

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
 March 11, 2024, 1:00 p.m.**

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Gary Mitchell		Barbara K. Smith, Vice Chair	X
Kerri Ragland		Rhonda Russell (A)		Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas	X	Todd Eure	X
		Randy Hardman (A)			
Thomas M. Coleman (A)		Powhatan County		Sharon Smidler (A)	X
New Kent County		Bret Schardein (A)		City of Richmond	
Amy Inman	X			Dironna Moore Clarke, Chair	X
Kelli Le Duc (A)					
Non-Voting Members					
GRTC Transit System		PlanRVA/RRTPPO		RMTA*	
Frank Adarkwa	X	Myles Busching	X	Joi Taylor Dean	
Patricia Robinson (A)	X	VDOT		Virginia Port Authority	
VDRPT		Dale Totten		Barbara Nelson	X
Tiffany T. Dubinsky	X	Mark Riblett (A)	X		
Daniel Wagner (A)		Liz McAdory (A)	X		

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the February 5, 2024, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of January 8, 2024, CVTA TAC Meeting Minutes

a. February 5, 2024, CVTA TAC Meeting Minutes

On motion by Todd Eure, seconded by Austin Goyne, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

b. February 16, 2024, CVTA TAC Meeting Minutes

On motion by Barbara Smith, seconded by Amy Inman, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Clarke thanked the members for their work leading up to and during the last meeting.

7. Fall Line Trail Updates

a. Wayfinding Plan

Chet Parsons provided an update from the discussion at the last working group meeting on the wayfinding plan. The goal is to create a useful tool for the localities to use in planning and funding the wayfinding in their respective areas of the trail.

Chair Clarke asked if a draft of the wayfinding plan is available. Mr. Parsons reported that a draft was shared previously, but the most recent updates on destinations, etc. have not yet been added.

b. DB 2

Mark Riblett provided an update on the recent progress and upcoming expected progress on DB2. He clarified that the look and feel of the trail is intended to be somewhat like the Capital Trail. He doesn't have an update on the design build guidelines at this point.

8. Revised Allocation Plan - Round 3 Impacts

Mr. Parsons provided a detailed overview of the revisions to the allocation plan.

Committee members had questions and Mr. Parson and Mr. Busching clarified the following:

- The process for potential future amendments will depend on the change. Major changes may require TAC review. Smaller adjustments can be handled administratively by staff.
- When projects were moved from FY24 to FY26, funds were freed up for projects that could possibly begin in FY25.
- Localities should resubmit projects that are eligible for second-year attempts at funding after the SmartScale deadline. There is no requirement for notification to CVTA on application status. Staff will know the full list of projects sometime this summer.

On motion by Barbara Smith, seconded by Todd Eure, the members of the CVTA Technical Advisory Committee voted unanimously to recommend CVTA approval of March 2024 Regional Projects allocations plan as amended (voice vote).

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos (could not participate in vote due to Zoom connection)		Absent		Barbara Smith	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne	Aye	Joseph E. Vidunas	Aye	Todd Eure	Aye
New Kent County		Powhatan		City of Richmond	
Amy Inman	Aye	Absent		Dironna Moore Clarke, Chair	Aye

9. Regional Framework Parking Lot List

Chessa Walker shared the list of parking lot options. The committee reviewed the items and discussed the process. There was a consensus that more time is needed in the process to allow for providing scores and answering questions. It was noted that the framework cannot capture every possible situation.

10. Regional Funding Applications: Two-year Cycle Key Dates

Mr. Parsons reviewed the tentative schedule for the next two-year cycle leading up to Smart Scale Round 7. The draft schedule will be sent to the committee members for further review.

11. Third-party Estimate Reviews – Update

Mr. Parsons provided an update to TAC on development of engineering on-call bench. Committee members discussed the desired outputs of the cost estimate review process.

12. CVTA TAC Member Comments

There were no member comments.

13. Next Meeting: Monday, April 8, 2024, at 1:00 p.m.

14. Adjournment

Chair Clarke adjourned the meeting at 2:35 p.m.