

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES  
 June 10, 2024, 1:00 p.m.**

**Members and Alternates Present:**

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Sheri Adams		Barbara K. Smith, Vice Chair	
		Gary Mitchell (A)	X	Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas	X	Todd Eure	X
		Randy Hardman (A)			
Thomas M. Coleman (A)		Powhatan County		Sharon Smidler (A)	
New Kent County		Bret Schardein (A)		City of Richmond	
Amy Inman	X			Dironna Moore Clarke, Chair	X
Kelli Le Duc (A)					
Non-Voting Members					
GRTC Transit System		CVTA		PlanRVA/RRTPPO	
Frank Adarkwa	X	Chet Parsons	X	Myles Busching	X
Patricia Robinson (A)	X	VDOT		RMTA	
VDRPT		Dale Totten		Joi Taylor Dean	
Tiffany T. Dubinsky	X	Mark Riblett (A)		Virginia Port Authority	
Daniel Wagner (A)		Liz McAdory (A)	X	Barbara Nelson	X

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**1. Welcome and Introductions**

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the June 10, 2024, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:03 p.m.

**2. Roll Call & Certification of a Quorum**

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

**3. Consideration of Amendments to the Agenda**

There were no requested changes to the agenda.

#### **4. Approval of May 13, 2024, CVTA TAC Meeting Minutes**

On motion by Austin Goynes, seconded by Nora Amos, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

#### **5. Public Comment Period**

There were no requests to address the committee.

#### **6. CVTA TAC Chair's Report**

Chair Clarke reported that the City of Richmond will unveil their plan for the Fall Line Trail soon. She thanked members from Henrico County for attending the Bryan Park groundbreaking.

#### **7. Regional Framework Parking Lot List**

##### **a. Benefit/Cost vs. Benefit (review of test case)**

Chessa Walker, Chesterfield County, recapped the discussion from the last meeting regarding benefit/cost vs. benefit. The results of the test case were reviewed. There was a discussion about inflation adjustments to leveraging.

##### **b. Project Submissions - Off-Year (existing and new)**

Ms. Walker opened the discussion on project submissions (off-year). how to handle out-of-cycle requests for new projects (fund availability).

#### **8. Bond Issuance – Project Information**

Chet Parsons provided an overview of this matter. The Finance Committee will be reviewing the legal-related aspects of bond issuance. The goal is to have strong projects on the list that the market will find favorable, even if they are wildcard projects. There was a discussion about how the projects on the current "wish-list" would be good candidates based on the preliminary criteria. Staff will review the list and attempt to identify what might be needed for those projects. The list will be emailed to all members so it can be updated prior to the August meeting. Members were asked to submit their updates by July 15<sup>th</sup>.

#### **9. SPA Status Update**

Mr. Parsons provided an update on the status of the standard project agreements.

#### **10. Fall Line Updates**

##### **a. Funding**

Mr. Parsons reported on the recent working group meeting. Additional funds have been included in the state budget for the trail. Priorities for usage of the funds should be developed and recommended.

It was noted that TAC needs to develop a recommendation to the Authority on long-term maintenance of the trail.

##### **b. Wayfinding**

Wayfinding efforts are nearly complete. There was discussion about developing a new agreement with AB Design to create a retainer for use by

the jurisdictions that are still developing destination signage and other wayfinding aspects.

**11. CVTA TAC Member Comments**

There were no TAC member comments.

**12. Next Meeting: Monday, July 8, 2024, at 1:00 p.m.**

It was noted that the group will be asked to develop recommendations on the Fall Line Trail funding and the Wayfinding Plan at that meeting.

The CVTA meeting for July has been rescheduled to mid-August.

**13. Adjournment**

Chair Clarke adjourned the meeting at 2:20 p.m.