

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
October 16, 2023, 1:00 p.m.**

Members and Alternates Present:

Voting Members				
Town of Ashland		Charles City County		Chesterfield County
Nora Amos	X	Gary Mitchell	X	Barbara K. Smith, Vice Chair
Goochland County		Rhonda Russell (A)		Chessa D. Walker (A)
Austin Goyne	X	Hanover County		Henrico County
Thomas M. Coleman (A)		Joseph E. Vidunas	X	Todd Eure
New Kent County		Powhatan County		Sharon Smidler (A)
Amy Inman	X	Mike Ciriello		City of Richmond
Kelli Le Duc (A)		Bret Schardein (A)		Dironna Moore Clarke, Chair
Non-Voting Members				
GRTC Transit System		PlanRVA/RRTP		RMTA*
Stefan Marks		Chet Parsons	X	Joi Taylor Dean
Patricia Robinson (A)		VDOT		Virginia Port Authority
VDRPT		Dale Totten		Barbara Nelson
Tiffany T. Dubinsky		Mark Riblett (A)	X	
Daniel Wagner (A)		Liz McAdory (A)		

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the October 16, 2023, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:03 p.m.

2. Roll Call & Certification of a Quorum

Janice Firestone, Program Manager, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of September 20, 2023, CVTA TAC Meeting Minutes

On motion by Gary Mitchell, seconded by Nora Amos, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair’s Report

Chair Clarke reported that she is hopeful the group can complete the work on the VDOT SPA revision.

7. CVTA-VDOT SPA revisions

Eric Gregory, legal counsel, explained the revisions to the memorandum of agreement.

He reported that a clean and a redlined version of the SPA document was sent out earlier today to the committee members. The most recent changes focus on local review and control of the projects, reporting by VDOT and the ability to adjust along the way to provide for greater input and control by the jurisdictions.

Committee members had questions and Mr. Gregory clarified the following:

- All changes recommended by committee members and VDOT have now been incorporated in the document.
- This is intended to be the base document. The changes that can be made to the document going forward will address issues specific to a project.

On motion by Todd Eure, seconded by Amy Inman, the members of the CVTA Technical Advisory Committee voted unanimously to approve the revised CVTA-VDOT SPA and Memorandum of Agreement and transfer of project information approved by CVTA at the September 29th, 2023, meeting to the new format.

Town of Ashland	Vote	Charles City County	Vote	Chesterfield County	Vote
Nora Amos	Aye	Gary Mitchell	Aye	Chessa Walker	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne		Joseph E. Vidunas	Aye	Todd Eure	Aye
New Kent County		Powhatan County		City of Richmond	
Amy Inman	Aye	Bret Schardein		Dironna Moore Clarke, Chair	Aye

8. Candidate Project Database - update -

Mr. Parsons provided an update on the changes to the database. He explained the next step is the candidate project component. It is essentially a vision list that will be used by the Authority to make investment decisions going forward. Staff will create a template for localities to use in submitting their candidate projects.

Mr. Parsons clarified that anything that hasn’t been captured in the current round should be included in the vision list. The Fall Line Trail Design Build 3 can be moved to the list since is currently unfunded.

9. Fall Line Trail Updates – DB 2 & 3

Mark Riblett, VDOT, provided a brief update. Discussions are ongoing with the consultant. More information on Design Build 2 should be available in the next couple of weeks.

Mr. Parsons reported that the wayfinding plan is moving forward. Color schemes for each jurisdiction and small, stenciled identifiers/markers are being worked through now. A first draft of the plan should be ready for review in the next couple of weeks.

There was a discussion about the lack of funding for wayfinding on the trail.

10. CVTA Regional Projects Cycle - updates

a. Projected Available Funding

Mr. Parson provided this update and date and explained it covers the available funds through year FY30. New updated figures are expected to be available in December.

b. Screening and Scoring

Mr. Parsons reported that everything is on schedule at this point and matches what was shown in the road-map that was previously shared.

11. CVTA TAC Member Comments

There were no member comments.

12. Next Meeting: Monday, November 13, 2023, at 1:00 p.m.

13. Adjournment

Chair Clarke adjourned the meeting at 2-05 p.m.