

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
November 4, 2024, 1:00 p.m.**

Members and Alternates Present:

Voting Members				
Town of Ashland		Charles City County		Chesterfield County
Nora Amos	X	Sheri Adams		Barbara K. Smith, Chair
Goochland County		Gary Mitchell (A)		Chessa Walker (A)
Vacant		Hanover County		Henrico County
New Kent County		Joseph E. Vidunas	X	Todd Eure
Amy Inman		Randy Hardman (A)		Sharon Smidler (A)
Kelli Le Duc (A)	X	Powhatan County		City of Richmond
		Bret Schardein (A)		Dironna Moore Clarke
				X
Non-Voting Members				
GRTC Transit System		CVTA		PlanRVA/RRTP0
Frank Adarkwa		Chet Parsons	X	Myles Busching
Patricia Robinson (A)	X	VDOT		RMTA
VDRPT		Dale Totten		Joi Taylor Dean
Tiffany T. Dubinsky	X	Mark Riblett (A)		Virginia Port Authority
Wood Hudson (A)	X	Liz McAdory (A)		Barbara Nelson
				X

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Barbara Smith, presided and called the CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of October 7, 2024, CVTA TAC Meeting Minutes

On motion by Amy Inman, seconded by Joseph Vidunas, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Smith did not have a formal report.

7. CVTA Regional Project Selection and Allocation Framework

Chair Smith reviewed the parking lot items in the framework document that still need resolution.

- Transit scoring and activity centers. Myles Busching recapped the previous discussion on the matter and noted that adding a 4th goal area is the option staff recommends. A sub-committee will be formed to work out the details of this issue prior to the December TAC meeting. Dironna Moore Clarke, Todd Eure, Amy Inman, Frank Adarkwa/Patricia Robinson, Tiffany Dubinsky/Wood Hudson and Chair Smith/Chessa Walker will be the members.
- Deobligation process. This is pending as the Authority will be asked to adopt the deobligation policy.
- Use of leveraging for PE. Committee members discussed various options and the impact of potential future bonding. There was a consensus to remove the budget figures. A list of projects that might be potential bond projects will be reviewed at the next meeting so the group can discuss how best to get them ready.

8. Fall Line Trail Long-Term Management/Maintenance

Mr. Parsons reported that since the CVTA is not equipped to manage the trail, but is the primary funding source for the trail, the Authority wants to make sure the trail is managed and maintained correctly. The document on today's agenda was compiled to detail all of the options going forward.

He noted a map is included that details which parts of the trail will be VDOT maintained and which parts will be locality-maintained.

On motion by Sharon Smidler, seconded by Amy Inman, the members of the CVTA Technical Advisory Committee voted unanimously to recommend full Authority acceptance of the report titled Fall Line Trail Management: A Resource Guide.

9. Round 4 Application Process - Timeframe

Mr. Parsons reviewed the updated schedule and asked committee members to review the document and provide feedback. He noted the schedule should have sufficient review time added in. The matter will be reviewed again at the next TAC meeting.

10. Fall Line Wayfinding - Reimbursement Process

Mr. Parsons reported that the Authority set aside 1.5M for wayfinding implementation. Staff has been working with financial officers and legal counsel and it seems that adding wayfinding details as amendments to existing SPAs would be the best way to handle it.

11. CVTA TAC Member Comments

There were no member comments.

12. Next Meeting: December 9, 2024, at 1:00 p.m.

13. Adjournment

Chair Smith adjourned the meeting at 2:41 p.m.