



Photo: train display, Town of Ashland

Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC)



NOTES

This meeting is open to the public. Members of the public are invited to attend in person or virtually. Please alert the CVTA at information@cvtava.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to information@CVTAVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please indicate by raising your hand (in-person participants, where applicable) or through the Q&A/Chat functions on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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**Central Virginia Transportation Authority (CVTA)
Technical Advisory Committee (TAC)**

Agenda

Monday, July 14, 2025 - 1:00 p.m.

Zoom Meeting

If you wish to participate in this meeting virtually, please register via Zoom at the following link:

[ZOOM WEBINAR LINK](#)

- 1. Welcome and Introductions**
(Smith)
- 2. Roll Call & Certification of a Quorum**
(Scott)
- 3. Consideration of Amendments to the Agenda**
(Smith)
- 4. Approval of June 9, 2025, Meeting Minutes** – page 4
(Smith)
Requested action: approval of meeting minutes as presented (voice vote).
- 5. Public Comment Period**
(Smith/5 minutes)
- 6. Election of CVTA TAC Chair and Vice Chair**
(Smith/10 minutes)
Requested action: election of Chair and Vice Chair for FY2026 (voice vote).
- 7. Regional Spend Down Plans - submittal status**
(Parsons/5 minutes)
Information item.
- 8. Round 4 Regional Fund Applications - Q&A as needed**
(Parsons/15 minutes)
Information item.

9. June meeting follow-up

(Parsons/15 minutes)

- a. Round 4 available funds**
- b. Deallocation impacts**
- c. Projects allowable in the 24-month bond window**
- d. Reporting dates for the various local and regional reports
Information item.**

10. CVTA TAC Member Comments

(Chair/5 minutes)

11. Next Meeting August 11, 2025, at 1:00 p.m.

(Chair)

12. Adjournment

(Chair)

Central Virginia Transportation Authority (CVTA)

Technical Advisory Committee (TAC)

Meeting Minutes

Monday, June 9, 1:00 p.m.

Zoom Meeting

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos		Sheri Adams	X	Barbara K. Smith, Chair	X
Goochland County		Gary Mitchell (A)		Chessa Walker (A)	X
Patrick Longerbeam	X	Hanover County		Henrico County	
Josh Gillespie		Joseph E. Vidunas	x	Sharon Smidler	X
New Kent County		William Hardman (A)		Kristen Burton (A)	
Amy Inman	X	Powhatan County		City of Richmond	
		Ligon Webb	X	Dironna Moore Clarke	X
Non-Voting Members					
GRTC Transit System		CVTA		PlanRVA/RRTPPO	
Frank Adarkwa		Chet Parsons	X	Myles Busching	
Patricia Robinson (A)		VDOT		RMTA	
VDRPT		Dale Totten		Joi Taylor Dean	
Tiffany T. Dubinsky		Mark Riblett (A)	X	Virginia Port Authority	
Wood Hudson (A)	X	Liz McAdory (A)		Barbara Nelson	X

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Barbara Smith, presided and called the CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of May 12, 2025, CVTA TAC Meeting Minutes

On motion by Dironna Moore Clarke, seconded by Sheri Adams, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. Bond Issuance – Update from Finance Directors Work Group

Chet Parsons reviewed the recent meeting of the locality Finance Directors. The following was discussed:

1. The earliest date for issuance would be Spring 2026
2. Expect a 24-month spend window from the date of issuance for a CVTA bond package
3. \$300 million maximum leverage for the region
4. Submit **one** high-priority project for consideration per jurisdiction. The recommended projects will likely be presented to the Authority in August.
5. Required high-level details for each project submission:
 - a. Project name
 - b. Description
 - c. General map
 - d. Phasing timeline / Years of expenditure
 - e. Other funding sources

TAC members discussed the timeframe and process. There was also discussion about the spend down plans and how they can be utilized in this process to track the availability of funds from year to year.

Mr. Parsons will send requested information to the committee members following the meeting.

7. Quarterly Reporting Update – Regional Projects

Mr. Parsons reviewed the information that is available at CVTAVA.org for committee members to access. The quarterly report location and how to download it was explained.

8. Spend Down Plans – Questions Prior to June 27th Deadline

Mr. Parsons asked if any members had questions about the regional spend down plans leading up to the June 27 deadline. He clarified that localities should add any new projects that are added, including newly added SPAS. It was suggested that staff add any new SPA that is executed.

9. CVTA TAC Member Comments

There were no member comments.

10. Next Meeting: July 14, 2025, at 1:00 p.m.

11. Adjournment

Chair Smith adjourned the meeting at 1:46 p.m.