

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY**  
**Fall Line Working Group**

**MEETING MINUTES**

Zoom Meeting  
August 3, 2022

Jurisdiction/Agency	Member		Jurisdiction/Agency	Member	
Town of Ashland	Nora Amos	X	VDOT	Shane Mann	
Chesterfield County	Barbara K. Smith	X		Mark Riblett	X
	Chessa Walker	X		Liz McAdory	X
Hanover County	Joseph E. Vidunas		PlanRVA	Chet Parsons	X
Henrico County	Todd Eure	X		Sulabh Aryal	
	Sharon Smidler	X		Myles Busching	X
City of Richmond	Dironna Moore Clarke, Chair	X	Tri-Cities MPO	Ron Svejkovsky	X

The technology used for this meeting was a web-hosted service created by YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available at on the [PlanRVA YouTube channel](#).

**WELCOME AND INTRODUCTIONS**

The Central Virginia Transportation Authority (CVTA) Fall Line Working Group Chair, Todd Eure, called the June 1, 2022, CVTA Fall Line Working Group meeting to order at 9:00 a.m.

**ROLL CALL FOR ATTENDANCE**

Janice Firestone, Program Coordinator, took attendance by roll call.

**1. Consideration of amendments to the meeting agenda**

There were no requested changes to the meeting agenda.

**2. Approval of June 1, 2022, meeting minutes**

There were no comments on or corrections to the June 1, 2022, meeting summary.

On motion of Nora Amos, seconded by Todd Eure, the CVTA Fall Line Working Group unanimously approved the meeting minutes as presented.

**3. Open public comment period**

There were no requests to address the group.

#### 4. VDOT Update

##### a. State Budget Update

Mark Riblett provided this update. He recapped the funds committed to trails and the State Trails Office. Nothing has been specifically dedicated to the Fall Line Trail.

##### b. Design Guidelines

Liz McAdory provided the updates for these items and offered to answer any questions. Comments have been received and will be sent out to the group once they are compiled.

Chet Parsons noted that the draft spending plan is done for the southern section. It will go through the same review and approval process as the one for the northern section.

##### c. Design/bid Scenarios

Mark Riblett provided this update and offered to answer any questions.

#### 5. Schedule and Spending Plan Timeline for the Remaining Segments of Trail

Chair Clarke asked that a spend plan be submitted to staff by the September meeting. Todd Eure reported that Henrico County has several sets to 30% plans. Several sections are in for internal review. A public hearing is scheduled for September for the northern section. Specifics of the Furnish and Install contract for wayfinding and other amenities needs to be developed.

#### 6. Locality updates on jurisdiction Fall Line Trail projects

Ron Svejovsky reported on the work and coordination meetings to date on the 1A segment.

Chessa Walker asked for clarification on the southern section. Is VDOT considering opening the selection committee to locals? Liz McAdory will look into that and report back.

#### 7. Proposed Approach for Inclusion of Trail Signage and Amenities

Chair Eure reported that this is a follow-up to the last design guidelines discussion. He wants to make sure there is a uniform approach to the wayfinding signage and amenities along the trail. Because there are different administrators for segments, there could be separate contracts to furnish and install the signage along the trail. The hope is that there can be one contract that can be broken into phases or segments to avoid having different vendors. Sportsbackers has done a lot of the preliminary work towards graphics, etc.

VDOT agreed that it would be better to put minimal signage up until the end. Setting a budget on the matter will be an important step. As soon as the design guidelines are done, a budget can be developed with input from all localities.

**8. Future topics**

There were no additional future topics raised.

**9. Next meeting**

The next meeting will be on September 7, 2022, at 9:00 a.m. via Zoom.

**10. Adjournment**

Chair Eure adjourned the meeting at 9:31 a.m.