

**CVTA Adminstrative and Operating Expense Budget- Fiscal Year 2022 Draft**

<b>Category</b>	<b>FY 2021 Approved</b>	<b>FY2022 Proposed</b>	<b>Notes</b>
<b>Personnel</b>			
Administration & Staffing	\$210,000.00	\$210,000.00	
Member Compensation	\$10,500.00	\$10,500.00	
<b>Professional Services</b>			
Audit	\$0.00	\$15,000.00	pending RFP through Auditor of Public Accounts
Bank Fees & Investment Services	\$0.00	\$3,500.00	
General Legal Counsel*	\$36,000.00	\$36,000.00	
Insurance	\$5,000.00	\$10,000.00	increased for full year of coverage
Recruitment	\$15,000.00	\$0.00	unexpended in FY2021
<b>Technology &amp; Communications</b>			
Technology Services & Support*	\$2,500.00	\$2,500.00	unexpended in FY2021
<b>Administrative</b>			
Meetings Expenses	\$20,000.00	\$20,000.00	~\$13,000 expended in FY2021
Memberships/Subscriptions/Licenses	\$3,000.00	\$3,000.00	unexpended in FY2021
Office Expenses & Supplies*	\$1,500.00	\$1,500.00	unexpended in FY2021
Postage*	\$500.00	\$500.00	unexpended in FY2021
Printing, Copying & Production*	\$2,500.00	\$2,500.00	unexpended in FY2021
Professional Development & Training	\$5,000.00	\$5,000.00	unexpended in FY2021
Public Engagement*	\$20,000.00	\$20,000.00	~\$5,000 expected in FY2021
Travel*	\$1,500.00	\$1,500.00	unexpended in FY2021
<b>Reserves for Contingency</b>	<u>\$167,000.00</u>	<u>\$158,500.00</u>	Reserved for other expenses to be determined
<b>Total</b>	<u>\$500,000.00</u>	<u>\$500,000.00</u>	
	\$0.00	\$0.00	

\*Expense categories currently covered within PlanRVA MOU