

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MEETING SUMMARY
Zoom Meeting
February 8, 2021**

Members and Alternates Present:

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	x	Rhonda Russell		Barbara K. Smith	x
				Chessa D. Walker (A)	x
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	x	Joseph E. Vidunas	x	Todd Eure, FY21 Chair	x
Todd Kilduff (A)	x	J. Michael Flagg (A)		Sharon Smidler (A)	x
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc	x	Bret Schardein	x	Dironna Moore Clarke, FY21 Vice Chair	x
		Andrew Pompei (A)		Travis A. Bridewell (A)	
VDRPT*		VDOT*		GRTC Transit System*	
Jennifer B. DeBruhl	x	R. Shane Mann	x	Adrienne Torres	x
Tiffany T. Dubinsky (A)	x	Mark Riblett (A)	x	Emily E. DelRoss (A)	x
RMTA*		PlanRVA/RRTP0*			
Joi Taylor Dean	x	Chet Parsons	x		

*Non-voting members

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Mr. Todd Eure, presided and called the February 8, 2021 CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the February 8, 2021 agenda was approved by acclamation as presented.

2. Approval of January 11, 2021 CVTA TAC Action Meeting Minutes

On motion of Barbara K. Smith, seconded by Joseph E. Vidunas, the CVTA TAC unanimously approved the minutes of the January 11, 2021 action meeting by acclamation as presented (voice vote).

3. Public Comment Period

There were no requests to address the CVTA Technical Advisory Committee.

6. Regional Project Prioritization

Sulabh Aryal, Planning Manager, presented the project scoring, ranking and prioritization methodology developed for the Richmond Regional Transportation Planning Organization's ConnectRVA 2045 long-range transportation plan update. The project prioritization process is based on MAP-21, the Moving Ahead for Progress in the 21st Century Act of 2012, which applies performance measures at the programmatic, rather than project, level and the FAST Act, Fixing America's Surface Transportation Act of 2015. This provides a high-level assessment of system performance using transparent data according to meeting the needs and goals of system users. A comparison was made between the ConnectRVA 2045 project prioritization method and SMART SCALE Round 4 prioritization factors, measures and weights. A simplified benefit-cost analysis (BCA) example was provided for informational purposes.

**A copy of the presentation given by Sulabh Aryal is available at: [Regional Project Prioritization](#)

The RRTPO's prioritization process gave a starting point for a discussion regarding meeting the needs and priorities of the region and the outcome of the CVTA prioritization process. The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) established a subcommittee for the purpose of supporting the regional prioritization process. The subcommittee shall include a representative from each of the following jurisdictions and agencies:

- Chesterfield County
- Goochland County
- Hanover County
- Henrico County
- New Kent
- Powhatan County
- City of Richmond
- GRTC Transit System
- PlanRVA
- VDOT
- VDRPT

Elements of the ConnectRVA 2045 Project Inclusion Guidelines (vetted by the RRTPO LRTP Advisory Committee) may assist the subcommittee in completing this task. The first meeting of this newly established subcommittee will be scheduled after utilizing Doodle online polling to vote on the dates that best fit each member's schedule.

7. Certification Reporting – Confirmation of Member Spending Plans

Background: The Bylaws of the Central Virginia Transportation Authority require the development of a plan for expenditure of regional transportation funds. At the January 11th CVTA TAC meeting, a draft package presented by Chet Parsons included the (a) Project Certification Reference document, a (b) Project Information Template (spreadsheet to track project data) and a (c) Signature Page Template for use by the sponsor agency. The (b) project information template was completed by all nine jurisdictions who set forth their intent for expenditures in fiscal year 2021.

The responses received in the CVTA FY21 Spending Plan will be shared with TAC members for review and confirmation after the meeting today with a due date for revisions. This will be an information item for the CVTA Finance Committee and the Authority in February.

8. Regional Public Transportation Plan – Progress Report

GRTC is currently in the process of developing a regional public transportation plan in collaboration with the Richmond Regional Transportation Planning Organization (RRTPO). The work with the consultant team has begun and the RRTPO Regional Public Transportation Work Group will be utilized as a steering committee for the development of the plan.

The work group participated in a design studio workshop with Jarrett Walker + Associates during the week of January 19th, 2021. They worked on designing an expansion scenario and concept maps (coverage concept/ridership concept).

Timeline: GRTC plans to implement its public engagement efforts with a survey and a public meeting on concept alternatives in March. The draft plan is expected to be completed in April, and the final Regional Public Transportation Plan is planned for completion in May 2021.

A summary presentation provided to the GRTC Board on the Regional Public Transportation Plan workshop with Jarrett Walker + Associates can be viewed [here](#).

9. Transit Service Governance Report – Progress Report

On January 29th, 2021 the Authority unanimously approved contracted services with AECOM and Eno Center for Transportation to develop the Regional Transit Governance Report. Preparations for a kickoff meeting with the consultant are underway.

11. Next CVTA Technical Advisory Committee Meeting

Chairman Eure noted the next regular meeting of the CVTA TAC will be held on March 8, 2021 beginning at 1:00 p.m. in Richmond, Virginia.

12. Adjournment

Chairman Eure adjourned the meeting at 2:49 p.m. on February 8, 2021.

CAP/nm