

# AGENDA

## CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

Friday, April 29, 2022  
8:30 a.m.

### PlanRVA James River Board Room and Zoom

This meeting is open to the public. Members of the public are invited to attend in-person or virtually.

If you wish to participate in this meeting virtually, please register via Zoom at [https://planrva-org.zoom.us/webinar/register/WN\\_mkfFuOwHRV226PqzuiA4MQ](https://planrva-org.zoom.us/webinar/register/WN_mkfFuOwHRV226PqzuiA4MQ). Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA).

#### Members

Town of Ashland

Charles City  
County

Chesterfield  
County

Goochland  
County

Hanover County

Henrico County

New Kent County

Powhatan  
County

City of Richmond

VA House of  
Delegates

Senate of VA

Commonwealth  
Transportation  
Board

VDRPT

VDOT

VA Port Authority

GRTC

RMTA

**Call to Order** (Carroll)

**Pledge of Allegiance** (Carroll)

**Certification of a Quorum** (Firestone)

**Opening Statement for Virtual Participation of Members**

(Parsons/as needed)

**Welcome and Introductions** (Carroll)

#### **A. ADMINISTRATION**

**1. Consideration of Amendments to the Agenda**

(Carroll)

**2. Approval of March 25, 2022, CVTA Meeting Minutes – page 3**

(Carroll)

**Action requested: motion to approve CVTA meeting minutes as presented.**

**3. Open Public Comment Period**

(Carroll/5 minutes)

**4. CVTA Chairman's Report**

(Carroll/15 minutes)

**a. Appointment of CVTA Nominating Committee Members**

**Action requested: Appointment of Nominating Committee Members**

- b. **Annual Joint Meeting Invitation** – page 7  
Information Item
- c. **Public Outreach Update**  
Information item

**B. PUBLIC HEARING - FY2023 CVTA ADMINISTRATIVE AND OPERATING EXPENSE BUDGET** – page 8

**Action requested: adoption of FY23 Administrative and Operating Expense Budget**

**C. PUBLIC HEARING - REGIONAL DRAFT FUNDING SCENARIO** – page 10

**Action requested: approval of Regional Funding Scenario**

**D. COMMITTEE REPORTS**

**1. CVTA Finance Committee Update**

(Stoney/Gregory/10 minutes)

- a. **Bylaws amendment – Authority and Finance Committee membership** – page 22

**Information item: first reading of proposed bylaws amendment to add additional members to the Finance Committee and to add July 1, 2022, addition of Capital Region Airport Commission representative on the Authority.**

**2. CVTA Technical Advisory Committee (TAC) Update**

(Eure/Parsons/20 minutes)

- a. **Innovation Funding - 288 Northbound Hard Shoulder Project**

**Action requested: Approval of up to eight million dollars in CVTA regional funds, in parallel with VDOT innovation funding, to make the project competitive for leveraging through Smart Scale or other program, for the 288 Northbound Hard Shoulder Running project.**

- b. **Fall Line Working Group Update (Eure)**

**3. CVTA Staffing Update**

(Spoonhower/Paige/10 minutes)

**Information item**

**E. OTHER BUSINESS**

- 1. **Proposed FY23 CVTA Meeting Schedule** – page 35

**Information item**

- 2. **GRTC FY23 Regional Public Transportation Plan** – GRTC Board Report - page 36

(Full plan document will be posted on the CVTA meeting page when available)

**Action requested: Approval of the GRTC FY23 Regional Public Transportation Plan**

- 3. **CVTA Member Comments**

**F. ADJOURNMENT**



Central Virginia Transportation Authority

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY**

**MINUTES OF MEETING**

**Friday, March 25, 2022, 8:30 a.m.**

**PlanRVA James River Board Room and Zoom**

**Members Present:**

<b>Jurisdiction/ Agency</b>	<b>Member</b>	<b>Present</b>	<b>Absent</b>	<b>Designee</b>	<b>Present</b>	<b>Absent</b>
<b>Town of Ashland</b>	John H. Hodges	X		Daniel McGraw		X
<b>Charles City County</b>	William G. Coada		X	Vacant		
<b>Chesterfield County</b>	Kevin P. Carroll, Vice Chair	X		Leslie Haley		X
<b>Goochland County</b>	Neil Spoonhower (virtual)	X		Vacant		
<b>Hanover County</b>	W. Canova Peterson	X		Sean M. Davis		X
<b>Henrico County</b>	Frank J. Thornton, Chair	X		Patricia S. O'Bannon		X
<b>New Kent County</b>	Patricia A. Paige		X	Vacant		
<b>Powhatan County</b>	Michael W. Byerly	X		Steve McClung		X
<b>City of Richmond</b>	Mayor Levar M. Stoney	X		Cynthia Newbille		X
<b>VA House of Delegates</b>	Delegate Delores McQuinn		X	N/A		
<b>Senate of Virginia</b>	Senator Jennifer L. McClellan		X	N/A		
<b>Commonwealth Transportation Board</b>	Carlos M. Brown	X		N/A		

**Non-Voting Ex-Officio**

<b>Agency</b>	<b>Member</b>	<b>Present</b>	<b>Absent</b>	<b>Designee</b>	<b>Present</b>	<b>Absent</b>
<b>VDRPT</b>	Jennifer DeBruhl	X		Tiffany Dubinsky (virtual)	X	
<b>VDOT</b>	Stephen Brich		X	Shane Mann	X	
				Mark Riblett		
<b>Virginia Port Authority</b>	Stephen A. Edwards		X	Cathie J. Vick		X
				Barbara Nelson	X	
<b>GRTC Transit System</b>	Julie Timm	X		Sheryl Adams		X
<b>RMTA</b>	Joi Taylor Dean		X	N/A		

The technology used for this meeting was a web-hosted service created by YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

### **CALL TO ORDER**

The Central Virginia Transportation Authority (CVTA) Chairman, Frank J. Thornton, presided and called the March 25, 2022, Central Virginia Transportation Authority meeting to order at 8:32 a.m.

### **ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM**

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

### **A. ADMINISTRATION**

#### **1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda.

On motion of Kevin P. Carroll, seconded by John H. Hodges, the Authority unanimously approved the March 25, 2022, meeting agenda as presented (voice vote).

#### **2. Approval of February 25, 2022, CVTA Meeting Minutes**

On motion of W. Canova Peterson, seconded by Kevin P. Carroll, the Authority voted to approve the minutes of the February 25, 2022, CVTA meeting as presented (voice vote).

#### **3. Open Public Comment Period**

There were no requests to address the CVTA.

#### **4. CVTA Chairman's Report**

Chair Thornton shared thoughts on the importance of the CVTA having a strong structure.

#### **5. Innovation Funding availability**

Chet Parsons, PlanRVA, reported on new funding that has been made available to the region for a project in Powhatan and Goochland. There is an opportunity for the CVTA to contribute to advance the project. R. Shane Mann, VDOT, reported that VDOT has identified the 288 northbound hard shoulder project as the recipient of six million in Innovation Funding. The project is one of five that PlanRVA is submitting a SmartScale pre-application for. If the CVTA provides a leveraging amount, the cost of the project would be in a favorable position for SmartScale funding. The matter will be brought before the TAC and then to the CVTA at a future meeting with a request for action on the funding.

### **B. COMMITTEE REPORTS**

#### **1. CVTA Finance Committee update**

Mayor Levar M. Stoney, Finance Committee Chair, led this item and introduced the Kristy Choi, Director, PFM.

**a. Financial Advisory Services Provider Introduction**

Ms. Choi and Kevin Rotty, Partner, gave a presentation on comparable Virginia transportation entities and the revenue streams of the CVTA were summarized. Examples of funding scenarios were described.

Authority members discussed the importance of establishing a good bond rating and the benefits of utilizing a debt leverage model.

**b. FY2022 Administrative Budget Amendments**

Martha Heeter, PlanRVA, described the Finance Committee's recommended FY22 budget amendments.

On motion by Levar M. Stoney, the Authority unanimously approved the recommended transfers from contingency for reserves to Personnel and Contracted Services (roll call vote; see Appendix A, page 5).

**c. Public hearing authorization - FY23 CVTA Administrative and Operating Expense Budget**

Ms. Heeter explained the proposed budget line items and offered to answer any questions.

On motion by Levar M. Stoney, the Authority unanimously approved the authorizing a public hearing on the FY23 CVTA Administrative and Operating Expense Budget for April 29, 2022, with a 15-day public comment period (roll call vote; see Appendix A, page 6).

**2. CVTA Technical Advisory Committee (TAC) update**

**a. Fall Line Working Group – Advancing trail segments**

Mr. Parsons provided this report and described the design-build package options that are recommended for Authority approval.

On motion of Michael W. Byerly, seconded by John H. Hodges, the Authority voted to approve the following (roll call vote; see Appendix A, page 7):

1. Request VDOT to proceed with the development and delivery of Project Packages 1 & 2 on the southern and northern sections of the Fall Line Trail – and allocate CVTA funds specifically to both packages; and
- 2) Authorize CVTA Chairman to enter into an agreement with CTB / VDOT for the development and delivery of FLT packages 1 and 2; and
- 3) Allocate CVTA funds for conducting a preliminary impact/operational analysis, scope, and cost estimate for a Project Package or Packages in the City of Richmond; and,
- 4) Direct the FLT Working Group and the CVTA TAC to develop a schedule and spending plan for the remaining segments of trail, to include recommendations for funding options to secure the needed balance of funding to complete the trail.

**b. FY21 annual reports, Quarterly Reporting, and FY23 Local Allocation Plan**

**1) FY21 Annual Local Funding Certifications**

Mr. Parsons reported that all the certifications have been submitted and signed.

The Chairman thanked the localities for getting the information properly submitted

On motion by Kevin P. Carroll, seconded by W. Canova Peterson, the Authority unanimously approved accepting the FY21 annual local funding certifications (roll call vote; see Appendix A, page 8).

**2) FY22 Quarterly Reporting and FY23 Local Allocation Plan update**

Mr. Parsons provided this update and explained that the quarterly reporting will be completed in June. The allocation plans will be finalized and presented for Authority acceptance later this fiscal year.

**3. CVTA Staffing/Executive Director Search Update**

Neil Spoonhower provided this update and reported that thirteen applications are being reviewed.

**C. OTHER BUSINESS**

**1. Member comments**

Vice Chair Carroll gave a description of Chesterfield County's practice of holding podcasts. He reported that he has spoken to the Chairman and recommended the CVTA participate in some of those podcasts and extended an invitation to other members to participate. He explained that it will provide good opportunities for the localities and other member organizations to share information about what is currently going on with each.

Mr. Parsons and the Authority members congratulated Jennifer DeBruhl for her appointment as Interim Director of GRTC. Ms. DeBruhl addressed the group and expressed her appreciation.

**D. ADJOURNMENT**

Chairman Thornton adjourned the meeting at 9:37 a.m.



April 7, 2022

Greetings Chair Thornton and Chair Winslow –

I hope this letter finds you well. This is an extremely exciting time for the Richmond region, and I am so pleased to see the continued collaboration among our organizations and with our regional partners.

As PlanRVA, the Richmond Regional Transportation Planning Organization (RRTPO), and the Central Virginia Transportation Authority (CVTA) continues to advance regional cooperation as part of our respective agendas, I wanted to reach out to formally propose a new opportunity for increased communication and elevated public presence.

The RRTPO Policy Board has been having ongoing internal discussions about the need to find new ways to celebrate the work that we do and the impact that regional planning has on the community. At our March 3, 2022, regular meeting, we heard a report from an internal work group chaired by Dr. Cynthia Newbille from the City of Richmond and composed of Canova Peterson (Hanover), Kevin Carroll (Chesterfield), and Patricia Paige (New Kent).

As part of this report, a recommendation was delivered to the Policy Board encouraging the establishment of an annual joint meeting among PlanRVA, RRTPO, and CVTA to highlight regional planning and collaboration and to discuss the alignment of our priority initiatives, starting in FY (Fiscal Year) 2022. This idea was met with overwhelming support from Policy Board members and the recommendations from the work group were agreed to by resolution.

I am writing today to formally invite the CVTA and PlanRVA boards to join us at the next regularly scheduled RRTPO meeting on June 2, 2022, for the inaugural joint meeting. Our hope is that this meeting can serve as a celebration of regional planning and provide an opportunity to highlight successes from the past year and stand together in support of upcoming projects of regional significance.

With your support of this concept, I will take responsibility for working with Mr. Parsons and Ms. Heeter to develop an agenda that fulfills the objectives described above. I look forward to creating a prominent role for each of you in the program that provides adequate time for each organization to review its contribution to our system of regional cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "David Williams", written in a cursive style.

David Williams  
Chair, Richmond Regional Transportation Planning Organization Policy Board

April 13, 2022  
For immediate release

**Members**

- Town of Ashland
- Charles City County
- Chesterfield County
- Goochland County
- Hanover County
- Henrico County
- New Kent County
- Powhatan County
- City of Richmond
- VA House of Delegates
- Senate of VA
- Commonwealth Transportation Board
- VDRPT
- VDOT
- GRTC
- RMTA
- Port of Virginia

**Central Virginia Transportation Authority**  
FY 2023 Revenue Projections and Budget for Administrative and Operating Expenses

The Central Virginia Transportation Authority announces an opportunity for public comment regarding its Fiscal Year 2023 Revenue Projections and Budget for Administrative and Operating Expenses which is posted online at: <https://planrva.org/wp-content/uploads/B-1-c-FY23-Budget.pdf>.

**Instructions for submitting comments on the proposed operating expenditures:**

A 15-day public comment period on the proposed expenditure of funding set aside for CVTA Operations will be held from Wednesday, April 13, 2022, through Thursday, April 28, 2022. Comments may be submitted via email at [CVTA@PlanRVA.org](mailto:CVTA@PlanRVA.org) or through the box provided at the bottom of this page: <https://planrva.org/transportation/cvta-comments/>.

Comments received before 3 p.m. on April 28, 2022, will be distributed to the members of the Authority.

**The Authority will hold a public hearing on Friday, April 29, 2022,** during its regular meeting at 8:30 am. Anyone wishing to submit general comments during the public hearing included in the meeting agenda may do so by either attending the meeting in person at PlanRVA, 9211 Forest Hill Avenue, Suite 200, Richmond, VA, 23235, or by joining the [Zoom Video Webinar](#) and submitting questions via the Q&A dialog box.

Zoom Webinar Instructions for the Public Hearing will be available at <https://planrva.org/transportation/cvta/> ahead of the meeting.

**CVTA Administrative and Operating Expense Budget- Fiscal Year 2023 Draft**

<b>Category</b>	<b>FY 2022 Proposed</b>	<b>FY2023 Proposed</b>	<b>Notes</b>
<b>Personnel</b>			
Administration & Staffing*	\$260,000.00	\$458,220.00	Includes CVTA ED position (fully loaded) and PlanRVA Support
Member Compensation	\$10,500.00	\$10,500.00	
<b>Professional Services</b>			
Audit	\$15,000.00	\$19,000.00	
Bank Fees & Investment Services	\$3,500.00	\$3,500.00	
General Legal Counsel*	\$36,000.00	\$36,000.00	
Financial Advisors	\$25,000.00	\$25,000.00	
Insurance	\$10,000.00	\$10,000.00	Subject to renewal
Recruitment	\$15,000.00		
Contracted Services	\$50,000.00	\$50,000.00	
<b>Technology &amp; Communications</b>			
Technology Services & Support*	\$2,500.00	\$10,000.00	Computer Equipment and Start Up
Telecommunications*	\$0.00	\$1,500.00	
<b>Administrative</b>			
Meetings Expenses*	\$20,000.00	\$10,000.00	parking, refreshments, meeting materials
Memberships/Subscriptions/Licenses*	\$3,000.00	\$3,000.00	
Office Expenses & Supplies*	\$1,500.00	\$2,000.00	
Office Space/Leasing*	\$0.00	\$10,000.00	furnishings, office/common space, meeting space
Postage*	\$500.00	\$500.00	
Printing, Copying & Production*	\$2,500.00	\$10,000.00	
Professional Development & Training*	\$5,000.00	\$7,500.00	
Public Engagement*	\$20,000.00	\$25,000.00	Standalone CVTA Website
Travel*	\$1,500.00	\$3,000.00	Conference and/or regional travel
<b>Reserves for Contingency</b>	<u>\$217,330.85</u>	<u>\$79,110.85</u>	
<b>Total</b>	<u><u>\$698,830.85</u></u>	<u><u>\$773,830.85</u></u>	
	\$0.00	\$0.00	

\*Expense categories currently covered within PlanRVA MOU

April 13, 2022  
For immediate release

## Central Virginia Transportation Authority FY 2023-2026 Regional Revenue Draft Funding Scenario

The CVTA seeks public input on its proposed project list and funding scenario for investment of regional revenue funds. The draft project list is available for public review and is posted online at: <https://planrva.org/wp-content/uploads/CVTA-Scenario-for-Public-Review.pdf>.

### Instructions for submitting comments on the proposed project list:

A 15-day public comment period on the proposed regional revenue projects will be held from Wednesday, April 13, 2022, through Thursday, April 28, 2022. Comments may be submitted via email at [CVTA@PlanRVA.org](mailto:CVTA@PlanRVA.org) or through the box provided at the bottom of this page: <https://planrva.org/transportation/cvta-comments/>.

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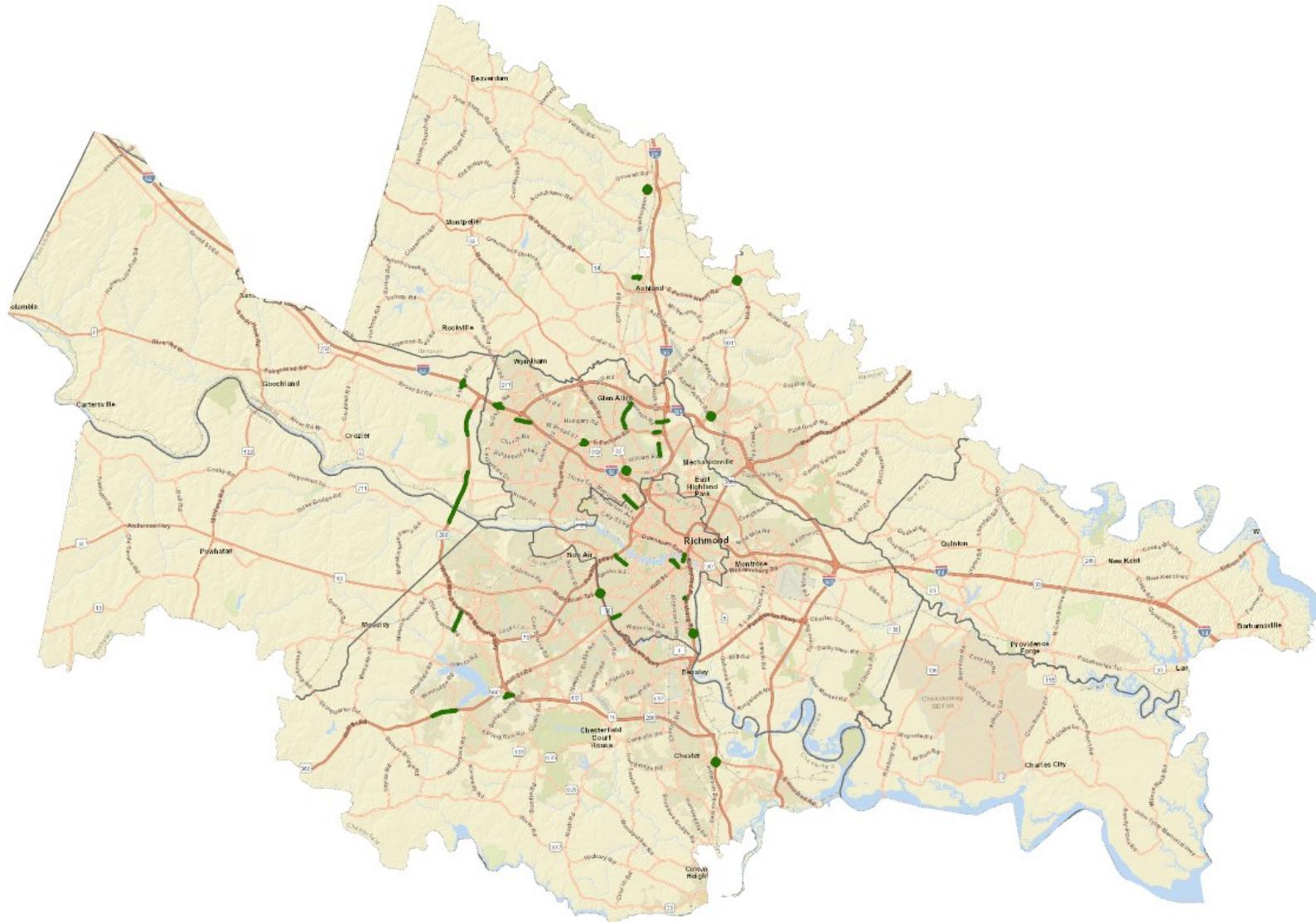
Port of Virginia

## CVTA Regional Funding Scenario – Summary

Sponsor	Title	Project Type	Total Estimate	Total Requested	Proposed FY23 - FY26 CVTA Funding Plan
Richmond	H Commerce Road - FLT Phase II	Bike/Ped	\$ 46,407,300	\$ 8,000,000	\$ 8,000,000
Richmond	C Commerce Road - FLT Phase I	Bike/Ped	\$ 12,441,459	\$ 3,000,000	\$ 3,000,000
Henrico	GreenCity Connector Trail and Bridge	Bike/Ped	\$ 9,978,000	\$ 9,978,000	\$ 9,978,000
Richmond	F Manchester Connection to James River	Bike/Ped	\$ 6,344,831	\$ 7,000,000	\$ 6,344,831
Richmond	D Mayo Bridge (South) Replacement US 360 Crossing James River	Bridge	\$ 45,011,837	\$ 15,000,000	\$ 2,500,000
Richmond	E Mayo Bridge (North) Replacement US 360 Crossing James River	Bridge	\$ 34,971,587	\$ 23,000,000	\$ 2,500,000
Goochland	I-64 at Ashland Rd (Rte 623) Interchange - DDI	Highway	\$ 16,884,840	\$ 15,005,840	\$ 14,478,282
Powhatan / Goochland	Rte 288 NB Hard Shoulder Running	Highway	\$ 23,458,611	\$ 8,000,000	\$ 8,000,000
Hanover	Rt. 301 3rd Southbound Lane	Highway	\$ 1,229,858	\$ 829,858	\$ 829,858
Henrico	W Broad Street Intersection Improvements at Parham Road	Highway	\$ 11,822,985	\$ 2,611,000	\$ 2,611,000
Hanover	Rt. 1/Rt. 30 Green-T	Highway	\$ 5,554,119	\$ 4,954,119	\$ 4,954,119
Richmond	A Hull Street Phase II (US360)	Highway	\$ 12,583,702	\$ 6,291,851	\$ 6,291,851
Hanover	Rt. 301/Rt. 54 Roundabout	Highway	\$ 4,524,642	\$ 4,524,642	\$ 4,524,642
Henrico	W Broad Street Improvements - Short Pump	Highway	\$ 20,216,405	\$ 3,230,000	\$ 3,230,000
Chesterfield	I-95/Route 10 Interchange Improvement, Phase II	Highway	\$ 21,176,611	\$ 17,086,282	\$ 17,086,282
Henrico	Magellan Parkway Bridge and Approach Section	Highway	\$ 18,572,000	\$ 18,572,000	\$ 18,572,000
Richmond	G Broad Street Streetscape (US250) with Pulse Expansion Phase III	Highway	\$ 14,709,000	\$ 8,800,000	\$ 8,800,000
Henrico	Brook Road Improvements - Villa Park Dr to Hilliard Rd	Highway	\$ 10,416,000	\$ 10,416,000	\$ 10,416,000
Chesterfield	Woolridge Road (Route 288 - Old Hundred Road) Extension	Highway	\$ 54,252,500	\$ 37,578,118	\$ 37,578,166
Henrico	Staples Mill Road Improvements	Highway	\$ 21,987,030	\$ 5,670,000	\$ 5,670,000
Goochland	Rte 288 - New SB Auxiliary Lane South of U.S. 250	Highway	\$ 16,814,989	\$ 16,814,989	\$ 16,814,989
Henrico	Woodman Road Improvements - Mountain Rd to Hungary Rd	Highway	\$ 62,569,308	\$ 27,848,000	\$ 27,848,000
Goochland	SB 288 Continuous HSR Lane - West Creek Parkway to Route 711	Highway	\$ 37,878,512	\$ 37,878,512	\$ 4,372,138
Chesterfield	Route 360 (Woodlake Pkwy to Otterdale Rd) Widening	Highway	\$ 29,730,000	\$ 20,000,000	\$ 20,000,000
Ashland	Vaughan Road Overpass	Highway	\$ 24,267,943	\$ 24,000,000	\$ 4,662,308
Richmond	B Forest Hill Avenue Phase II	Highway	\$ 31,710,827	\$ 14,645,821	\$ 14,645,821
Hanover	POV Richmond Marine Terminal Access Improvements at I-95/Bells Road	PE-Only	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Chesterfield	RT 288 NB Flyover to Bailey Bridge Connector - PE ONLY	PE-Only	\$ 3,696,750	\$ 3,696,750	\$ 3,696,750
Henrico	N. Gayton Road Interchange at I-64	PE-Only	\$ 4,985,000	\$ 4,985,000	\$ 4,985,000
Chesterfield	Chippenham Parkway/RT 60 Interchange Improvements	PE-Only	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000

Total Funded	\$ 276,390,037
Projects Selected for Funding	30

# CVTA Regional Funding Scenario – Summary Map



County of Henrico, VITA, Esri, HERE, Garmin, NGA, USGS, NPS

## CVTA Regional Funding Scenario – Project Detail

Sponsor	Title	Description	Project Type	Total Estimate	Total Requested	Proposed FY23 - FY26 CVTA Funding Plan
Richmond	H Commerce Road - FLT Phase II	This project will provide multimodal transportation improvements and streetscape to the 2-mile stretch of Commerce Road from Decatur Street to Bellemeade Road, including providing the Fall Line Trail. This project will provide a new typical section to support access to port-related freight movements including 10' sidewalk with 5' buffers, two travel lanes in each direction, dedicated left turn lanes, crossing improvements, and other streetscape and trail amenities.	Bike/Ped	\$ 46,407,300	\$ 8,000,000	\$ 8,000,000
Richmond	C Commerce Road - FLT Phase I	This Commerce Road Streetscape project will provide multimodal safety and operational improvements to the 0.5mi stretch of Commerce Road from the Manchester Bridge to Decatur Street through access management, turn lane improvements, bike lanes, sidewalks, shared-use paths, and other streetscape amenities. Also includes the Fall Line Trail.	Bike/Ped	\$ 12,441,459	\$ 3,000,000	\$ 3,000,000
Henrico	GreenCity Connector Trail and Bridge	A direct connection for bicycles and pedestrians along Athens Avenue and Scott Road, between Longdale Trail and the GreenCity development. The connection is provided via a 12 foot wide shared use path along the southern side of Athens Avenue/Scott Road from Cleveland Street to the Scott Road Bridge over I-95. A 4 foot wide landscape buffer is typically provided between the path and the curb. Where an open roadway section is provided, this buffer is expanded to 8 feet to accommodate a 6 foot wide drainage ditch. Detailed segments and typical sections can be found in the project sketch/flipbook submitted as supplemental material. The existing Scott Road bridge over I-95 will be replaced with a new pedestrian bridge. The new bridge will span the existing and any future lanes on I-95 and provide a 17' 6" vertical clearance. Roadway improvements include a modular roundabout at the intersection of Athens Avenue and Aberdeen Street. Additionally, a roundabout is proposed at the intersection of Scott Road and the main entrance to the proposed development (Retreat at One - Garden City Parcel).	Bike/Ped	\$ 9,978,000	\$ 9,978,000	\$ 9,978,000
Richmond	F Manchester Connection to James River	This project will provide a 10' shared use path with 2' shoulders and a new pedestrian bridge to address pedestrian access and safety along the 0.3 mile connection from Semmes Avenue to the T. Potterfield Bridge. This project will also include crossing improvements to cross Semmes Avenue and LED pedestrian-scale lighting along the trail connection.	Bike/Ped	\$ 6,344,831	\$ 7,000,000	\$ 6,344,831
Richmond	D Mayo Bridge (South) Replacement US 360 Crossing James River	The South Bridge is an eleven (11) span arch structure carrying 4 lanes of traffic between the south bank of the James River and Mayo Island. The project is proposed to remove the existing Melan Arch System and replace the superstructure using conventional beam girders (prestressed concrete beam) with a facade that resembles the arch visual appearance. The approach roadway work will be limited to transitions to the superstructure replacement and will not include any appreciable grade changes; this will include roadway work on the island between the two bridges to maintain the same proposed section.	Bridge	\$ 45,011,837	\$ 15,000,000	\$ 2,500,000
Richmond	E Mayo Bridge (North) Replacement US 360 Crossing James River	The North Bridge is a seven (7) span arch structure carrying 4 lanes between Mayo Island and the north bank of the James River. The project is proposed to remove the existing Melan Arch System and replace the superstructure using conventional beam girders (prestressed concrete beam) with a facade that resembles the arch visual appearance. The approach roadway work will be limited to transitions to the superstructure replacement and will not include any appreciable grade changes; this will include roadway work on the island between the two bridges to maintain the same proposed section.	Bridge	\$ 34,971,587	\$ 23,000,000	\$ 2,500,000

Sponsor	Title	Description	Project Type	Total Estimate	Total Requested	Proposed FY23 - FY26 CVTA Funding Plan
Goochland	I-64 at Ashland Rd (Rte 623) Interchange - DDI	Proposed project would reconstruct the existing diamond interchange to a single-lane Diverging Diamond Interchange (DDI). This configuration does not impact the existing bridge over I-64 and will also not preclude a future project to widen the bridge and Ashland Road to four lanes. As part of the project, the entrance to the park-and-ride lot would be relocated to Bennington Road. No right-of-way impacts are expected.	Highway	\$ 16,884,840	\$ 15,005,840	\$ 14,478,282
Powhatan / Goochland	Rte 288 NB Hard Shoulder Running	The existing shoulder on northbound route 288 between the on-ramp of route 711 to the off-ramp of route 6 would be reconstructed into a 11-foot hard running shoulder to be used during the AM peak travel hours. Also, included would be installation of gantries with signage regarding usage. The project also includes the construction of emergency pull-offs to provide a refuge area for disabled vehicles while the hard shoulder running lane is in operation.	Highway	\$ 23,458,611	\$ 8,000,000	\$ 8,000,000
Hanover	Rt. 301 3rd Southbound Lane	The project will convert the paved shoulder to a through lane to provided three lanes in the southbound direction between Atlee Rd and Atlee Station Rd, matching the three existing lanes in the northbound direction. This improvement should result in improved operations and a reduction in crashes through this section.	Highway	\$ 1,229,858	\$ 829,858	\$ 829,858
Henrico	W Broad Street Intersection Improvements at Parham Road	The proposed project will provide additional turn lanes at the intersection of W Broad Street at Parham Road and the installation of an innovation quadrant intersection by utilizing Skipwith Road. The improvements will include an additional eastbound left-turn lane to provide dual left-turns with approximately 200 feet of storage and removal of the northbound left-turn lane. Northbound left-turning traffic will be diverted onto Skipwith Road from Parham Road to form a quadrant intersection. Approximately 2000 feet of sidewalk will be installed along the north and south sides of W Broad Street and Parham Road, encompassing the project area limits. ccess management improvements are proposed at the intersection of W Broad Street at Pine Grove Drive, W Broad Street at Hollybrook Avenue, and W Broad Street at Carousel Lane.	Highway	\$ 11,822,985	\$ 2,611,000	\$ 2,611,000
Hanover	Rt. 1/Rt. 30 Green-T	The project will convert the stop-controlled intersection (Rt 1 & Rt. 30) to a signalized "Green-T" to improve safety and operations. A total of 21 crashes (7 injury, 14 property damage only) have occurred at this location since 2017.	Highway	\$ 5,554,119	\$ 4,954,119	\$ 4,954,119
Richmond	A Hull Street Phase II (US360)	This project will improve the typical section of Hull Street from Chippenham Parkway to Hey Road by providing two through travel lanes in each direction, a raised median, and dedicated turn lanes along the ¾ mile corridor. The project will reduce the number of entrances and median crossings (access management), provide safer accommodations for people who walk and bike including streetscape, 10' shared-use path, and 5' sidewalk, and bike, pedestrian & access improvements to high frequency transit service.	Highway	\$ 12,583,702	\$ 6,291,851	\$ 6,291,851
Hanover	Rt. 301/Rt. 54 Roundabout	The project will convert the "Y" intersection (Rt. 301 & Rt. 54) into a single-lane roundabout to improve operations and safety. The current configuartion of the intersection and commercial entrances located in the functional area of the intersection has resulted in 16 crashes (7 injury, 9 property damage only) since 2017.	Highway	\$ 4,524,642	\$ 4,524,642	\$ 4,524,642

Sponsor	Title	Description	Project Type	Total Estimate	Total Requested	Proposed FY23 - FY26 CVTA Funding Plan
Henrico	W Broad Street Improvements - Short Pump	This project will convert right-turn lanes along westbound US250 (W Broad Street) to a continuous shared through-right lane from Tom Leonard Drive to Pouncey Tract Road. Access management improvements include closing the existing median break located at the Walmart between the intersections of Pouncey Tract Road and John Rolfe Parkway. Approximately 1000 linear feet of flex post delineators will be constructed on westbound W Broad Street from the I-64 EB/WB W Broad Street (Exit 178A) to the intersection of W Broad Street and Gathering Place. Intersection improvements included at Tom Leonard Drive, Brownstone Boulevard, John Rolfe Parkway, and Pouncey Tract Road.	Highway	\$ 20,216,405	\$ 3,230,000	\$ 3,230,000
Chesterfield	I-95/Route 10 Interchange Improvement, Phase II	Construct the remaining elements of a partial cloverleaf interchange: remove loops and signalize ramps. This is design of the final phase of the necessary improvements to the interchange.	Highway	\$ 21,176,611	\$ 17,086,282	\$ 17,086,282
Henrico	Magellan Parkway Bridge and Approach Section	This segment consists of a new alignment connecting the County Funded Extension Section to the Retreat @ One Section. A new 4-lane bridge will be constructed over I-95. The proposed transverse section is shown on the project sketch. The bridge will also include a VDOT standard pedestrian fence system on the side with the 10 foot wide shared use path.	Highway	\$ 18,572,000	\$ 18,572,000	\$ 18,572,000
Richmond	G Broad Street Streetscape (US250) with Pulse Expansion Phase III	This Broad Street Streetscape w/ Pulse BRT Expansion Phase III project will provide multimodal safety and operational improvements from the ongoing STARS study to the 1.3 mile stretch of Broad Street from Commonwealth Avenue to Libbie Avenue through dedicated BRT lanes, sidewalk, lighting, ADA accessible ramp improvements, pedestrian crossing improvements, access management to reduce and consolidate median crossings, and other streetscape amenities including landscaping, street furniture, and bus stop improvements.	Highway	\$ 14,709,000	\$ 8,800,000	\$ 8,800,000
Henrico	Brook Road Improvements - Villa Park Dr to Hilliard Rd	This project will provide intersection improvements, access management, and pedestrian accommodations along Brook Road (US-1) from Villa Park Drive to Hilliard Road. Intersection improvements include realignment of eastbound Lakeside Avenue to align with Lakeside Boulevard. Access management includes a concrete median constructed along the entire length of the project with openings at Brookside Avenue, Ridge Road, and La Von Drive. Pedestrian accommodations include pedestrian signals and crosswalks at the signalized intersection of Villa Park Drive and Lakeside Avenue. A sidewalk will be constructed along the east side of Brook Road along the project limits.	Highway	\$ 10,416,000	\$ 10,416,000	\$ 10,416,000
Chesterfield	Woolridge Road (Route 288 - Old Hundred Road) Extension	Construct a new four-lane road between Route 288 and Old Hundred Road. Project includes a bridge, shared-use path and sidewalk.	Highway	\$ 54,252,500	\$ 37,578,118	\$ 37,578,166

Sponsor	Title	Description	Project Type	Total Estimate	Total Requested	Proposed FY23 - FY26 CVTA Funding Plan
Henrico	Staples Mill Road Improvements	This project includes an additional southbound through lane on Staples Mill Road between I-64 west on-ramp and I-64 east on-ramp. Intersection improvements at Bethlehem Road and Staples Mill Road will add a left-turn lane on Staples Mill southbound to create dual lefts onto Bethlehem Road eastbound. The south side of Bethlehem Road will be widened to accommodate the dual left eastbound turning movement. Westbound Bethlehem Road will be widened to include a left-turn lane, a shared through-right, and a right turn lane. Pedestrian accommodations include crosswalks, pedestrian signal heads, push-buttons, and ADA ramps on Staples Mill Road at the intersections of Townhouse Road, Wharfside Road/Dumbarton Road, Dickens Road, I-64 off ramp, Bethlehem Road, Libbie Mill E. Boulevard, and Libbie Lake S. Street/Waller Road. A new intersection will be created at the I-64 exit ramp onto southbound Staples Mill Road. The signal at the new intersection will eliminate the existing merge between the exit ramp and southbound Staples Mill Road. The proposed project will replace the merge movement with signalized triple right turn lanes. Access management will be provided at the side streets of Millstone Road/Northside Avenue.	Highway	\$ 21,987,030	\$ 5,670,000	\$ 5,670,000
Goochland	Rte 288 - New SB Auxiliary Lane South of U.S. 250	Construct new southbound auxiliary lane on Rte 288, approximately 1.4 miles in length, between southbound exit ramp from Rte. 250 (Broad Street Road) and southbound entrance ramp onto Rte. 740 (Tuckahoe Creek Parkway).	Highway	\$ 16,814,989	\$ 16,814,989	\$ 16,814,989
Henrico	Woodman Road Improvements Mountain Rd to Hungary Rd	Widen Woodman Road to provide a four-lane divided typical section between Hungary Road to approximately 500 feet south of Mountain Road. Project includes turn lane improvements (new southbound right-turn lane and left-turn lane extensions at Mountain Road/Woodman Road intersection). The improvements includes a shared use path on the eastern side and sidewalk on the western side of Woodman Road. Pedestrian crossing will be provide at the signalized intersections.	Highway	\$ 62,569,308	\$ 27,848,000	\$ 27,848,000
Goochland	SB 288 Continuous HSR Lane - West Creek Parkway to Route 711	Project would reconstruct the shoulder on southbound Route 288 between the on-ramp of West Creek Parkway and the off-ramp of Route 711 to provide an 11-foot wide hard running shoulder lane to be employed during PM peak travel hours. Installation of gantries with signage detailing usage and ITS improvements within the Route 288 corridor are included. Project also includes construction of emergency pull-offs for disabled vehicles while the hard shoulder running lane is in operation.	Highway	\$ 37,878,512	\$ 37,878,512	\$ 4,372,138
Chesterfield	Route 360 (Woodlake Pkwy to Otterdale Rd) Widening	Widen Route 360 between Woodlake Parkway and Otterdale Road. Extend the existing 6-lane section, with sidewalks on both sides, from just east of Dogwood Park Road to Otterdale Road as recommended by the VDOT Route 360 Arterial Management Plan [September 2021]. Pedestrian accommodations along WB Route 360 will also be extended from its current terminus at Woodlake Parkway to just east of Dogwood Park Drive.	Highway	\$ 29,730,000	\$ 20,000,000	\$ 20,000,000
Ashland	Vaughan Road Overpass	Construct an east/west two-track rail overpass at the Vaughan Road intersection as approved and recommended by the DC2RVA FEIS Record of Decision. It will be 39' 4" wide with 2 lanes and sidewalks to connect to sidewalks on either side. It will provide a vital safety connection for adjacent school and fire station and access to a 286 acre industrial site. R.O.W. will need to be obtained to provide for proper alignment and elevation from Vaughan Road and Archie Cannon Road.	Highway	\$ 24,267,943	\$ 24,000,000	\$ 4,662,308

Sponsor	Title	Description	Project Type	Total Estimate	Total Requested	Proposed FY23 - FY26 CVTA Funding Plan
Richmond	B Forest Hill Avenue Phase II	The Forest Hill Avenue Phase II project will improve multimodal safety and operations along the one mile section of Forest Hill Avenue from Powhite Parkway to Dorchester Road. The project will provide a raised median for access management and dedicated turn lanes, buffered bike lanes in each direction, sidewalk along the corridor where there is none today, crossing improvements at three intersections and other streetscape amenities including lighting.. The project also improves access for people who walk and bike to high frequency transit to ten transit stops.	Highway	\$ 31,710,827	\$ 14,645,821	\$ 14,645,821
Hanover	POV Richmond Marine Terminal Access Improvements at I-95/Bells Road	This request for \$2 million in CVTA regional funding has advanced from a transportation study that was commissioned by the Virginia Department of Transportation, in collaboration with PlanRVA and The Port of Virginia, to identify and develop transportation solutions to access and safety challenges in the area surrounding the I-95 Bells Road Interchange and Commerce Road. Advancing this PE-only funding request will continue to advance the planning for this regional investment and position the project to more competitively compete for other sources of funding to advance the RW and CN phases of the project.	PE-Only	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Chesterfield	Rte 288 NB Flyover to Bailey Bridge Connector - PE ONLY	Requesting CVTA regional funds to design right-of-way plans (90%) for the Route 288 NB Flyover to Bailey Bridge Connector. The proposed improvement was originally recommended as part of the RT 288/RT 360 Interchange Area Study [March 2016] and can be found here: <a href="https://www.virginiadot.org/projects/richmond/u.s._360-rt_288_interchange_area_study.asp">https://www.virginiadot.org/projects/richmond/u.s._360-rt_288_interchange_area_study.asp</a> . The flyover concept was further refined in the approved RT 288 at Bailey Bridge Connector IMR [June 2018].	PE-Only	\$ 3,696,750	\$ 3,696,750	\$ 3,696,750
Henrico	N. Gayton Road Interchange at I-64	Preliminary engineering for the design and environmental documentation of a new interchange at the intersection of North Gayton Road and Interstate I-64 to facilitate accessibility and congestion mitigation in the Short Pump area.	PE-Only	\$ 4,985,000	\$ 4,985,000	\$ 4,985,000
Chesterfield	Chippenham Parkway/RT 60 Interchange Improvements	Requesting CVTA regional funds to design right-of-way plans (90%) for the Chippenham Parkway/Route 60 Interchange Improvements which includes converting the existing cloverleaf configuration to a partial cloverleaf interchange with contraflow left turns. The proposed improvements are a recommendation from the VDOT STARS Route 76 Corridor Study [July 2020]. The sketch, description of improvements, and estimate are summarized in the report and one-pager, both are attached.	PE-Only	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000

<b>Total Funded</b>	\$ 276,390,037
<b>Projects Selected for Funding</b>	30

# CVTA Regional Funding – Project Scoring

## Bike-Ped Projects

Project ID	Project Title	Sponsor	Safety	Mobility	Access	Benefit	Rank	Request	Benefit/Cost	Category Rank
FY23_32	C Commerce Road - FLT Phase I	Richmond	38.50	23.00	6.67	68.17	2	\$3,000,000	227.24	1
FY23_33	H Commerce Road - FLT Phase II	Richmond	13.00	16.71	38.50	68.21	1	\$8,000,000	85.26	2
FY23_21	GreenCity Connector Trail and Bridge	Henrico	8.85	20.39	0.00	29.24	3	\$9,978,000	31.11	3
FY23_35	F Manchester Connection to James River	Richmond	0.42	7.67	0.04	8.12	4	\$7,000,000	11.61	4

**Notes:**

- (1) Green City not modeled in SE data (2017), Parham used as parallel corridor
- (2) Manchester Connection uses model connector for 10th & Perry as alternative route for calculations; 9th St Bridge included for crash history
- (3) Commerce FLT Phase I already fully funded. Project benefit based on removing project from existing and committed projects for modeling

# CVTA Regional Funding – Project Scoring

## Bridge Projects

Project ID	Project Title	Sponsor	Benefit	Rank	Request	Benefit/Cost	Category Rank
FY23_37	D Mayo Bridge (South) Replacement US 360 Crossing James River	Richmond	0.30754242	1	\$15,000,000	0.21	1
FY23_36	E Mayo Bridge (North) Replacement - US 360 Crossing James River	Richmond	0.30754242	1	\$23,000,000	0.13	2

**Notes:**

(1) Since only Mayo Bridge projects were submitted, benefit uses draft SGR score.

# CVTA Regional Funding – Project Scoring

## Highway Projects

Project ID	Project Title	Sponsor	Safety	Mobility	Access	Benefit	Rank	Request	Benefit/Cost	Category Rank
FY23_17	Rt. 301 3rd Southbound Lane	Hanover	4.48	17.57	18.06	40.11	5	\$829,858	483.29	1
FY23_26	W Broad Street Intersection Improvements at Parham Road	Henrico	4.31	0.03	34.8	39.14	6	\$2,611,000	149.91	2
FY23_18	Rt. 1/Rt. 30 Green-T	Hanover	2.27	0.04	34.65	36.97	9	\$4,954,119	74.63	3
FY23_30	A Hull Street Phase II (US360)	Richmond	12.27	21.19	12.8	46.27	4	\$6,291,851	73.54	4
N/A	Rte 288 NB Hard Shoulder Running Lane	Goochland	0.8	7	31.21	39.01	7	\$8,000,000	48.76	5
FY23_27	W Broad Street Improvements - Short Pump	Henrico	9.97	0.52	4.6	15.09	18	\$3,230,000	46.72	6
FY23_19	Rt. 301/Rt. 54 Roundabout	Hanover	2.93	0.01	17.35	20.29	13	\$4,524,642	44.85	7
FY23_13	I-95/Route 10 Interchange Improvement, Phase II	Chesterfield	2.54	19.42	30.92	52.88	2	\$17,086,282	30.95	8
FY23_14	I-64 at Ashland Rd. (Rte. 623) Interchange	Goochland	3.46	0.03	34.65	38.14	8	\$15,005,840	25.42	9
FY23_23	Magellan Parkway Bridge and Approach Section	Henrico	5.97	21.41	9.15	36.52	10	\$18,572,000	19.66	10
FY23_34	G Broad Street Streetscape (US250) with Pulse Expansion Phase III	Richmond	15.64	0	0	15.64	16	\$8,800,000	17.78	11
FY23_28	Brook Road Improvements - Villa Park Dr to Hilliard Rd	Henrico	13.31	1.24	0	14.55	19	\$10,416,000	13.97	12
FY23_09	Woolridge Road (Route 288 - Old Hundred Road) Extension	Chesterfield	5.06	11.25	34.5	50.82	3	\$37,578,118	13.52	13
FY23_25	Staples Mill Road Improvements	Henrico	0.41	0.85	5.93	7.19	20	\$5,670,000	12.68	14
FY23_15	Rte 288 - New SB Auxiliary Lane South of U.S. 250	Goochland	0.35	3.39	15.15	18.89	14	\$16,814,989	11.24	15
FY23_22	Woodman Road Improvements - Mountain Rd to Hungary Rd	Henrico	10.7	3.14	11.02	24.86	12	\$27,848,000	8.93	16
FY23_06	Route 360 (Woodlake Pkwy to Otterdale Rd) Widening	Chesterfield	6.47	0.46	8.17	15.1	17	\$20,000,000	7.55	17
FY23_16	SB 288 Continuous HSR Lane - West Creek Parkway to Route 711	Goochland	0.16	7	20.84	28	11	\$37,878,512	7.39	18
FY23_02	Vaughan Road Overpass	Ashland	0	0.12	17.23	17.35	15	\$24,000,000	7.23	19
FY23_31	B Forest Hill Avenue Phase II	Richmond	0.97	3.42	0.02	4.41	21	\$14,645,821	3.01	20
FY23_29	I-64 Widening, Exit 205 to New Kent/ James City County Line	New Kent	28.06	2.75	35.34	66.15	1	\$396,887,519	1.67	21

**Notes:**

- (1) Forest Hill and Brook Rd Improvements mobility and accessibility scored based on bike/ped improvements only; highway improvements for these projects cannot be modeled with regional travel demand model - needs microsimulation
- (2) Broad Street Streetscape as presented does not impact transit model (no new service). No data provided on changes to ridership or bus speed -- cannot calculate transit benefit for access or mobility

# CVTA Regional Funding – Project Scoring

## PE-Only Projects

Project ID	Project Title	Sponsor	Safety	Mobility	Access	Benefit	Rank	Request	Benefit/Cost	Category Rank
FY23_12	I-95/Route 10 Interchange Improvement, Phase II - PE Only	Chesterfield	13.27	17.17	25.97	56.4	1	\$2,656,630	212.31	1
FY23_20	POV Richmond Marine Terminal Access Improvements at I-95/Bells Road	Hanover	0.92	0.05	29.31	30.29	4	\$2,000,000	151.45	2
FY23_07	Route 360 (Woodlake Pkwy to Otterdale Rd) Widening - PE ONLY	Chesterfield	22.16	0.38	7.38	29.92	5	\$2,000,000	149.58	3
FY23_10	RT 288 NB Flyover to Bailey Bridge Connector - PE ONLY	Chesterfield	6.42	23	15.4	44.82	3	\$3,696,750	121.24	4
FY23_24	N. Gayton Road Interchange at I-64	Henrico	0	8.14	38.5	46.64	2	\$4,985,000	93.56	5
FY23_08	Chippenham Parkway/RT 60 Interchange Improvements	Chesterfield	10.83	0.15	7.65	18.64	6	\$2,000,000	93.18	6

**Notes:**

(1) PoV project safety calculated based on volume changes on Deepwater Terminal and Commerce Rd

To: Members of the Central Virginia Transportation Authority  
From: Eric Gregory, Hefty, Wiley & Gore, P.C.  
Date: April 21, 2022  
Subject: Proposed Changes to CVTA Bylaws/Membership and Finance Committee Membership.

## Members

Town of Ashland

Charles City  
County

Chesterfield  
County

Goochland  
County

Hanover County

Henrico County

New Kent  
County

Powhatan  
County

City of  
Richmond

VA House of  
Delegates

Senate of VA

Commonwealth  
Transportation  
Board

VDRPT  
VDOT  
GRTC  
RMTA

During the CVTA Finance Committee's April 13th meeting, the Nominating Committee and upcoming elections of officers were discussed. It was suggested that it may be beneficial to add two members representing the small jurisdictions to the Finance Committee (FC). This would mean that the FC would have seven instead of five members.

Article V, Section B.2 of the CVTA Bylaws (see Bylaws attached) presently provides for the FC to comprise five members: Three shall be from the jurisdictions with the highest populations (Chesterfield, Henrico, and Richmond) and two are appointed by the Authority. Currently, Canova Peterson (Hanover) and Carlos Brown (CTB) occupy those two seats. The suggested change would provide that the Authority would appoint four members from the remaining jurisdictions or members of the Authority.

If pursued, the change in FC membership would require amendments to CVTA Bylaws Article III, Section C and Article V, Sections B.2 and B.5, as follows:

### Article III

**"C. Nominating Committee.** At a regular meeting held preceding the annual organizational meeting at which the election of officers will be held, the Chair shall appoint a nominating committee, subject to the approval of the Authority. At the annual organizational meeting, the nominating committee shall submit the name or names of one or more persons for the offices of Chair and Vice Chair and for the ~~two~~ four (~~24~~) Finance Committee members appointed by the Authority. Additional nominations may be made by any Member at the annual meeting.

### Article V

#### **B. Finance Committee.**

...  
"2. Membership. The Committee shall consist of ~~five~~ seven (~~57~~) Members of the Authority; three (3) shall be from the jurisdictions with the highest populations and ~~two~~ (~~2~~) four (4) shall be appointed by the Authority."

In addition, Art. V, Sect. B.5 would also need to be amended to provide for an FC quorum of 4, as follows:

"5. Quorum and Voting. A quorum shall consist of a majority (~~3~~4) of the Committee members. Approval of recommendations shall require an affirmative vote of a majority of the Members present."

In addition, it is recommended to amend Article II, Section A.6 to add the CEO of the Capital Regional Airport Commission, per legislation that was approved by the General Assembly this past session. This change is reflected in attached Draft Bylaws Amendments.

Article VIII of the Bylaws governs the amendment process. "[A]ny proposed amendment ... of these Bylaws shall be presented in writing and read for a first time at a regular meeting of the Authority. Such proposal may be considered and amended at such meeting, but shall not be acted on by the Authority until a subsequent regular meeting or a special meeting called for the purpose. At such subsequent meeting, such proposal shall be read a second time, shall be subject to further consideration and amendment ... and shall thereafter be acted on..." Therefore, it would take a minimum of two meetings to properly consider and approve and effectuate the amendment.

If approved, the Bylaws should be "Amended and Readopted" at the appropriate time.

It may be possible to approve the amendment so that the FC elections/appointments can be made at the same time as the election of officers, depending on the meeting schedule over the next couple of months and CVTA staff will provide additional information about this. Thank you for your consideration and please let me know if you have any questions.

**BYLAWS**  
**OF**  
**THE CENTRAL VIRGINIA TRANSPORTATION AUTHORITY**

Approved:  
August 27, 2020  
Amended and Readopted:  
June 25, 2021  
Amended and Readopted:  
XXXX, XX, 2022

**ARTICLE I**  
**POWERS AND DUTIES**

The Central Virginia Transportation Authority (the “Authority”) shall have all of the authority, powers and duties, and shall be subject to the limitations and restrictions, set forth in Chapter 37 of Title 33.2 of the Code of Virginia of 1950, as amended (the “Virginia Code”), as such may be amended from time to time (the “Act”).

**ARTICLE II**  
**MEMBERSHIP**

**A. Authority Members.** The Authority consists of seventeen (~~47~~18) members (“Members” or “Member”) as follows:

1. The chief elected officer, or his/her designee, of the governing body of each of the seven (7) counties embraced by the Authority.
2. The chief elected officer, or his/her designee, of the City of Richmond and the Town of Ashland.
3. One member of the House of Delegates who resides in a county or city embraced by the Authority and appointed by the Speaker of the House.
4. One member of the Senate who resides in a county or city embraced by the Authority and appointed by the Senate Committee on Rules.
5. One member of the Commonwealth Transportation Board who resides in a locality embraced by the Authority and is appointed by the Governor.

6. The following shall serve as nonvoting *ex officio* members of the Authority:

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- a. The Director of the Virginia Department of Rail and Public Transportation, or his/her designee,
- b. The Commissioner of Highways, or his/her designee,
- c. The Executive Director of the Virginia Port Authority, or his/her designee,
- d. The Chief Executive Officer of the Greater Richmond Transit Company (GRTC), and
- e. The Chief Executive Officer of the Richmond Metropolitan Transportation Authority (RMTA).
- e.f. The Chief Executive Officer of the Capital Region Airport Commission.

**B. Designees.** If a Member of the Authority described in Article II, section A, subsection (1) or (2) is unable to attend a meeting of the Authority, the Member may designate another current elected official of such governing body to attend the meeting of the Authority. Such designation shall be for the purposes of the one meeting that the Member is unable to attend and shall be submitted in writing or electronically to the Chair of the Authority at least forty-eight (48) hours prior to the affected meeting.

**C. Terms of Membership.** All Members of the Authority shall serve terms coincident with their terms of office.

### ARTICLE III

#### OFFICERS AND DUTIES

**A. Officers.** The Authority shall annually elect from its voting Members a Chair and Vice Chair. The Authority may further elect such other subordinate officers from among its Members as it may from time to time deem appropriate. The election of officers shall be conducted in accordance with the voting procedures set forth in Article IV, section K.

**B. Terms of Office.** Officers of the Authority shall be elected at the annual organizational meeting of the Authority, to serve for a term of one (1) year or until a successor is elected, unless sooner removed by the Authority or the person ceases to be a Member of the Authority. All officers shall be eligible for reelection; provided, however, no officer may serve more than two (2) consecutive one (1) year terms. Any officer who serves a partial term shall not be considered as serving a full term for purposes of this limitation. Any vacancy occurring in an office will be filled for the unexpired term by the Authority at the next regular meeting (or at an earlier special meeting called for that purpose) following the occurrence of such vacancy.

**C. Nominating Committee.** At a regular meeting held preceding the annual organizational meeting at which the election of officers will be held, the Chair shall appoint a nominating committee, subject to the approval of the Authority. At the annual organizational meeting, the nominating committee shall submit the name or names of one or more persons for the offices of Chair and Vice Chair and for the four (4) Finance Committee members appointed by the Authority. Additional nominations may be made by any Member at the annual meeting.

**D. Chair.** The Chair shall preside over all meetings of the Authority at which he or she is present and shall vote and make motions as any other Member. The Chair shall be responsible for the implementation of the actions taken, and policies established by the Authority, shall have all of the powers and duties customarily pertaining to the office of Chair, and shall perform such other duties as may from time to time be established by the Authority.

**E. Vice Chair.** In the event of the absence of the Chair, or the inability of the Chair to perform any of the duties of the office or to exercise any of the powers thereof, the Vice Chair shall perform such duties and possess such powers as are conferred on the Chair, and shall perform such other duties as may from time to time be assigned to the Vice Chair by the Chair or be established by the Authority.

#### **ARTICLE IV**

##### **MEETINGS**

**A. Annual Organizational Meeting.** The regular meeting for the month of July shall serve as the annual organizational meeting for the purpose of electing officers and transacting such other business as may come before the meeting.

**B. Regular Meetings.** Regular meetings of the Authority shall be held on a periodic basis as determined by resolution of the Authority, but not less frequently than once per quarter, at a place to be determined by the Chair, or at such time and place as the Authority may determine.

**C. Special Meetings.** Special meetings shall be held when requested by two (2) or more Authority Members. Such request shall be in writing, addressed to the Chair, and shall specify the matter(s) to be considered at the meeting. Upon receipt of such request, the Chair shall immediately ensure the necessary coordination for a meeting site and time and cause notice to be provided to each Member of the Authority to attend the special meeting at the time and place specified. Such notice shall specify the matter(s) to be considered at the meeting, and shall be sent by electronic (e.g., email) or telephonic means. No matter not specified in the notice shall be considered at such special meeting unless all Members of the Authority are present.

**D. Adjourned Meetings.** Any regular or special meeting may be adjourned to a date and time certain.

**E. Public Notice.** All meetings of the Authority shall be preceded by public notice given in accordance with the provisions of the Virginia Freedom of Information Act, Section 2.2-3707, et seq. of the Virginia Code. Notice of all meetings shall be published on the Authority's website and available in the offices of the Authority.

**F. Public Hearing.** Public hearings may be held at the direction of the Authority and shall, unless otherwise specified by the Authority or these Bylaws, be upon notice published on the Authority's website and in a newspaper or newspapers having general circulation in the geographic area encompassed by the Authority, if required by applicable law.

**G. Open Meetings.** All Authority meetings shall be open to the public in accordance with the Virginia Freedom of Information Act (Virginia Code §2.2-3700 et seq.), provided that the Authority may meet in closed session for those purposes authorized by, and held in accordance with the requirements of the Virginia Freedom of Information Act.

**H. Quorum.** A majority of voting Members of the Authority, or their designees pursuant to Article II, section B, shall constitute a quorum. Vacancies shall not be considered in the establishment of a quorum.

**I. Temporary Absence.** No action shall be voted upon by the Authority unless a quorum is present or achieved by members participating by electronic communication means; provided, however, that the temporary absence from the meeting room of Members (or designees attending pursuant to Article II, section B) required to constitute a quorum shall not be deemed to prevent presentations or deliberations regarding any matter that may be submitted to a vote. The Chair or any other Member may note the absence of a quorum during presentations or deliberations, but a failure to note the absence of a quorum during that period shall not affect the requirement that a quorum exist when any vote is taken.

**J. Decisions of the Authority.** The Authority shall act in one of the following ways:

1. **Resolution** – The Authority may act upon adoption of a resolution. Resolutions shall be in writing and a copy of any proposed resolution shall be provided to all Members of the Authority before the resolution is proposed for adoption.
2. **Motion** – The Authority may act on oral motion made by any voting Member of the Authority (or a designee attending pursuant to Article II, section B).

**K. Voting.** Votes shall be taken only upon motions made and seconded. All voting shall be taken by voice or by roll call if requested by any voting Member (or any designee attending pursuant to Article II, section B).

1. **Votes** – Votes of the chief elected officers of localities or their designees, appointed to the Authority shall be weighed, based upon the population of the locality, as follows:
  - a. A vote cast by each member representing the Counties of Chesterfield and Henrico and the City of Richmond shall each constitute four (4) votes.
  - b. A vote cast by the member representing the County of Hanover shall constitute three (3) votes.
  - c. A vote cast by each member representing the Counties of Goochland, New Kent and Powhatan shall each constitute two (2) votes.
  - d. A vote cast by each member representing the Town of Ashland and the County of Charles City shall each constitute one (1) vote.
2. The Delegate, the Senator, and the member of the Commonwealth Transportation Board appointed to the Authority shall each receive one (1) vote.

3. For the purposes of this section, each voting Member of the Authority refers to the Member or if a Member has a designee attending pursuant to Article II, section B, then that Member's designee. Each voting Member of the Authority shall be entitled to one (1) vote in all matters requiring action by the Authority and those votes shall be weighted as described in K.1. Decisions of the Authority shall require an affirmative vote of those present and voting whose votes represent at least four-fifths of the population embraced by the Authority; however, no motion to fund a specific facility or service shall fail because of this population criterion if such facility or service is not located or to be located or provided or to be provided within the county or city whose chief elected officer's or elected official's, or its respective designee's, sole negative vote caused the facility or service to fail to meet the population criterion. The population of the counties and cities embraced by the Authority shall be the population as determined by the most recently preceding decennial census, except that on July 1 of the fifth year following such census, the population of each county and city shall be adjusted, based on population estimates made by the Weldon Cooper Center for Public Service of the University of Virginia, and such adjusted population shall be utilized for the following years until the next decennial census.

**L. Commencement of Meetings.** At the times specified for the commencement of regular meetings, and at the hour specified for adjourned or special meetings, the Chair shall call the meeting to order, and shall ensure that the presence of Members (or their designees) or absence is noted. A quorum shall be required for the commencement of any meeting.

**M. Agenda.** The Chair shall prepare an agenda for each meeting. Any Member having matters to be considered by the Authority shall submit them to the Chair for inclusion on an appropriate agenda. The agenda for an upcoming meeting shall be sent to the Members prior to the meeting date (for regular meetings, the Chair should endeavor to provide the agenda at least ten (10) days in advance).

**N. Minutes.** Minutes of the meetings of the Authority, except closed sessions, shall be kept and be a public record. Copies of the minutes shall be provided to each Member prior to the meeting at which the minutes are to be presented for approval by the Authority.

**O. Closed Sessions.** If a closed session is required at a meeting, consistent with purposes permitted by Virginia law, the agenda shall specify a time or position on the agenda, generally after all public business has concluded, for such a closed session properly called and conducted in accordance with Virginia law. When so requested, the Chair may permit a closed session at any other time prior to consideration of any agenda item provided that the purpose of the closed session and the procedure used to go into closed session are in accordance with Virginia law.

**P. Member participation and meetings conducted by electronic communication means.**

1. The Authority may authorize members to participate in a meeting by electronic communication means pursuant to policies adopted by the Authority in compliance with the Virginia Freedom of Information Act and other applicable laws.

2. The Authority may meet by electronic communication means without a quorum physically assembled at one location when the Governor has declared a state of emergency and in compliance with applicable law, or when otherwise authorized by applicable law. Meetings conducted by electronic communication means shall comply with the Virginia Freedom of Information Act, other applicable laws, and Authority policies.

**Q. Order in Conduct of Business.**

1. Persons Addressing the Authority. Prior to public comment and public hearings, the Authority will provide guidelines for length of presentation by individuals and group representatives. Persons speaking at a meeting or public hearing shall confine their remarks to the subject of the meeting or public hearing. Persons addressing the Authority may furnish the Chair and Members with a written copy of their remarks, at or before the meeting.
2. Reorder by Chair. At the discretion of the Chair, the conduct of business by the Authority may be reordered to allow earlier consideration of matters about which a substantial number of persons desire to address the Authority or for any other legitimate reason.
3. Recognition. Recognition shall be given only by the Chair. No person shall address the Authority without first having been recognized.
4. Questions. Questions by Members (or their designees) shall be reserved insofar as possible for the end of a presentation to avoid interrupting the speaker, disrupting the time-keeping process, and duplicating ground the speaker may cover.
5. Authority Discussion. – Discussion and debate by the Authority shall be conducted following the presentation of the item of business pending. No Member (or designee) shall speak to the item until recognized by the Chair.

**R. Decorum.**

1. Authority Members. Decorum of Members (and designees) shall be maintained in order to expedite disposition of the business before the Authority. Questions and remarks shall be limited to those relevant to the pending business. Members (and designees) shall address all remarks to the Chair.
2. Others. Decorum of persons other than Members shall be maintained by the Chair. Persons addressing the Authority shall first be recognized by the Chair and shall audibly state their name and address, and, if applicable, who they represent. Speakers shall limit their remarks to those relevant to the pending items and to answering questions. They shall address the Authority as a whole unless answering a question of an individual Member (or designee). Persons whose allotted time to

speaking has expired shall be advised by the Chair to conclude after which such person shall leave, unless he or she is asked to remain to answer questions from the Authority. The Chair shall call the speaker to order if out-of-order remarks are made or other indecorous conduct occurs. If such persists, the Chair shall rule the speaker out-of-order and direct the speaker to leave. Groups or a person in the audience creating an atmosphere detrimental or disturbing to the conduct of the meeting will be asked to leave by the Chair.

## ARTICLE V

### COMMITTEES

**A. Open Meeting Requirement.** Authority appointed committees and subcommittees shall comply with the open meeting requirements of the Virginia Freedom of Information Act.

**B. Finance Committee.**

1. **Charge.** This committee shall be responsible for advising the Authority on all financial matters and overseeing financial activities undertaken by the Authority, including:
  - a. Reviewing, commenting on, and recommending the annual budget and adjustments to the budget,
  - b. Reviewing annual revenue estimates,
  - c. Recommending the Authority's financial policies (e.g., bond, investment, procurement, risk management and small purchases) and making recommendations,
  - d. Monitoring the Authority's compliance with fiscal policies and procedures,
  - e. Reviewing GRTC's, or its successor's, expenditure of funds received through the Authority on a quarterly basis,
  - f. Reviewing each locality's expenditure of funds received through the Authority on a quarterly basis,
  - g. Reviewing financial statements, and
  - h. Working with the Auditor of Public Accounts or its legally authorized representatives in performing the annual audit of financial accounts of the Authority.
2. **Membership.** The Committee shall consist of seven (7) Members of the Authority; three (3) shall be from the jurisdictions with the highest populations and

four (4) shall be appointed by the Authority.

3. Chair. The Chair and the Vice Chair of the Committee shall be elected by the Committee.
4. Staff Support. Staff support may be requested by the Committee Chair from CVTA personnel, jurisdictional or other agency staff.
5. Quorum and Voting. A quorum shall consist of a majority (4) of the Committee members. Approval of recommendations shall require an affirmative vote of a majority of the Members present.

**C. Technical Advisory Committee.**

1. Charge. This committee shall be responsible for advising the Authority on all planning, project and program prioritization, selection, and programming matters, including:
  - a. Developing and recommending adjustments to the project and program eligibility, prioritization, and selection process for the regional allocations of funds received through the Authority,
  - b. Reviewing recommended projects and programs for funding identified through the prioritization process,
  - c. Reviewing, commenting on, and recommending GRTC's, or its successor's, annual plan for expenditure of regional public transportation funds received through the Authority, and
  - d. Reviewing to confirm project and program eligibility and recommending each locality's plan for expenditure of funds received through the Authority.
2. Membership. The Committee shall consist of fifteen (15) members. Each of the nine (9) localities embraced by the Authority shall appoint one (1) technical representative employed by the locality to the Committee. The Virginia Department of Rail and Public Transportation (VDRPT); the Virginia Department of Transportation (VDOT); the Greater Richmond Transit Company (GRTC); the Richmond Metropolitan Transportation Authority (RMTA), the Virginia Port Authority (VPA); and, the Richmond Regional Transportation Planning Organization (RRTPO) shall each appoint one (1) representative to serve as a nonvoting member of the Committee. Each member locality, agency, and organization may appoint an alternate to the Committee.
3. Chair. The Chair and the Vice Chair of the Committee shall be elected by the Committee.

4. Staff Support. Staff support may be requested by the Committee Chair from CVTA personnel.
5. Quorum and Voting. A quorum shall consist of five (5) of the voting Committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the Members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.
6. The Committee shall meet as required in the performance of its duties.

**D. Additional Committees.** The Authority may, in its discretion, form such additional advisory committees as it may deem appropriate.

**E. Ad Hoc Committees.** As needed, the Chair of the Authority may appoint ad hoc committees to pursue specific tasks (e.g., nominating committee; personnel committee, transit committee). In the absence of an appointed personnel committee, the Finance Committee shall be responsible for conducting the Executive Director's annual review, reviewing employee compensation and recommending adjustments thereto.

## ARTICLE VI

### ADMINISTRATION

**A. Executive Director.** The Authority shall employ or contract with an Executive Director who shall have direct authority for the employment, retention and supervision of all other employees of the Authority. The Executive Director shall have direct control, subject to the oversight and authority of the Authority, of the management of the day-to-day administrative affairs of the Authority. The Executive Director shall propose activities to the Authority and shall carry out policies, programs and projects approved by the Authority, and shall be responsible for preparing and presenting the annual budget. The Executive Director may not contemporaneously serve as a Member of the Authority.

**B. Staff.** The Authority may employ or contract for such staff of qualified professional and other persons as the Authority determines to be necessary to carry out its duties and responsibilities. Staff of the Authority may not contemporaneously serve as a Member of Authority.

**C. Execution of Instruments.** The Executive Director, on specific authorization by the Authority, shall have the power to sign or countersign in its behalf any agreement or other instrument to be executed by the Authority including checks and vouchers in payment of obligations of the Authority.

## ARTICLE VII

### FINANCES

**A. Allocation of Funds.** The funds received through the Authority shall be allocated as follows: 35% shall be retained by the Authority to be used for transportation-related purposes benefitting the localities comprising Planning District 15; 15% shall be distributed to GRTC or its successor, to provide transit and mobility services in Planning District 15; and 50% shall be distributed, proportionally, to each locality located in Planning District 15 to be used to improve local mobility, which may include construction, maintenance, or expansion of roads, sidewalks, trails, mobility services, or transit located in the locality.

**B. Finances and Payments.** The monies of the Authority shall be deposited in a separate bank account or accounts in such banks or trust companies as the Authority designates, and all payments (with the exception of those from petty cash) shall be made in the most practicable manner as determined by the Authority. Checks and drafts shall be signed and countersigned by the Chair (or, in the Chair's absence, the Vice Chair), and the Executive Director (or, in the Executive Director's absence, those authorized from time-to-time by vote of the Authority or, where the Vice Chair is acting solely as a countersigning party, the Vice Chair).

**C. Audits.** The Commonwealth's Auditor of Public Accounts, or his legally authorized representatives, shall annually audit the financial accounts of the Authority, and the cost of such audit shall be borne by the Authority.

**D. Budget and Fiscal Year.** After a duly convened public hearing held in accordance with the requirements of Virginia Code § 33.2-3706(A), the Authority shall adopt an annual budget for each fiscal year, which budget shall provide for all of the revenues and the operating, capital, and administrative expenses of the Authority for the fiscal year. The fiscal year of the Authority will commence on July 1st each year and will terminate on the following June 30th. The annual budget for a fiscal year shall, except in the case of the Authority's first fiscal year, be adopted before such fiscal year begins. The Executive Director is authorized to administer the administrative budget approved by the Authority and may, in the exercise of that authority, but subject to the advice and consent of the chair of the Finance Committee, implement adjustments to the amounts allocated to line items within the administrative budget, provided that, after giving effect to those adjustments, the aggregate amount of the administrative budget is equal to or less than the then applicable Authority-approved administrative budget.

**E. Per Diem Payments.** The Authority may pay its Members for their services to the Authority a per diem in either: (1) the amount provided in the general appropriations act for members of the General Assembly engaged in legislative business between sessions, or (2) a lesser amount determined by the Authority.

**F. Bond of Officers and Others.** The officers of the Authority and such employees as the Authority so designates, may, prior to taking office or starting contract or employment, respectively, be required by the Authority to give bond payable to the Authority conditioned upon the faithful discharge of that officer's, contract employee's, or employee's duties, in such amount as the Authority may require. The premium for each such bond shall be paid by the Authority and the bond(s) shall be filed with the Authority.

## **ARTICLE VIII**

### **ADOPTION AND AMENDMENTS**

These Bylaws may be adopted upon presentation at the inaugural organizational meeting or any subsequent meeting of the Authority. After initial adoption, any proposed amendment, repeal or alteration, in whole or in part, of these Bylaws shall be presented in writing and read for a first time at a regular meeting of the Authority. Such proposal may be considered and amended at such meeting, but shall not be acted on by the Authority until a subsequent regular meeting or a special meeting called for the purpose. At such subsequent meeting, such proposal shall be read a second time, shall be subject to further consideration and amendment germane to the section or sections affected by such proposal, and shall thereafter be acted on in accordance with the voting requirements of these Bylaws.

## **ARTICLE IX**

### **PROCEDURES**

**Parliamentary Procedure.** In all matters of parliamentary procedure not specifically governed by these Bylaws or otherwise required by law, the current edition of *Robert's Rules of Order, newly revised*, shall apply.



# MEMORANDUM

**To:** Central Virginia Transportation Authority (CVTA)  
**From:** Chet Parsons, Acting Executive Director, CVTA  
**Date:** April 20, 2022  
**Subj:** Proposal of FY 2023 Regular Meeting Dates of the CVTA Authority

PlanRVA would like to propose the following dates for FY23 Authority meetings. Formal adoption of proposed schedule will be requested at the July meeting.

<b>Authority</b>	<b>Notes</b>
July 29, 2022	2021 was on the 3 <sup>rd</sup> Friday
No meeting	Summer schedule
September 30, 2022	Regular schedule (last Friday)
October 28, 2022	Regular schedule (last Friday)
No meeting	Avoiding Thanksgiving
December 2, 2022	Avoiding Christmas
January 27, 2023	2023 VA General Assembly Legislative Session this month
February 24, 2023	Regular schedule (last Friday)
March 31, 2023	Regular schedule (last Friday)
April 28, 2023	Regular schedule (last Friday)
No meeting	Avoiding Memorial Day
June 1, 2023	Annual Joint Meeting

# GRTC Transit System

## Board Action Item

**Meeting Date:** April 19, 2022

**Item Title:** FY2023 Regional Public Transportation Plan

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### BACKGROUND:

In the Spring of 2020, the Virginia General Assembly passed House Bill 1541 which created the Central Virginia Transportation Authority (CVTA) and enacted dedicated sales and fuel taxes to support transportation improvements within the Greater Richmond Region (Planning District 15). The legislation includes a provision that 15% of the new revenues for the CVTA should go toward public transportation through GRTC. The legislation directs GRTC to develop a plan, in collaboration with the Richmond Regional Transportation Planning Organization (RRTPO), for regional public transportation within Planning District 15.

“The GRTC shall develop a plan for regional public transportation within Planning District 15 in collaboration with the Richmond Regional Transportation Planning Organization in conformance with the guidelines required by [§33.2-286](#)”

The plan is an annual requirement, identifying how GRTC plans to spend CVTA funds in the upcoming fiscal year. Similar to the FY2022 plan, the FY2023 plan recommends prioritizing funds towards maintenance of service, local match for capital projects for the next fiscal year and planning studies. GRTC coordinated with PlanRVA and the regional partners throughout the plan development. A parallel study was also underway in coordination with the jurisdictions identifying micro transit opportunities around the region. Efforts to prioritize micro transit pilots and fixed route expansion will continue in the next fiscal year. Any prioritized expansion will be dependent on future approval and the availability of operator and mechanic staffing levels. GRTC recommends using FY2022 CVTA funds for FY2023 expenditures to ensure the funds have accrued for expenses.

As of March 2022, GRTC proposed FY2023 operational expenses equal \$63.7M and proposed Capital plan expenses equal \$17.9M. The operational and capital expenses will be funded through revenues from Federal, State, Regional, Local, and Self-Generated sources. GRTC is still in the process of a Zero-Based budgeting process to identify new operational efficiencies prior to finalizing and adopting the FY2023 Budget and Spend Plan.

GRTC’s Regional Public Transportation Plan for FY2023 addresses the following priorities:

- Ensure the stability and maintenance of transit operations at the levels operated in FY2022;
- Prioritize the return of transit operations to pre-pandemic service levels.

- Prioritize capital requirements to maintain assets in a state of good repair and to provide targeted rider and business efficiencies and improvements.
- Advance planning studies for operational and capital mobility priorities and needs in the RVA region; and
- Prepare for expansion and innovation initiatives in FY2024.

**FY2023 CVTA TRANSIT FUNDING:**

GRTC recommends using FY2022 CVTA revenues to fund the FY2023 plan. The total estimated FY2022 CVTA transit funding to have accrued by June 30, 2022, is \$27,165,000. GRTC has estimated that the total funding need from CVTA generated revenues for FY2023 operational and capital expenses is \$22,222,423. GRTC recommends restricting the remaining estimated fund balance of \$4,942,577 in CVTA into a reserve. The total estimated FY2023 CVTA transit funding to have accrued by June 30, 2023, is \$28,935,000. GRTC recommends restricting the FY2023 funds into a reserve for future use in the next years plan.

GRTC recommends the following priorities for investment of the CVTA Transit Funds for FY2023.

1. Maintain Existing Fixed Route and Paratransit Services: Allocate \$21.4 million of FY2023 CVTA funds.
2. Fund key capital needs: Allocate \$407,423 of FY2023 CVTA funds for matching federal and state grants.
3. FY2024 Regional Public Transportation Plan - \$200,000
4. Phase II Micro Transit Implementation- \$200,000

The table below summarizes the GRTC FY2023 budget funding needs to be supported from FY2022 CVTA dedicated transit revenues.

	<b>FY 2023</b>
Support for Existing Operations	\$21,415,000
Support for Capital to Leverage State and Federal Grants	\$407,423
Development of FY2024 Regional Transportation Plan	\$200,000
Phase II Micro Transit Implementation	\$200,000
<b>Total FY2023 CVTA Revenues Budgetary Requirements</b>	<b>\$27,165,000</b>
<b>Rolling Reserve Total</b>	<b>\$4,942,577</b>

**RECOMENDATION:**

Staff recommends that the Board of Directors support the GRTC FY2023 Regional Public Transportation Plan and direct GRTC CEO to advance the plan to the Full CVTA Board for approval of:

- FY2022 CVTA dollars to fund the estimated need of \$22,222,423 for operating and capital needs identified above in FY2023;
- Placement of the remaining balance of \$4,942,577 of FY2022 dollars into a restricted reserve;
- Placement of all FY2023 CVTA funds projected at \$28.9 million into a reserve for approvals by the GRTC and CVTA Boards.

\_\_\_\_\_  
Eldridge F. Coles, Secretary  
GRTC Board of Directors

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Date