

AGENDA

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY TECHNICAL ADVISORY COMMITTEE

Tuesday, October 13, 2020

1:00 p.m.

Zoom Meeting

Members of the public may observe the meeting via YouTube Live Streaming on the [PlanRVA YouTube Channel](#). Opportunities for sharing comments are described in the [Public Participation](#) guide.

WELCOME AND INTRODUCTIONS (Eure)

Statement Regarding Virtual Meetings

(Parsons) 1

Roll Call & Certification of a Quorum

(Parsons)

1. Approval of CVTA TAC Meeting Agenda

(Eure).....

Action Requested

2. Approval of September 21, 2020 CVTA TAC Action Meeting Minutes

(Eure).....

2-6

Action Requested

3. CVTA TAC Chairman’s Report

(Eure/10 minutes).....

4. CVTA TAC Staff Update

(Parsons/10 minutes).....

- a. Correspondence
- b. CVTA Process Flow Chart

5. Committee Work Task Updates

(materials will be distributed prior to the meeting)

(Parsons/45 minutes).....

- a. Regional Project Prioritization – RRTPO Long Range Plan Process
- b. Regional Public Transportation Plan – Process Update
- c. Transit Service Governance Report – Draft Scope

- 6. Public Comment Period**
(Eure/5 minutes).....
- 7. Future Meeting Topics & Schedule**
(Eure/5 minutes).....
- 8. CVTA TAC Member Comments**
(Eure/5 minutes).....
- 9. Adjournment**
(Eure).....

CAP/nm

Opening Statement for Electronic Meetings

In light of the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Richmond Regional Planning District Commissions have transitioned to a virtual format. Regional Public Bodies were granted authority to conduct meetings electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

While we do not know the exact duration of the current practice of electronic meetings, we will continue to function in this manner until such time as it is deemed appropriate to return to in-person meetings.

Staff provided notice of this meeting and the means by which we are virtually gathered to members of the public on October 6, 2020 through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the PlanRVA website within 48 hours of this meeting.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at CVTA@PlanRVA.org. All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Does anyone have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate?

I will now ask our clerk to certify we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

<Pause for Clerk's Response>

Please indicate your presence by saying "AYE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.

<Pause for Roll Call>

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
September 21, 2020**

Members and Alternates Present:

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	x	Rhonda Russell		Barbara K. Smith	x
				Chessa D. Walker (A)	
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	x	Joseph E. Vidunas	x	Todd Eure, FY21 Chair	x
Todd Kilduff (A)		J. Michael Flagg (A)	x	Sharon Smidler (A)	x
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc	x	Andrew Pompei	x	Dironna Moore Clarke, FY21 Vice Chair	x
		Bret Schardein (A)	x	Travis A. Bridewell (A)	x
VDRPT*		VDOT*		GRTC Transit System*	
Jennifer B. DeBruhl	x	R. Shane Mann	x	Adrienne Torres	x
Tiffany T. Dubinsky (A)	x	Mark Riblett (A)	x	Emily E. DelRoss (A)	x
RMTA*		PlanRVA/RRTP*			
Joi Taylor Dean	x	Chet Parsons	x		

*Non-voting members

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Secretary, Chet Parsons, presided and called the September 21, 2020 CVTA Technical Advisory Committee (TAC) action meeting to order at 12:30 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call. Chet Parsons, RRTPO Secretary, certified that a quorum was present.

1. Approval of CVTA TAC Meeting Agenda

On motion of Barbara K. Smith, seconded by Todd Eure, the CVTA TAC unanimously approved the September 21, 2020 meeting agenda as presented.

2. Action on Election of FY21 CVTA Technical Advisory Committee Chair and Vice Chair

On motion of Barbara K. Smith, seconded by Dironna Moore Clarke, the CVTA TAC unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) elects Mr. Todd Eure as Chair.

On motion of Nora Amos, seconded by Barbara K. Smith, the CVTA TAC unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) elects Ms. Dironna Moore Clarke as Vice Chair.

4.b. Committee Work Task Updates – Regional Transit Plan

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) established a subcommittee for the purpose of supporting the regional prioritization process. The subcommittee shall include a representative from each of the following jurisdictions and agencies:

- | | |
|------------------------|------------------------|
| 1. Chesterfield County | 6. VDRPT |
| 2. Hanover County | 7. VDOT |
| 3. Henrico County | 8. GRTC Transit System |
| 4. Powhatan County | 9. PlanRVA |
| 5. City of Richmond | |

Next CVTA TAC Meeting:

Chairman Eure noted the next action meeting will be held ahead of the CVTA Finance Committee and the Authority subject to further confirmation. The next meeting is tentatively scheduled for October 19th, 2020.

Adjournment:

Chairman Eure adjourned the meeting at 2:03 p.m. on September 21, 2020.

CAP/nm

APPENDIX A

CVTA Technical Advisory Committee (TAC) – Voting Record Tables

Item 1. Approval of CVTA TAC Meeting Agenda

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	x			
Charles City County	Rhonda Russell				x
Chesterfield County	Barbara K. Smith	x			
Goochland County	Thomas M Coleman	x			
Hanover County	Joseph E. Vidunas	x			
Henrico County	Todd Eure	x			
New Kent County	Kelli Le Duc	x			
Powhatan County	Andrew Pompei	x			
City of Richmond	Dironna Moore Clarke	x			
TOTAL		8			1

A quorum shall consist of five (5) of the voting Committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the Members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.

Item 2. Election of FY21 CVTA Technical Advisory Committee Chair

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	x			
Charles City County	Rhonda Russell				x
Chesterfield County	Barbara K. Smith	x			
Goochland County	Thomas M Coleman	x			
Hanover County	Joseph E. Vidunas	x			
Henrico County	Todd Eure	x			
New Kent County	Kelli Le Duc	x			
Powhatan County	Andrew Pompei	x			
City of Richmond	Dironna Moore Clarke	x			
TOTAL		8			1

A quorum shall consist of five (5) of the voting Committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the Members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.

Item 2. Election of FY21 CVTA Technical Advisory Committee Vice Chair

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	x			
Charles City County	Rhonda Russell				x
Chesterfield County	Barbara K. Smith	x			
Goochland County	Thomas M Coleman	x			
Hanover County	Joseph E. Vidunas	x			
Henrico County	Todd Eure	x			
New Kent County	Kelli Le Duc	x			
Powhatan County	Andrew Pompei	x			
City of Richmond	Dironna Moore Clarke	x			
TOTAL		8			1

A quorum shall consist of five (5) of the voting Committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the Members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.