

# AGENDA

## CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

Friday, September 24, 2021  
8:30 a.m.

### PlanRVA James River Board Room & Zoom

**NOTE: THIS IS A CHANGE IN LOCATION**

This meeting is open to the public.

Any persons who are not vaccinated for COVID-19 should wear a mask or face covering. We suggest those who are vaccinated to consider the same. In all cases, please keep a safe distance from others and help us prevent the spread of COVID-19 and its variants.

Anyone wishing to participate in this meeting virtually, please register via Zoom at [https://planrva-  
org.zoom.us/webinar/register/WN\\_7LkSUiL9R3GMoOWXlvF7Zg](https://planrva.org.zoom.us/webinar/register/WN_7LkSUiL9R3GMoOWXlvF7Zg)

Members of the public may also observe the meeting on our YouTube Channel: [www.youtube.com/PlanRVA](http://www.youtube.com/PlanRVA)

View our complete Public Participation Guide at <https://planrva.org/wp-content/uploads/PlanRVA-Public-Participation-Guide-2021-0901.pdf> for additional information and other ways to participate.

**CALL TO ORDER** (Thornton)

**PLEDGE OF ALLEGIANCE** (Thornton)

**CERTIFICATION OF A QUORUM** (Parsons)

**OPENING STATEMENT FOR VIRTUAL PARTICIPATION OF MEMBERS** – Page 4  
(Parsons/as needed)

**WELCOME AND INTRODUCTIONS** (Thornton)

#### **A. ADMINISTRATION**

- 1. Consideration of Amendments to the Action Meeting Agenda**  
(Thornton)

#### Members

Town of Ashland

Charles City  
County

Chesterfield  
County

Goochland  
County

Hanover County

Henrico County

New Kent County

Powhatan  
County

City of Richmond

VA House of  
Delegates

Senate of VA

Commonwealth  
Transportation  
Board

VDRPT  
VDOT  
VA Port Authority  
GRTC  
RMATA

2. **Approval of July 16, 2021 CVTA Action Meeting Minutes** – Page 5  
(Thornton)

**Action Requested: Motion to approve meeting minutes.**

3. **Open Public Comment Period**  
(Thornton/5 minutes)

4. **CVTA Chairman’s Report**  
(Thornton/5 minutes)

## **B. COMMITTEE REPORTS**

### **1. CVTA Finance Committee Update**

- a. **Financial Report** – Page 9  
(Stoney/5 minutes)

- b. **Investment Policy** – Page 20  
(Stoney/10 minutes)

**Action Item:** Motion to approve proposed Investment Policy for inclusion as an appendix to the CVTA Financial Policies and Procedures expounding on Section IV of “Financial Management and Operations” Section.

- c. **Transit Service Governance Report – final invoice** – Page 31  
(Stoney/5 minutes)

**Action Item:** Recommend approval of final invoice from the consultant including additional funds to complete contracted assignments.

- d. **FY2021 Operating Budget Carryover of Unexpended Funds** – Page 37  
(Stoney/5 minutes)

**Action Item:** Motion to approve carry over of unexpended funds from FY2021 Operating Budget to FY2022. Funds will be added to the Contingency Line Item until such time as appropriated.

- e. **Memorandum of Agreement (MOA) – CVTA/Localities** – Page 39  
(Gregory/5 minutes)

**Action Item:** Motion to authorize the Chair to execute Memoranda of Agreement (MOAs) with each participating jurisdiction as approved by the local governing bodies.

### **2. CVTA Technical Advisory Committee Update**

- Regional Project Prioritization** – Page 40  
(Eure/Walker/15 minutes)

**Action Item:** Motion to approve recommended regional project prioritization process.

### **3. CVTA Personnel Ad Hoc Committee Update**

CVTA Personnel Needs Report  
(Spoonhower/15 minutes)

**Information Item:** Mr. Spoonhower will provide an update from the Committee and present recommended actions for the Authority's consideration.

## **C. OTHER BUSINESS**

### **1. Fall Line Trail Cost Estimations and Project Update**

(Mann/15 minutes)

**Information Item:** VDOT update on cost estimation and general project information

### **2. CVTA Member Comments**

(Thornton/5 minutes)

## **D. ADJOURNMENT**