

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
November 9, 2020**

Members and Alternates Present:

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	x	Rhonda Russell	x	Barbara K. Smith	x
				Chessa D. Walker (A)	x
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	x	Joseph E. Vidunas	x	Todd Eure, FY21 Chair	x
Todd Kilduff (A)	x	J. Michael Flagg (A)		Sharon Smidler (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc	x	Andrew Pompei	x	Dironna Moore Clarke, FY21 Vice Chair	x
		Bret Schardein (A)	x	Travis A. Bridewell (A)	
VDRPT*		VDOT*		GRTC Transit System*	
Jennifer B. DeBruhl	x	R. Shane Mann	x	Adrienne Torres	x
Tiffany T. Dubinsky (A)	x	Mark Riblett (A)	x	Emily E. DelRoss (A)	x
RMTA*		PlanRVA/RRTP0*			
Joi Taylor Dean	x	Chet Parsons	x		

*Non-voting members

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chairman, Mr. Todd Eure, presided and called the November 9, 2020 CVTA Technical Advisory Committee (TAC) action meeting to order at 1:02 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the November 9, 2020 agenda was approved by acclamation as presented.

2. Approval of October 13, 2020 CVTA TAC Action Meeting Minutes

On motion of Barbara K. Smith, seconded by Nora Amos, the CVTA TAC unanimously approved the minutes of the October 13, 2020 action meeting as presented (see Appendix A).

8. Transit Service Governance Report – Draft Scope

On motion of Barbara K. Smith, seconded by Joseph E. Vidunas, the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) unanimously approved the following resolution:

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee recommends approval of the draft scope of work for the Regional Transit Service Governance Report as presented and authorization of staff to work with DRPT to solicit proposals for service.

Furthermore, the committee reviewed and discussed a draft letter to the Governor of Virginia and the General Assembly which provides a status update concerning the CVTA's report evaluating the governance structure of transit service in the Richmond region, including the evaluation of establishing a transportation district, pursuant to the second enactment clause of Chapter 1235 of the Virginia Acts of Assembly (approved, April 22, 2020). Seeing and hearing no objections the draft letter to the Governor of Virginia and the General Assembly was recommended for approval by acclamation as amended.

Next CVTA TAC Meeting:

Chairman Eure noted a special meeting will be held on November 20, 2020 beginning at 8:30 a.m. The next regular meeting of the CVTA TAC will be held on December 7, 2020 beginning at 1:00 p.m. in Richmond, Virginia.

Adjournment:

Chairman Eure adjourned the meeting at 2:42 p.m. on November 9, 2020.

CAP/nm

APPENDIX A

CVTA Technical Advisory Committee (TAC) – Voting Record Tables

Item 2. Approval of October 13, 2020 CVTA TAC Action Meeting Minutes

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	X			
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Thomas M Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Todd Eure	X			
New Kent County	Kelli Le Duc	X			
Powhatan County	Andrew Pompei	X			
City of Richmond	Dironna Moore Clarke	X			
TOTAL		9			

A quorum shall consist of five (5) of the voting Committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the Members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.

Item 8. Transit Service Governance Report – Draft Scope

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	X			
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Thomas M Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Todd Eure	X			
New Kent County	Kelli Le Duc	X			
Powhatan County	Andrew Pompei	X			
City of Richmond	Dironna Moore Clarke	X			
TOTAL		9			

A quorum shall consist of five (5) of the voting Committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the Members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.