

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
October 13, 2020**

Members and Alternates Present:

| | | | | | |
|-------------------------|---|----------------------------|---|------------------------------------------|---|
| Town of Ashland | | Charles City County | | Chesterfield County | |
| Nora Amos | x | Rhonda Russell | x | Barbara K. Smith | x |
| | | | | Chessa D. Walker (A) | x |
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| Goochland County | | Hanover County | | Henrico County | |
| Thomas M. Coleman | x | Joseph E. Vidunas | x | Todd Eure, FY21 Chair | x |
| Todd Kilduff (A) | | J. Michael Flagg (A) | x | Sharon Smidler (A) | x |
| | | | | | |
| New Kent County | | Powhatan County | | City of Richmond | |
| Kelli Le Duc | x | Andrew Pompei | x | Dironna Moore Clarke, FY21 Vice Chair | x |
| | | Bret Schardein (A) | x | Travis A. Bridewell (A) | x |
| | | | | | |
| VDRPT* | | VDOT* | | GRTC Transit System* | |
| Jennifer B. DeBruhl | | R. Shane Mann | | Adrienne Torres | x |
| Tiffany T. Dubinsky (A) | | Mark Riblett (A) | x | Emily E. DelRoss (A) | x |
| | | | | | |
| RMTA* | | PlanRVA/RRTP0* | | | |
| Joi Taylor Dean | | Chet Parsons | x | | |

*Non-voting members

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Mr. Todd Eure, presided and called the October 13, 2020 CVTA Technical Advisory Committee (TAC) action meeting to order at 1:00 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Diane Fusco, Office Manager, took attendance by roll call and certified that a quorum was present.

1. Approval of CVTA TAC Meeting Agenda

On motion of Barbara K. Smith, seconded by Joseph E. Vidunas, the CVTA TAC unanimously approved the October 13, 2020 meeting agenda as presented (see Appendix A).

2. Approval of September 21, 2020 CVTA TAC Action Meeting Minutes

On motion of Barbara K. Smith, seconded by Dironna Moore Clarke, the CVTA TAC unanimously approved the minutes of the September 21, 2020 meeting as presented (see Appendix A).

5. Committee Work Task Updates

a. Regional Project Prioritization – RRTPO Long Range Plan Process:

RRTPO staff is currently working on developing a framework and metrics for a project prioritization tool and plans to complete this process by the end of the year as part of the long-range transportation plan. Quantitative measures used to prioritize projects like SMART SCALE prioritization evaluation, RSTP/CMAQ evaluation criteria, environmental measures, equity measures etc. will be included in the LRTP scoring methodology. RRTPO's prioritization process for the long-range plan can help to develop the process for prioritizing CVTA regional projects, or project prioritization may align for both the CVTA and the RRTPO.

b. ** An update provided by GRTC on the Regional Transit Plan for FY2021 is available at: [Regional Public Transportation Plan – GRTC Update](#)

c. ** A copy of the Draft Transit Service Governance Report is available at: [Draft Transit Service Governance Structure](#)

Next CVTA TAC Meeting:

Chairman Eure noted the next action meeting will be held on November 9, 2020, beginning at 1:00 p.m. in Richmond, Virginia.

Adjournment:

Chairman Eure adjourned the meeting at 2:03 p.m. on October 13, 2020.

CAP/nm