

**CVTA Administrative and Operating Budget- Approved 12/04/20**

<b>Category</b>	<b>Original Total</b>	<b>Proposed Transfer</b>	<b>Proposed Total</b>	<b>Notes</b>
<b>Personnel</b>				
Administration & Staffing	\$210,000.00	\$0.00	\$210,000.00	PlanRVA Staff support
Member Compensation	\$10,500.00	\$0.00	\$10,500.00	Subject to Authority Member Discussion
<b>Professional Services</b>				
Audit	\$0.00	\$0.00	\$0.00	Estimate 15,000 for FY2022
Bank Fees & Investment Services	\$0.00	\$0.00	\$0.00	To be confirmed with selected bank(s)
General Legal Counsel*	\$36,000.00	\$0.00	\$36,000.00	Included as part of MOU with PlanRVA
Financial Advisors	\$0.00	\$0.00	\$0.00	
Insurance	\$5,000.00	\$0.00	\$5,000.00	
Recruitment	\$15,000.00	\$0.00	\$15,000.00	
Special Bond Counsel	\$0.00	\$0.00	\$0.00	
<b>Contracted Services</b>	<b>\$0.00</b>	<b>\$80,000.00</b>	<b>\$80,000.00</b>	<b>Transfer to allow for Transit Governance Report</b>
<b>Technology &amp; Communications</b>				
Technology Services & Support*	\$2,500.00	\$0.00	\$2,500.00	Software, Technology Services
Telecommunications*	\$0.00	\$0.00	\$0.00	Included as part of MOU with PlanRVA
<b>Administrative</b>				
Meetings Expenses	\$20,000.00	\$0.00	\$20,000.00	meals, AV, site prep/support
Memberships/Subscriptions/Licenses	\$3,000.00	\$0.00	\$3,000.00	
Office Expenses & Supplies*	\$1,500.00	\$0.00	\$1,500.00	
Office Space/Leasing*	\$0.00	\$0.00	\$0.00	Included as part of MOU with PlanRVA
Postage*	\$500.00	\$0.00	\$500.00	
Printing, Copying & Production*	\$2,500.00	\$0.00	\$2,500.00	
Professional Development & Training	\$5,000.00	\$0.00	\$5,000.00	
Public Engagement*	\$20,000.00	\$0.00	\$20,000.00	Web Development, Public Notices
Travel*	\$1,500.00	\$0.00	\$1,500.00	
<b>Reserves for Contingency</b>	<b>\$167,000.00</b>	<b>-\$80,000.00</b>	<b>\$87,000.00</b>	<b>Reserve for other expenses to be determined in FY</b>
<b>Total</b>	<b>\$500,000.00</b>	<b>\$0.00</b>	<b>\$500,000.00</b>	
	<b>\$0.00</b>		<b>\$0.00</b>	

\*Expenses may be reimbursable to PlanRVA