

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
 July 8, 2024, 1:00 p.m.**

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Sheri Adams		Barbara K. Smith, Vice Chair	X
Goochland County		Gary Mitchell (A)		Chessa D. Walker (A)	X
Austin Goyne	X	Hanover County		Henrico County	
Thomas M. Coleman (A)		Joseph E. Vidunas	X	Todd Eure	
New Kent County		Randy Hardman (A)		Sharon Smidler (A)	X
Amy Inman	X	Powhatan County		City of Richmond	
Kelli Le Duc (A)		Bret Schardein (A)		Dironna Moore Clarke, Chair	X
Non-Voting Members					
GRTC Transit System		CVTA		PlanRVA/RRTP0	
Frank Adarkwa	X	Chet Parsons	X	Myles Busching	X
Patricia Robinson (A)	X	VDOT		RMTA	
VDRPT		Dale Totten		Joi Taylor Dean	
Tiffany T. Dubinsky	X	Mark Riblett (A)		Virginia Port Authority	
Wood Hudson (A)		Liz McAdory (A)		Barbara Nelson	

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:03 p.m.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested changes to the agenda.

4. Approval of June 10, 2024, CVTA TAC Meeting Minutes

On motion by Nora Amos, seconded by Austin Goyne, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair’s Report

Chair Clarke reported that the City of Richmond will have a groundbreaking ceremony for the Fall Line Trail Bryan Park segment soon. She will share more information once it is available.

7. Election of FY25 CVTA TAC Chair and Vice Chair

On motion by Barbara Smith, seconded by Amy Inman, the members of the CVTA Technical Advisory Committee voted to defer this until the August meeting (voice vote).

8. Fall Line Trail

a. Commonwealth of Virginia – Budgeted Fall Line Recommendations

Chet Parsons reviewed a staff report outlining possible recommendations for use of the \$7,500,000 the 2024 Virginia General Assembly dedicated to the Fall Line trail in its final budget

The committee members discussed asking the Finance Committee to explore options to secure CVTA funding for the Wayfinding item because VDOT has indicated the General Assembly funds cannot be used for wayfinding.

On motion by Austin Goyne, seconded by Nora Amos, the members of the CVTA Technical Advisory Committee voted unanimously to recommend Central Virginia Transportation Authority approval of a letter to the Commonwealth Transportation Board outlining the following recommendations for allocation of the \$7.5 million in Fall Line funds from the 2024 Virginia General Assembly: 1. \$4.5M for the Kanawha Plaza (5A-R) project, and; 2. \$3M for the Route 1 (Food Lion – Falling Creek Wayside), UPC 115415 (roll call vote; see below).

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	Aye	Absent		Barbara Smith	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne	Aye	Joseph E. Vidunas	Aye	Sharon Smidler	Aye
New Kent County		Powhatan		City of Richmond	
Amy Inman	Aye	Absent		Dironna Moore Clarke, Chair	Aye

b. Wayfinding Plan Recommendations

Mr. Parsons reported that the wayfinding plan is complete. Committee members discussed options for possible recommendations to the full Authority.

On motion by Amy Inman, seconded by Nora Amos, the members of the CVTA Technical Advisory Committee voted unanimously to motion to recommend Central Virginia Transportation Authority approval of Wayfinding Plan (voice vote).

c. Fall Line Management

Mr. Parsons presented the white paper on management of the trail. Chair Clarke, Vice Chair Smith and Amy Inman volunteered to work on recommendations for to the Authority.

9. Regional Funding Deallocation Policy

Mr. Parsons provided an overview of the draft policy. Chair Clarke opened a discussion on the various aspects of the policy, the changes that have been incorporated into the draft so far and other changes that might be necessary. There was a consensus that a second document should be drafted to go along with the policy. The new document would be more of a process guide.

The matter will be on the next TAC agenda. Members were asked to compile their suggestions and comments. The revisions suggested at the previous Finance Committee meeting will be incorporated in the draft.

On motion by Sharon Smidler, seconded by Barbara Smith, the members of the CVTA Technical Advisory Committee voted unanimously to defer this item to the August meeting (voice vote).

10. FY25 Local Allocation Plan

Mr. Parsons noted this item is just a reminder that each locality needs to submit their updates for the projects they intend to fund with CVTA dollars in the upcoming fiscal year. Members were asked to have their updates completed a week before the August meeting so that it can be include in the agenda packet.

11. CVTA TAC Member Comments

There were no TAC member comments.

12. Next Meeting: Monday, August 12, 2024, at 1:00 p.m.

13. Adjournment

Chair Clarke adjourned the meeting at 2:33 p.m.