

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
FINANCE COMMITTEE**

**MINUTES OF ACTION MEETING
Zoom Virtual Meeting
January 6, 2021**

Members Present:

Jurisdiction/Agency	Member	Present	Absent
Chesterfield County	Kevin P. Carroll, (CVTA Vice Chair)	x	
Hanover County	W. Canova Peterson Vice Chair	x	
Henrico County	Frank J. Thornton (CVTA Chair)	x	
City of Richmond	Mayor Levar M. Stoney, Chair	x	
Commonwealth Transportation Board	Carlos M. Brown	x	

The Central Virginia Transportation Authority (CVTA) Finance Committee meeting was by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Finance Committee Chair Mayor Levar M. Stoney presided and called the January 6, 2021 CVTA Finance Committee action meeting to order at 8:34 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator for the RRTPO at PlanRVA, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the January 6, 2021 agenda was approved by acclamation as presented.

2. Approval of December 9, 2020 CVTA Finance Committee Action Meeting Minutes

On motion of W. Canova Peterson, seconded by Frank J. Thornton, the CVTA Finance Committee unanimously approved the minutes of the December 9, 2020 meeting by acclamation as presented.

6. Transit Governance Report – Appropriation of Funds

On motion of Frank J. Thornton, seconded by Carlos M. Brown, the Central Virginia Transportation Authority (CVTA) Finance Committee unanimously approved the following resolution as presented:

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Finance Committee recommends the Authority approve transfer of \$80,000 (subject to task order response from DRPT bench consultant) from the “Reserved for Contingency” line item of the approved FY2021 Administrative and Operating Budget to a new line item entitled “Contracted Services-Other” within the Professional Services Category for purposes of completing the Transit Governance Report as required by Virginia Code Section 58.1-2299.20(c)3.

FURTHER RESOLVED, that the Committee recommends the Authority approve appropriation of these funds for the specific work described in the Task Order for contracted services to complete the Transit Governance Report and authorization to execute the Task Order as necessary.

12. Next CVTA Finance Committee Meeting: February 10, 2021

The next action meeting will be held on February 10, 2021, beginning at 8:30 a.m. in Richmond, Virginia.

13. Adjournment

Chairman Stoney adjourned the meeting at 9:20 a.m. on January 6, 2021.

CAP/nm