

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
November 20, 2020**

Members and Alternates Present:

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	x	Rhonda Russell	x	Barbara K. Smith	x
				Chessa D. Walker (A)	x
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	x	Joseph E. Vidunas	x	Todd Eure, FY21 Chair	x
Todd Kilduff (A)		J. Michael Flagg (A)	x	Sharon Smidler (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc	x	Andrew Pompei	x	Dironna Moore Clarke, FY21 Vice Chair	x
		Bret Schardein (A)	x	Travis A. Bridewell (A)	
VDRPT*		VDOT*		GRTC Transit System*	
Jennifer B. DeBruhl	x	R. Shane Mann	x	Adrienne Torres	x
Tiffany T. Dubinsky (A)		Mark Riblett (A)		Emily E. DelRoss (A)	x
RMTA*		PlanRVA/RRTP0*			
Joi Taylor Dean	x	Chet Parsons	x		

*Non-voting members

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chairman, Mr. Todd Eure, presided and called the November 20, 2020 CVTA Technical Advisory Committee (TAC) special meeting to order at 8:30 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the November 20, 2020 agenda was approved by acclamation as presented.

4. Agreement for Revenue Transfers with the Virginia Department of Transportation - Exhibits

The SPA is an important component of the agreement and models the type of agreement that the CVTA will enter into for each project funded through the use of CVTA funds. The latest comments from VDOT regarding the Standard Project Agreement (SPA) for Funding and Administration between Central Virginia Transportation Authority and Virginia Department of Transportation were provided to the CVTA TAC members on November 19 ahead of this meeting on November 20, 2020. These comments were not completely vetted by VDOT yet, so these were not be considered final comments at the time.

A discussion took place, and the committee members provided comments and made changes to the draft SPA. Staff will work to incorporate the proposed changes to the draft document so the committee members can review it again before the next meeting. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

Next Steps: Additional coordination with local legal counsel, VDOT legal counsel, and VDOT leadership is expected to take place during the week of November 23. A working draft will then be resubmitted to members of the CVTA TAC for another review. The CVTA TAC will confer again with the goal of a recommendation for approval of the Agreement for Revenue Transfers with the Virginia Department of Transportation - Standard Project Agreement for Funding and Administration to the CVTA on December 4, 2020. The committee agreed to the general schedule and approach to the update.

Next CVTA TAC Meeting:

Another special meeting will be scheduled during the week of November 30, 2020 after utilizing Doodle online polling to vote on the dates that best fit each member's schedule. Chairman Eure noted the next regular meeting of the CVTA TAC will be held on December 7, 2020 beginning at 1:00 p.m. in Richmond, Virginia.

Adjournment:

Chairman Eure adjourned the meeting at 10:18 a.m. on November 20, 2020.

CAP/nm