

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MEETING SUMMARY
Zoom Meeting
July 12, 2021**

Members and Alternates Present:

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	x	Rhonda Russell	x	Barbara K. Smith	x
				Chessa D. Walker (A)	x
Goochland County		Hanover County		Henrico County	
Michael Campbell	x	Joseph E. Vidunas	x	Todd Eure, FY22 Chair	x
Thomas M. Coleman (A)	x	J. Michael Flagg (A)	x	Sharon Smidler (A)	x
New Kent County		Powhatan County		City of Richmond	
Justin M. Stauder	x	Bret Schardein	x	Dironna Moore Clarke FY22 Vice Chair	x
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
VDRPT*		VDOT*		Virginia Port Authority	
Jennifer B. DeBruhl	x	R. Shane Mann	x	Barbara Nelson	x
Tiffany T. Dubinsky (A)	x	Mark Riblett (A)	x		
GRTC Transit System*					
Adrienne Torres	x	RMTA*		PlanRVA/RRTPO*	
Emily E. DelRoss (A)	x	Joi Taylor Dean	x	Chet Parsons	x

*Non-voting members

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Mr. Todd Eure, presided and called the July 12, 2021 CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the July 12, 2021 agenda was approved by acclamation as presented.

2. Approval of June 14, 2021 CVTA TAC Action Meeting Minutes

There were no comments or corrections to the meeting minutes. On motion of Barbara K. Smith, seconded by Michael Campbell, the CVTA TAC unanimously approved the minutes of the June 14, 2021 action meeting by acclamation as presented (voice vote).

7. Draft Transit Service Governance Report

The Central Virginia Transportation Authority has a responsibility under the Code of Virginia to assess the current form of transit governance of services in the region. The specific language in the Code is as follows:

... That the Central Virginia Transportation Authority, as created by Chapter 37 (§ 33.2-3700 et seq.) of Title 33.2 of the Code of Virginia, as created by this act, shall evaluate the governance structure of transit service in the Richmond region, including the evaluation of establishing a transportation district pursuant to Chapter 19 (§ 33.2-1900 et seq.) of Title 33.2 of the Code of Virginia, and report the results of such evaluation to the Governor and the General Assembly no later than December 1, 2020.

An extension for the completion of the Transit Service Governance Report was granted to June 30, 2021. In coordination with the Secretary's office, additional time was provided to ensure the completion of a satisfactory report prior to September 1, 2021. The CVTA Transit Service Governance Subcommittee served as a steering committee, guiding the work of an AECOM team to develop the report. The committee worked closely with the CVTA TAC to ensure the report met the demands of the Code of Virginia and have recommended that TAC accept the report as complete.

On motion of Barbara K. Smith, seconded by Dironna Moore Clarke, the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee unanimously recommended CVTA approval of the following resolution as presented (Appendix A):

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee recommend the CVTA accept the report as complete, fulfilling the requirements of the Code of Virginia, and transmit the accepted report to the Governor and General Assembly upon acceptance.

8. CVTA TAC Member Comments

Chair Eure introduced Barbara Nelson as a new non-voting member on the CVTA Technical Advisory Committee representing the Virginia Port Authority.

9. Next CVTA Technical Advisory Committee Meeting

Chairman Eure noted the next regular meeting of the CVTA TAC will be held on August 9, 2021 beginning at 1:00 p.m. in Richmond, Virginia.

12. Adjournment

Chairman Eure adjourned the meeting at 2:05 p.m. on July 12, 2021.