula and seconded by John Moyer, the members of the Central Virginia Transportation Authority voted unanimously to authorize advertisement of a public hearing for April 24, 2026, for the FY27 CVTA Administrative & Operating Budget and for a public review period to be held from April 9, 2026, through April 23, 2026 (roll call vote).

Jurisdiction/Agency	Member	Vote
Town of Ashland	Steve Trivett	Aye
Chesterfield County	Kevin Carroll	Aye
Hanover County	Sean Davis	Aye
Henrico County	Tyrone Nelson	Aye
New Kent County	John Moyer	Aye
Powhatan County	Bill Donati	Aye
City of Richmond	Danny Avula	Aye
VA House of Delegates	Rae Cousins	Aye
Commonwealth Transportation Board	J. Rex Davis	Aye

2. 2026 Regional Allocations Plan

Chet Parsons presented the 2026 Regional Allocations Plan, which incorporates the Round Four project approvals into the overall portfolio of regional funding commitments made by the Authority since its inception in 2020. The plan covers all regional funding commitments and includes details on allocation round, funding category, previous funding, and the six-year program schedule from FY27 through FY32. The plan shows when funding commitments are scheduled and ensures coordination with locality partners and VDOT regarding project readiness. The document serves as a guiding tool for staff and localities to track commitments and manage reimbursement processes. All available funding is committed to projects with no unallocated funds remaining. The board was asked to adopt the 2026 Regional Allocations Plan.

On motion by Kevin Carroll and seconded by Danny Avula, the members of the Central Virginia Transportation Authority voted unanimously to adopt the 2026 Regional Allocations Plan (roll call vote).

Jurisdiction/Agency	Member	Vote
Town of Ashland	Steve Trivett	Aye
Chesterfield County	Kevin Carroll	Aye
Hanover County	Sean Davis	Aye
Henrico County	Tyrone Nelson	Aye
New Kent County	John Moyer	Aye
Powhatan County	Bill Donati	Aye
City of Richmond	Danny Avula	Aye
VA House of Delegates	Rae Cousins	Aye
Commonwealth Transportation Board	J. Rex Davis	Aye

3. Powhatan County Project Agreement – Stavemill Rd Turn Lane

Chet Parsons presented a project agreement for the Stavemill Road turn lane project in Powhatan County, a locally administered project. Bill Donati noted this was Powhatan's first regional funding commitment and made the motion to approve, expressing excitement about the project's ability to support local economic development.

On motion by Bill Donati and seconded by Sean Davis, the members of the Central Virginia Transportation Authority voted unanimously to approve the draft project agreement as presented (roll call vote).

Jurisdiction/Agency	Member	Vote
Town of Ashland	Steve Trivett	Aye
Chesterfield County	Kevin Carroll	Aye
Hanover County	Sean Davis	Aye
Henrico County	Tyrone Nelson	Aye
New Kent County	John Moyer	Aye
Powhatan County	Bill Donati	Aye
City of Richmond	Danny Avula	Aye
VA House of Delegates	Rae Cousins	Aye
Commonwealth Transportation Board	J. Rex Davis	Aye

Resolved, that the Central Virginia Transportation Authority (CVTA) approves the following CVTA/Powhatan County project agreement as presented:

- a. CVTA-0019: Stavemill Rd Turn Lane

C. REPORTS

1. CVTA Finance Committee Update

a. Finance Committee Chair's Report

Finance Committee Chair John Moyer reported that all items discussed and voted on were approved by the Finance Committee and moved forward to the full board. He highlighted that Henrico County reported that 40 percent of Round Four projects were related to pedestrian infrastructure, which was important to community members who spoke during comment periods requesting more pedestrian-focused projects. Mr. Moyer noted the need to better communicate this to the public.

b. Financial Activities and Investment Report

Chet Parsons provided a brief financial activities and investment report, noting there were no significant updates. He reported that the Authority was continuing to monitor investment yields and did not expect substantial growth over the next few months, but the Finance Committee would maintain attention to the matter. The detailed information was contained in the agenda packet on pages 33 and 34.

2. CVTA Technical Advisory Committee (TAC) Update

a. TAC Chair's Report

Technical Advisory Committee Chair Joe Vidunas reported that the TAC met on March 9 and supported several action items the board had just considered. Mr. Vidunas noted that the TAC would be considering potential changes to the regional framework document after completing Round Four, as is routine practice. He also noted that the TAC is required by code to review population figures used in the voting allocation algorithm every five years following the census and in between census years, and the new Weldon Cooper figures are now available for review. Both items would be available for the Authority's review and approval at April's full Authority meeting.

3. DRPT Director's Report

DRPT Director Mariia Zimmerman reported on statewide transit trends and initiatives. She highlighted strong transit ridership numbers across the Commonwealth, including at GRTC. She discussed the newly released Coordinated Human Service Mobility Plan, which guides allocation of state paratransit funding and administration of the Federal Transit Administration's 5310 program, which funds transit agencies, counties, local governments, and nonprofits providing mobility services for disabled and elderly individuals. The program supported over 96,000 trips in the region last year.

Zimmerman noted that aging population creates mobility challenges for transit systems and that DRPT is exploring additional resources, with the General Assembly considering an increase from 1.5 million to 2 million dollars annually for paratransit funding. She encouraged participation in the statewide rail plan survey, which closes today and guides freight and passenger rail priorities over a 20-year horizon and the next five years. She noted the survey takes about 15 minutes and encouraged additional regional engagement throughout the summer.

Finally, she reported that DRPT is finalizing the next five-year SIFT funding plan with VDOT to be proposed at the CTB board meeting on April 20, with draft sharing and district hearings in April and May. She noted that several DRPT projects align with the regional allocation plan and expressed hope to continue partnership with the board on transit capital projects including the Western Extension and possible North-South Extension.

D. OTHER BUSINESS

1. Teams Migration

Mo Nyamweya, CVTA, reported that CVTA has switched from Zoom to Microsoft Teams as its virtual meeting platform. The process for attending meetings remains

the same—clicking the registration link in the email sent out to the contact list. Ms. Nyamweya noted that things are going smoothly and directed members to contact them via email if they experience any technical issues.

2. Agency Reports: PlanRVA and RRTPO

[PlanRVA Newsletter](#)

3. CVTA Member Comments

During member comments, several attendees praised the airport's TSA efficiency compared to other airports nationwide. Another member praised the City of Richmond's Vision Zero safety campaign and encouraged expansion of such messaging.

E. ADJOURNMENT

Chair Nelson adjourned the meeting at 10:05 a.m.