

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
 September 12, 2022**

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Gary Mitchell	X	Barbara K. Smith, Vice Chair	X
		Rhonda Russell (A)	X	Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas	X	Todd Eure	X
Thomas M. Coleman (A)	X	J. Michael Flagg (A)		Sharon Smidler (A)	
New Kent County		Powhatan County		City of Richmond	
Justin M. Stauder	X	Bret Schardein	X	Dironna Moore Clarke Chair	X
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
Non-voting Members					
VDRPT		VDOT		Virginia Port Authority	
Tiffany T. Dubinsky		R. Shane Mann	X	Barbara Nelson	X
Daniel Wagner (A)	X	Mark Riblett (A)	X		
Wood Hudson (Attendee)	X	Liz McAdory (A)		PlanRVA/RRTPO	
GRTC Transit System				Chet Parsons	X
Adrienne Torres	X	RMTA*			
Sam Sink (A)	X	Joi Taylor Dean	X		

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the September 12, 2022, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Firestone, Transportation Program Coordinator, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested changes to the agenda.

4. Approval of August 8, 2022, CVTA TAC Meeting Minutes

On motion of Rhonda Russell, seconded by Barbara K. Smith, the CVTA TAC unanimously approved the minutes of the August 8, 2022, meeting as presented (voice vote).

5. Public Comment Period

Chet Parsons read a statement regarding the public comment process. There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Clarke did not have a formal report.

7. Project Selection and Allocation Framework

Chessa Walker recapped the discussion from the last meeting. The group had discussed applicants bringing requests to TAC even if it is out of the cycle. TAC would review and take to the full Authority to decide if the request would be included. There was discussion about waiting until SmartScale is concluded. Mid-cycle requests would be written in the framework. Off-cycle requests would not be included in the framework and funding would be determined on a case-by-case basis. Allowing off-cycle requests on non SmartScale years was suggested. There was consensus to put the ideas discussed in writing and take action on it at the next meeting.

Revisiting the eligibility requirements for projects so that smaller localities would have a greater chance of project inclusion was discussed. If certain thresholds are lowered the larger localities would have more eligible projects as well. The group discussed possibly having a lower threshold for projects within smaller localities that are commuter routes, multi-jurisdictional routes and/or have an economic development impact for the region. It could be a "special consideration" category. There must be quantifiable data to accompany any special considerations. Adding arterial routes was another suggestion. The projects submitted initially by the rural jurisdictions will be reviewed to see how they would fare under the proposed special consideration.

The matter will be on the next meeting agenda for continued discussion.

8. CVTA Regional Projects – Readiness Update

Chair Clarke asked to review and provide updates on the first-round project list. The Estimated Spend Down Schedule will be updated and sent out to members to complete. It will then be compiled and shared in the next meeting packet.

9. Request to Reprogram FY23-FY26 CVTA Regional Funds – Goochland County

Austin Goyne gave an explanation of this request and clarified that it is a pending SmartScale project. There was discussion about funds for cancelled projects going back into the full pot, not being able to stay within one locality for use on another project.

Austin Goyne made a motion, seconded by Dironna Moore Clark, the CVTA TAC v recommend approval of the request. The motion failed (roll call vote as shown below).

Jurisdiction/Agency	Member/Alternate	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos		X		
Charles City County	Gary Mitchell				X
Chesterfield County	Vice Chair Barbara K. Smith		X		
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas		X		
Henrico County	Todd Eure		X		
New Kent County	Justin M. Stauder				X
Powhatan County	Bret Schardein				X
City of Richmond	Chair Dironna Moore Clarke	X			
TOTAL		2	4	0	3

10. Fall Line Working Group – Update

a. Fall Line Trail Spending Plan

Mark Riblett gave an explanation on the spending plan. It was put together following the last Fall Line Working Group meeting. Committee members had questions and Mr. Riblett clarified that design build scenario 3 was used and all CVTA and CTB funding is included. Where the funding included in the state budget will be used has not yet been determined. There was consensus that the figures need to be fine-tuned and other details need to be determined if possible before the full funding picture can be seen. The Fall Line Working Group will revisit the matter at their next meeting. VDOT representatives indicated they are willing to help in any way possible.

11. CVTA TAC Member Comments

There were no comments from members.

12. Next Meeting: Wednesday October 12, 2022, at 1:00 p.m.

13. Adjournment

Chair Clarke adjourned the meeting at 3:31 p.m.