

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES  
February 5, 2024, 1:00 p.m.**

**Members and Alternates Present:**

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Gary Mitchell	X	Barbara K. Smith, Vice Chair	
Kerri Ragland		Rhonda Russell (A)		Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas	X	Todd Eure	X
		Randy Hardman (A)	X		
Thomas M. Coleman (A)		Powhatan County		Sharon Smidler (A)	X
New Kent County		Bret Schardein (A)		City of Richmond	
Amy Inman	X			Dironna Moore Clarke, Chair	X
Kelli Le Duc (A)					
Non-Voting Members					
GRTC Transit System		PlanRVA/RRTPPO		RMTA*	
Frank Adarkwa		Myles Busching	X	Joi Taylor Dean	X
Patricia Robinson (A)		VDOT		Virginia Port Authority	
VDRPT		Dale Totten	X	Barbara Nelson	X
Tiffany T. Dubinsky	X	Mark Riblett (A)	X		
Daniel Wagner (A)		Liz McAdory (A)	X		

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**1. Welcome and Introductions**

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the February 5, 2024, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

**2. Roll Call & Certification of a Quorum**

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

**3. Consideration of Amendments to the Agenda**

There were no requested amendments to the agenda.

#### **4. Approval of January 8, 2024, CVTA TAC Meeting Minutes**

On motion by Gary Mitchell, seconded by Austin Goyne, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

#### **5. Public Comment Period**

There were no requests to address the committee.

#### **6. CVTA TAC Chair's Report**

Chair Clarke reported wished everyone a happy new year.

#### **7. Fall Line Trail Updates**

##### **a. Fall Line management considerations from the Finance Committee discussion**

Chet Parsons provided an update from the discussion at the last Finance Committee meeting regarding decisions on wayfinding and other maintenance aspects. He reported updates to DB2 will be coming soon. Work continues with AB Designs on wayfinding, specifically destinations.

##### **b. DB 2 & 3**

Mark Riblett provided an update on progress on DB3 informed TAC members that DB2 will be on this week's Fall Line Working Group meeting for discussion and review.

#### **8. CVTA Regional Projects Cycle**

##### **a. Round 3 Regional Applications Scorecards**

Mr. Parsons provided an update to TAC on cost-benefit scoring process and results that follow the adopted project selection and allocation framework.

##### **b. CVTA Round 3 Draft Allocations Plan**

Mr. Parsons provided an update to TAC on draft allocations plan phasing and layout for staff project recommendations. Committee members suggested adding the CVTA requested amount for Round 3 and the total project cost to the spreadsheet. Committee members had questions about what other sources of funding will be sought for bike-ped projects since SmartScale is reducing those considerations. Mr. Busching reported that two of the projects listed are already receiving Smart Scale funding and the third project is not solely a bike-ped project. Mr. Riblett suggested adding the UPC and current project name for further clarification.

##### **c. CVTA Round 3 Public Review and Hearing**

The round 3 public review period and hearing schedule and documents were reviewed. TAC members had a lengthy discussion about the spreadsheet listing the recommended projects. Several suggestions were made to make the spreadsheet easier to understand.

Mr. Parsons summarized the changes that will be made:

##### **Spreadsheet:**

- Sort and divide by category.
- Add columns for "benefit score" and "cost benefit score".

- Add bullets to public materials 1) project benefit and benefit/cost ranks are sorted by category 2) final funding scenario to be determined by CVTA Authority.
- Remove green shading.

**Draft public notice:**

- Reword the following sentence: “CVTA staff assessed the projects’ merit, cost, and regional value before determining a draft slate of final project commitments” (removing the words, “and members”).

Committee members discussed the list of projects and expressed that they could not recommend approval of the candidate projects, but they agreed that the process was correctly followed by staff. They would like to report that to the Finance Committee and ask that that committee and the full Authority approve the actual funding scenario.

There was discussion about the difficulty in the committee members being able to reach an agreement on the actual funding scenario. TAC can only evaluate the spreadsheet from a technical standpoint.

Mr. Parsons clarified that the public is not being asked to review the scoring; they’re being asked to review the draft funding scenario, which is what is shown in the draft press release. That is also what the Authority will be asked to take action on.

On motion by Amy Inman, seconded by Austin Goyne, the members of the CVTA Technical Advisory Committee voted unanimously to recommend the full list be put out for public comment and move it forward to the Finance Committee for their review and recommendation to the full Authority for approval.

Town of Ashland		Charles City County		Chesterfield County	
Absent		Absent		Chessa Walker	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne	Aye	Joseph E. Vidunas	Aye	Todd Eure	Aye
New Kent County		Powhatan		City of Richmond	
Amy Inman	Aye	Absent		Dironna Moore Clarke, Chair	Aye

**9. FY24 Quarterly Expenditure Reports (local funds)**

Mr. Parsons reminded committee members that the information on this item was in the packet.

**10. CVTA TAC Member Comments**

Nora Amos requested that a project selection process review be added to a future agenda.

**11. Next Meeting: Monday, March 11, 2024, at 9:00 a.m.**

**12. Adjournment**

Chair Clarke adjourned the meeting at 3:03 p.m.