

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
May 8, 2023**

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Gary Mitchell	X	Barbara K. Smith, Vice Chair	X
		Rhonda Russell (A)		Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas	X	Todd Eure	X
Thomas M. Coleman (A)		J. Michael Flagg (A)		Sharon Smidler (A)	X
New Kent County		Powhatan County		City of Richmond	
Amy Inman	X	Bret Schardein		Dironna Moore Clarke, Chair	X
Kelli Le Duc (A)		Vacant (A)			
Non-Voting Members					
VDRPT		VDOT		Virginia Port Authority	
Tiffany T. Dubinsky		Dale Totten		Barbara Nelson	X
Daniel Wagner (A)		Mark Riblett (A)	X		
		Liz McAdory (A)		PlanRVA/RRTPo	
GRTC Transit System				Chet Parsons	X
Adrienne Torres		RMATA*			
Sam Sink (A)		Joi Taylor Dean			

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the April 10, 2023, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Firestone, Program Manager, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested changes to the agenda.

4. Approval of April 10, 2023, CVTA TAC Meeting Minutes

On motion by Todd Eure, seconded by Amy Inman, the CVTA TAC members voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Clarke did not have a formal report.

7. CVTA Actions – Review

a. Project Selection and Allocation Framework

b. Regional Leveraging Funds for PE

c. CVTA/Locality SPAs

d. Fall Line Wayfinding Plan - next steps

e. Debt and Reserve Policy

Chair Clarke reviewed these items. It was noted that the proposed debt and reserve policy is on the CVTA Finance Committee agenda for Wednesday. There was a discussion about the Fall Line Wayfinding Plan being reviewed and acted on by the working group. It did not go before TAC prior to going to the full Authority.

8. Fall Line Working Group Membership

Group members discussed adding the representative from SportsBackers to the group. Adding a representative from the Friends of the Lower Appomattox River was also suggested. A list of these and other stakeholders to be added as non-voting members will be put together for the Chair's review.

9. CVTA TAC Member Comments

There was a discussion about electing a new Chair and Vice Chair for FY24.

There were no other comments from members.

10. Next Meeting: Monday, June 12, at 1:00 p.m.

11. Adjournment

Chair Clarke adjourned the meeting at 1:28 p.m.