

# AGENDA

## CVTA FINANCE COMMITTEE

Wednesday, May 23, 2022  
9:00 a.m.

PlanRVA James River Board Room

This meeting is open to the public. Members of the public are invited to attend in-person or virtually.

If you wish to participate in this meeting virtually, please register via Zoom at

[https://planrva-org.zoom.us/webinar/register/WN\\_ZD0ym4p-T0G6tF9dP-nfAA](https://planrva-org.zoom.us/webinar/register/WN_ZD0ym4p-T0G6tF9dP-nfAA)

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA).

### WELCOME AND INTRODUCTIONS

*(Stoney)*

### CERTIFICATION OF A QUORUM

*(Firestone)*

### ADMINISTRATION

#### 1. Consideration of Amendments to the Action Meeting Agenda

*(Stoney)*

#### 2. **Approval of April 13, 2022, Meeting Minutes** – page 3

*(Stoney)*

**Action Requested – motion to approve minutes**

#### 3. Open Public Comment Period

*(Stoney/5 minutes)*

#### 4. CVTA Finance Committee Chairman's Report

*(Stoney/10 minutes)*

#### 5. CVTA Activities Report

*(Parsons, Eure/10 minutes)*

a. **Financial Activities and Investment Reports** – page 6

b. TAC Activities Report



Central Virginia Transportation Authority

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## **OLD BUSINESS**

6. **Committee Membership**
7. **CVTA Investment Portfolio**  
*(Longnaker/10 minutes)*
8. **Third Quarter Reporting – update** – page 8  
*(Parsons/5 minutes)*

## **NEW BUSINESS**

9. **I-64 Gap Funding**
  - a. **Virginia’s Strategy to Close the Gap**

Members will have opportunity to hear about the status of the current budget deliberations in the General Assembly and options to pursue funding through Smart Scale and the Fy2023 Multi-Modal Project Discretionary Grant Program (federal).
  - b. **CVTA Support**

Members will have opportunity to discuss options for lending support to the State Strategy for funding including letters of support for applications and allocation of regional revenue through regional project prioritization.

## **OTHER BUSINESS**

10. **Future Meeting Topics** – page 9  
*(Stoney/5 minutes)*
11. **CVTA Finance Committee Member Comments**  
*(Stoney/5 minutes)*
12. **Next Meeting: June 8, 2022**  
*(Stoney)*
13. **Adjournment**  
*(Stoney)*



**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
FINANCE COMMITTEE**

**MINUTES OF ACTION MEETING  
James River Board Room and Zoom  
April 13, 2022**

**Members Present:**

<b>Jurisdiction/Agency</b>	<b>Member</b>	Present	Absent
<b>Chesterfield County</b>	Kevin P. Carroll	X	
<b>Hanover County</b>	W. Canova Peterson, Vice Chair *	X	
<b>Henrico County</b>	Frank J. Thornton	X	
<b>City of Richmond</b>	Mayor Levar M. Stoney, Chair	X	
<b>Commonwealth Transportation Board</b>	Carlos M. Brown		X

The technology used for this meeting was a web-hosted service created by YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available at on the [PlanRVA YouTube channel](#).

**CALL TO ORDER**

The Central Virginia Transportation Authority (CVTA) Finance Committee Chair Levar M. Stoney presided and called the April 13, 2022, CVTA Finance Committee meeting to order at 8:31 a.m.

**ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM**

Janice Firestone, PlanRVA, certified that a quorum was present. All members were present.

**ADMINISTRATION**

**1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda and the CVTA Finance Committee members voted unanimously to approve the April 13, 2022, agenda, by acclamation as presented (voice vote).

**2. Approval of March 9, 2022, CVTA Finance Committee Action Meeting Minutes**

On motion of W. Canova Peterson, seconded by Kevin P. Carroll, the CVTA Finance Committee unanimously approved the minutes of the March 9, 2022, CVTA Finance Committee meeting, by acclamation as presented (voice vote).

**3. Open Public Comment Period**

There were no requests to address the CVTA Finance Committee.

**4. CVTA Finance Committee Chairman’s Report**

Chair Stoney did not have a formal report. He noted the importance of the regional funding scenario that the committee will review and take action on today.

## **5. CVTA Activities Report**

### **a. Financial Activities and Investment Reports**

Chet Parsons, PlanRVA, gave an overview of the report and offered to answer any questions. Martha Heeter, PlanRVA, provided clarification on the returns shown on the report. She explained that the investment portfolio can be reevaluated now that a financial advisory firm has been retained. Rebecca Longaker, Chesterfield County Treasurer will provide an update to the committee at the next meeting.

### **b. TAC Activities Report**

Todd Eure, TAC Chair, provided this report and gave an overview of the matters addressed by the TAC at its January meeting. The regional funding scenarios was the main item addressed by the committee. Another item was a recommendation on an Innovative Funding opportunity that has recently come about. An update on the Fall Line Working Group was provided.

## **OLD BUSINESS**

### **6. Quarterly reporting and FY21 annual reports from jurisdictions – update**

Mr. Parsons provided an update and noted that all of the reports have been received. The FY 23 local allocation plans are being finalized.

### **7. Regional funding FY23 – FY26**

#### **a. Final Scoring Results**

Mr. Parsons provided this report and offered to answer any committee member questions. Committee members had questions and Mr. Parsons and Mr. Eure clarified why the scoring results are broken down into the four major transportation categories. The methodology was put into the framework to avoid situations where certain types of projects could out-score others; having them separated into categories prevents this.

#### **b. Regional Funding Scenarios**

Mr. Parsons and Mr. Busching gave an explanation on how the scenarios were developed as well as a recap of the Technical Advisory Committee's (TAC) discussion at their meeting on April 11, 2022, where the scenarios were reviewed and discussed as an information item with the understanding that the result of the discussions would be brought forward to the Finance Committee.

The recommendation from TAC was to go with a four-year pay-go model with a reduced reserve for contingency amount. This allows for funding of projects that are already underway and would also give the flexibility to consider bonding in the later years of the four-year period.

Mr. Eure reported that TAC discussed the scenarios at length and felt that the scenario being recommended provides the best option going forward and the most flexibility.

Every project in the region that was applied for will be at least partially funded under this scenario, except for the I-64 east project in New Kent due to the cost of that project.

On motion by Kevin P. Carroll, seconded by W. Canova Peterson, the Central Virginia Transportation Authority voted unanimously to select the *four-year pay-go with reduced reserve for contingency regional funding scenario* for public review and consideration by the Authority on April 29, 2022.

Committee members expressed their appreciation to the members of TAC as well as staff for their work on this matter.

## **OTHER BUSINESS**

### **8. Future Meeting Topics**

The Chair provided a recap of the future meeting topics recommended by staff.

### **9. CVTA Finance Committee Member Comments**

Mr. Peterson commented that he has been very impressed with the work of staff as well as the Finance Committee. He offered a suggestion that the smaller jurisdictions be given representation on the Finance Committee in the future. Legal council will explore whether that would require a change to the bylaws.

### **10. Next Meeting**

The next action meeting is scheduled for May 11, 2022, beginning at 8:30 a.m. in Richmond, Virginia.

### **11. Adjournment**

Chair Stoney adjourned the meeting at 9:14 a.m.

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY**  
**Tax Collections and Allocations**  
**As of March 31, 2022**

	June Tax Activity	July Tax Activity	August Tax Activity	September Tax Activity	October Tax Activity	November Tax Activity	December Tax Activity	YTD
<b>Local Distribution Fund</b>								
Receipt of Taxes:								
Sales and Use Tax	\$ 11,563,283	\$ 11,295,839	\$ 18,227,859	\$ 12,495,742	\$ 12,860,064	\$ 15,168,693	\$ 10,554,766	\$ 92,166,246
Local Fuels Tax	4,067,844	4,268,684	4,371,054	4,036,852	4,374,140	4,176,554	4,124,713	29,419,841
Total Receipt of Taxes	15,631,127	15,564,523	22,598,912	16,532,595	17,234,204	19,345,246	14,679,479	121,586,087
Cash Outflows & Transfers:								
Transfers:								
Operating Fund	-	-	-	-	-	-	-	-
Regional Fund	5,470,894	5,447,583	7,909,619	5,786,408	6,031,971	6,770,836	5,137,818	42,555,130
Payments to GRTC	2,344,669	2,334,678	3,389,837	2,479,889	2,585,131	2,901,787	2,201,922	18,237,913
Total transfers	7,815,563	7,782,261	11,299,456	8,266,297	8,617,102	9,672,623	7,339,740	60,793,043
Local Distributions:								
Ashland	27,834	26,559	37,663	26,670	29,411	31,359	24,239	203,734
Charles City	56,427	50,127	74,141	56,682	54,316	44,275	33,538	369,507
Chesterfield	2,235,322	2,230,916	3,285,422	2,374,890	2,482,354	2,820,537	2,135,168	17,564,609
Goochland	192,114	197,487	268,013	189,094	212,656	222,254	166,635	1,448,254
Hanover	1,127,091	1,101,201	1,561,622	1,105,802	1,219,475	1,300,224	1,005,019	8,420,434
Henrico	2,446,724	2,655,212	3,709,787	2,713,009	2,750,068	3,195,908	2,309,063	19,779,771
New Kent	196,782	185,507	231,243	178,834	206,095	194,833	169,883	1,363,177
Powhatan	189,972	154,086	254,315	189,676	185,372	213,638	159,491	1,346,550
Richmond	1,343,298	1,181,166	1,877,249	1,431,640	1,477,355	1,649,595	1,336,705	10,297,007
Total local distributions	7,815,563	7,782,261	11,299,456	8,266,297	8,617,102	9,672,623	7,339,740	60,793,043
Local Distribution Fund ending balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Operating Fund</b>								
Beginning balance, July 1, 2021		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 186,942
Transfer from Local Distribution Fund	\$ 500,000	\$ -						500,000
Prior year accounts payable	11,889	\$ -						11,889
Payment of operating costs	-	-	(82,402)			(73,264)	(36)	(155,702)
Interest income		30	35	40	50	52	93	300
Operating Fund ending balance	\$ 511,889	\$ 30	\$ (82,366)	\$ 40	\$ 50	\$ (73,212)	\$ 57	\$ 543,429
<b>Regional Fund</b>								
Beginning balance, July 1, 2021								\$ 47,741,073
Transfer from Local Distribution Fund	\$ 5,470,894	5,447,583	7,909,619	5,786,408	6,031,971	6,770,836	5,137,818	42,555,130
Interest income	6,760	2,792	3,308	4,918	6,509	8,131	17,486	49,905
Regional Fund ending balance	\$ 5,477,655	\$ 5,450,375	\$ 7,912,927	\$ 5,791,326	\$ 6,038,480	\$ 6,778,968	\$ 5,155,304	\$ 90,346,108

Notes:

- \* Local fuels tax effective July 1, 2020 / S&U tax effective October 1, 2020
- \* Activity month is reported. CVTA receives funds three months after the activity month

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Total Receipt of Taxes	15,631,127	15,564,523	22,598,912	16,532,595	17,234,204	19,345,246	14,679,479	14,535,311	136,121,398
Cash Outflows & Transfers:									
Transfers:									
Operating Fund	-	-	-	-	-	-	-	-	-
Regional Fund	5,470,894	5,447,583	7,909,619	5,786,408	6,031,971	6,770,836	5,137,818	5,087,359	47,642,489
Payments to GRTC	2,344,669	2,334,678	3,389,837	2,479,889	2,585,131	2,901,787	2,201,922	2,180,297	20,418,210
Total transfers	7,815,563	7,782,261	11,299,456	8,266,297	8,617,102	9,672,623	7,339,740	7,267,656	68,060,699
Local Distributions:									
Ashland	27,834	26,559	37,663	26,670	29,411	31,359	24,239	24,498	228,232
Charles City	56,427	50,127	74,141	56,682	54,316	44,275	33,538	61,076	430,583
Chesterfield	2,235,322	2,230,916	3,285,422	2,374,890	2,482,354	2,820,537	2,135,168	2,072,289	19,636,897
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Hanover	1,127,091	1,101,201	1,561,622	1,105,802	1,219,475	1,300,224	1,005,019	1,015,743	9,436,177
Henrico	2,446,724	2,655,212	3,709,787	2,713,009	2,750,068	3,195,908	2,309,063	2,370,642	22,150,413
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Regional Fund ending balance	\$ 5,477,655	\$ 5,450,375	\$ 7,912,927	\$ 5,791,326	\$ 6,038,480	\$ 6,778,968	\$ 5,155,304	\$ 5,116,426	\$ 95,462,534

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**CVTA Quarterly Expenditures**

Updated 5/10/2022

Jurisdiction	UPC or other	Project Name	Project Detail	Funding Source	CVTA	Expenditures					
					Appropriation	FY21	Q1 FY22	Q2 FY22	Q3 FY22	Q4 FY22	
Chesterfield	11187C1	Unallocated	Unallocated funds	Multiple	\$ 4,827,464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chesterfield	11817C1	Nash Road	Nash Road extended	Multiple	\$ 10,000,000	\$ 19,499	\$ -	\$ 12,688	\$ 14,439	\$ -	\$ -
Chesterfield	11831C2	Woolridge Road	Woolridge Road extended	Multiple	\$ 6,916,000	\$ 15,277	\$ -	\$ -	\$ 700,827	\$ -	\$ -
Chesterfield	11960C1	Woolridge Road	Woolridge Road (Watermill to Genito) widening	CVTA	\$ 5,950,000	\$ 27,792	\$ -	\$ -	\$ -	\$ -	\$ -
Chesterfield	11963C1	Powhite Parkway Extension	Powhite Parkway Extension - Phase 1	CVTA	\$ 5,049,993	\$ 181,335	\$ 162,522	\$ 212,792	\$ 90,156	\$ -	\$ -
Chesterfield	11964C1	Centralia Road/Old Wrexham Road	Centralia Road/Old Wrexham Road roundabout	CVTA	\$ 2,200,000	\$ -	\$ -	\$ -	\$ 46,440	\$ -	\$ -
Chesterfield	11965C1	Route 10	Route 10 (Rt 288 to Courthouse) weave mitigation	CVTA	\$ 4,313,000	\$ -	\$ -	\$ 11,546	\$ -	\$ -	\$ -
Chesterfield	11966C1	I-95/Willis Road Interchange	I-95/Willis Road Interchange - PE only	CVTA	\$ 2,000,000	\$ -	\$ 3,327	\$ 379,748	\$ 301,103	\$ -	\$ -
Hanover	109260	Pole Green Rd Widening	Widen to 4-lanes between Bell Creek Rd and Rural Point Rd	Multiple	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Lewistown Rd / Ashcake Rd	Improve operations and safety in the intersection	CVTA	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Rt. 301 - 3rd Southbound Ln	Convert SB shoulder to a through lane to improve operations and safety	CVTA	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Rt. 1 / Rt. 30 Green-T	Convert intersection to a Green-T to improve operations and safety	CVTA	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Atlee Rd / Bus. Rt. 360 / Cold Harbor Rd	Improve operations and safety in the intersection	CVTA	\$ 930,000	\$ -	\$ -	\$ -	\$ 16,082	\$ -	\$ -
Hanover	T25947	Rural Paving Rehab (Various Routes)	Widen shoulders min. 1' and overlay entire road	CVTA	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Economic Development Road Improvement	Support economic development projects	CVTA	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Bike/Ped. Improvements	20% local match for TA grant applications	CVTA	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Paper Steets - Paving & Maintenance	Paving and limited maintenance of "paper" streets	CVTA	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	Engineering Support FTE	Fund new position to support the development of road projects	CVTA	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Henrico	08150	N. Gayton Road IAR		CVTA	\$ 600,000	\$ 55,753	\$ 151,305	\$ 153,077	\$ -	\$ -	\$ -
Henrico	09015	Fall Line Trail		CVTA	\$ 7,630,000	\$ 9,289	\$ 84,556	\$ 36,641	\$ -	\$ -	\$ -
Henrico	08163	Safety Studies		CVTA	\$ 300,000	\$ 7,312	\$ 21,129	\$ 13,127	\$ -	\$ -	\$ -
Henrico	09033	Technology Blvd Improvements		CVTA	\$ 150,000	\$ -	\$ 35,764	\$ 87,875	\$ -	\$ -	\$ -
Henrico	09034	Horsepen Rd/Glenside Drive		CVTA	\$ 590,000	\$ -	\$ 47,223	\$ 53,016	\$ -	\$ -	\$ -
Henrico	09036	Turner Road/Darbytown		CVTA	\$ 500,000	\$ -	\$ 6,046	\$ 10,733	\$ -	\$ -	\$ -
Henrico	09055	Countywide Safety Improvements		CVTA	\$ 1,000,000	\$ -	\$ 126,211	\$ 22,036	\$ -	\$ -	\$ -
Henrico	09032	Construction Engineer Inspection Services		CVTA	\$ 1,540,000	\$ -	\$ 34,090	\$ 200,963	\$ -	\$ -	\$ -
Henrico	01047	Causeway Dr Sidewalk		CVTA	\$ 120,000	\$ -	\$ -	\$ 28,088	\$ -	\$ -	\$ -
Henrico	08164	Magellan Parkway		CVTA	\$ 9,550,000	\$ -	\$ -	\$ 9,064	\$ -	\$ -	\$ -
Henrico	09035	N. Gayton Rd Bike/Ped Improvements		CVTA	\$ 100,000	\$ -	\$ -	\$ 700	\$ -	\$ -	\$ -
Henrico	08784	Gaskins Rd/Quicocassin Rd		CVTA	\$ 200,000	\$ -	\$ -	\$ 74,066	\$ -	\$ -	\$ -
Henrico	09054	Countywide Structural Calming Improvements		CVTA	\$ 1,000,000	\$ -	\$ -	\$ 6,300	\$ -	\$ -	\$ -
Henrico	09102	Church Rd Safety & Mobility Improvements		CVTA	\$ 2,000,000	\$ -	\$ -	\$ 1,218,763	\$ -	\$ -	\$ -
Henrico	08996	Glover Park Access Road		CVTA	\$ 7,280,000	\$ 123,715	\$ 662,781	\$ 12,274	\$ -	\$ -	\$ -
Henrico	08613	Pump Road Project Development		CVTA	\$ 650,000	\$ -	\$ -	\$ 143,686	\$ -	\$ -	\$ -
Henrico	08997	Four Mile Creek (Restrooms)		CVTA	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Richmond	107264	Paving, Traffic Calming & ADA Infrastructure	Citywide Paving Program	CVTA	\$ 16,103,012	\$ 3,827,003	\$ 329,512	\$ 7,206,216	\$ -	\$ -	\$ -
Richmond	106121	Traffic Engineering Division	Signal Modernization, Regulatory & Warning Sign Replacement (HISN)	CVTA	\$ 3,898,560	\$ 559,944	\$ 175,296	\$ 841,477	\$ -	\$ -	\$ -
Richmond	106122	Roadway & Sidewalk Operations and Maintenance	Sidewalk Replacement and ROW maintenance citywide	CVTA	\$ 3,863,677	\$ 117,513	\$ 113,239	\$ 776,229	\$ -	\$ -	\$ -
Richmond	106123	Bridge Maintenance/ Operations	P1 and P2 maintenance items including joint replacements, etc.	CVTA	\$ 1,102,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Richmond	106120	ROW Maintenance /Operations	Staff	CVTA	\$ 412,606	\$ -	\$ -	\$ 18,969	\$ -	\$ -	\$ -
Richmond	107266	Transportation Engineering Division	Commerce Road Improvement Project	CVTA	\$ 2,059,781	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Richmond	107265	Multi-Modal Transportation-Bike, Ped & Transit	BRT Redlanes, Path to Equity: Transportation Policy Guide, Bikeshare concrete pad installation and Bike station electrification	CVTA	\$ 1,447,839	\$ -	\$ 69,315	\$ 332,603	\$ -	\$ -	\$ -



**CVTA FINANCE AGENDA 5-23-22  
FUTURE MEETING TOPICS\***

- Financial Policy Review & Amendments
- Regional Projects Fund Allocation

\*Draft: This is not a comprehensive list of considerations and is subject to change.