

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
 November 14, 2022**

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Gary Mitchell		Barbara K. Smith, Vice Chair	X
		Rhonda Russell (A)		Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goynes	X	Joseph E. Vidunas	X	Todd Eure	X
Thomas M. Coleman (A)	X	J. Michael Flagg (A)		Sharon Smidler (A)	X
New Kent County		Powhatan County		City of Richmond	
Justin M. Stauder		Bret Schardein		Dironna Moore Clarke Chair	X
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
Non-voting Members					
VDRPT		VDOT		Virginia Port Authority	
Tiffany T. Dubinsky		R. Shane Mann	X	Barbara Nelson	X
Daniel Wagner (A)	X	Mark Riblett (A)			
		Liz McAdory (A)	X	PlanRVA/RRTPO	
GRTC Transit System				Chet Parsons	X
Adrienne Torres		RMTA*			
Sam Sink (A)	X	Joi Taylor Dean			

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the November 14, 2022, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:02 p.m.

2. Roll Call & Certification of a Quorum

Janice Firestone, Chief Clerk, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested changes to the agenda.

4. Approval of October 12, 2022, CVTA TAC Meeting Minutes

On motion by Joseph Vidunas, seconded by Sam Sink, the CVTA TAC unanimously approved the minutes of the October 12, 2022, meeting as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Clarke reported on the work done on the regional allocations. The funding year was extended through FY28 and it was presented to the CVTA Finance Committee. Committee members had questions about escalating costs.

7. PFM Presentation: Financing Projects and Addressing Escalating Costs

Kristy Choi, PFM, gave a presentation on the expected available funding. The \$92 million shortfall can come from revenue collection, utilization of funds no longer needed on a project due to SmartScale funding coming through and from project delays that will free up certain funding. She detailed a metric on CVTA debt affordability. PFM's recommendation is a 2-times coverage to get to a strong rating schedule.

There was discussion about the difference between FY22 actual and FY23 forecasted revenues. Mr. Parsons reported that the updated forecast is expected in December and will be shared with the group.

A copy of the presentation is posted on the meeting webpage.

8. CVTA Regional Allocations

Chair Clarke noted that this was brought to the CVTA Finance Committee and the committee recommended bringing it before the full authority.

Myles Busching, PlanRVA, reported that the request from VDOT to accelerate the I-64 widening project is what brought this on. He explained how the scenario was developed. He clarified that moving the funding up for the I-64 project will not impact the timeline for any other project. He also clarified that the scenario is contingent upon SmartScale funding.

Committee members were asked to review the spreadsheet, which is posted on the meeting webpage, and provide their comments by November 23rd.

There was a discussion about the locality agreements. Staff will follow up with legal counsel.

On motion Barbara K. Smith, seconded by Todd Eure, the CVTA TAC voted to recommend full Authority approval of the allocation scenario to advance regional projects with the minor edits that will be submitted by November 23, 2022 (roll call vote).

Town of Ashland	Vote	Charles City County	Vote	Chesterfield County	Vote
Nora Amos	Aye	Gary Mitchell	Aye	Barbara K. Smith, Vice Chair	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne	Aye	Joseph E. Vidunas	Aye	Todd Eure	Aye
New Kent County		Powhatan County		City of Richmond	
Justin M. Stauder	Absent	Bret Schardein	Absent	Dironna Moore Clarke Chair	Aye

9. Project Selection and Allocation Framework

The highway projects that were submitted were reviewed. The projects that localities submitted with the request that they be considered regional were reviewed. These projects did not meet regional project eligibility (they met on functional class, but not on volume). The special considerations that were suggested were applied to these projects. The committee discussed the following suggested special considerations and discussed how and if they might be utilized:

- Economic Development
- Travel time to eligible roadway
- Proximity to adjacent jurisdiction
- Proximity to an activity center
- Commuter route

Committee members were asked to submit test projects for review by November 23rd. The information will be compiled and reviewed at the next meeting.

10. CVTA TAC Member Comments

Barbara Smith asked about the status of regional cashflow information submissions. Staff will check into it and follow up.

Chair Clarke reminded everyone that the first quarter expenditure reports were due at the end of September.

There were no other comments from members.

11. Next Meeting: Monday, December 12, 2022, at 1:00 p.m.

12. Adjournment

Chair Clarke adjourned the meeting at 2:48 p.m.