



Photo: New Kent County Courthouse

Central Virginia Transportation Authority (CVTA) Finance Committee

NOTES

This meeting is open to the public. Members of the public are invited to attend in person or virtually. Please alert the CVTA at information@cvtava.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to information@CVTAVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please indicate by raising your hand (in-person participants, where applicable) or through the Q&A/Chat functions on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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AGENDA

CVTA FINANCE COMMITTEE

Wednesday, April 9, 2025, 9:00 a.m.

PlanRVA James River Boardroom
424 Hull Street, Suite 300, Richmond, VA 23224

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_is_tusnbSxm-oJwNXGufHw

Call to Order, Welcome and Introductions (*Spoonhower*)

Pledge of Allegiance (*Spoonhower*)

Certification of a Quorum (*Scott*)

A. ADMINISTRATION

1. **Confirmation of Member Participation from a Remote Location**
(*as needed/Spoonhower*)

Requested action (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the CVTA Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).

2. **Consideration of Amendments to the Meeting Agenda**
(*Spoonhower*)

3. **Approval of February 12, 2025, Meeting Minutes** – page 4
(*Spoonhower*)

Requested action: motion to approve the CVTA Finance Committee minutes as presented (voice vote).

4. **Open Public Comment Period**
(*Spoonhower /5 minutes*)

5. CVTA Finance Committee Chair's Report

(Spoonhower/5 minutes)

6. CVTA Executive Director's Report

(10 minutes)

- a. **Q2 CVTA Local Reporting** – page 9

7. CVTA Activities Report

(15 minutes)

- a. **Financial Activities and Investment Reports** *(Parsons)* – page 14

- b. **TAC Activities Report** *(Smith)*

B. OTHER BUSINESS

1. FY26 Operating and Capital Budgets – page 17

(Parsons/Shephard/30 minutes)

Action requested: motion to recommend Central Virginia Transportation Authority approval of the FY 2026 Operating and Capital Budgets including any necessary updates following public review (roll call vote).

2. Wayfinding Standard Project Agreements – Hanover County and Henrico County – page 20

(Parsons/10 minutes)

Action requested: motion to recommend approval of the two Standard Project Agreements as presented (voice vote).

3. FY 2025 CVTA Audit – Kick-Off

(Garber/10 minutes)

Discussion item: kick-off of the FY 2025 CVTA audit

4. CVTA Finance Committee Member Comments

(Spoonhower /5 minutes)

5. Next Meeting: May 14, 2025

PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224

(Spoonhower)

6. Adjournment

(Spoonhower)

CVTA FINANCE COMMITTEE MEETING MINUTES

Wednesday, February 12, 2025, 9:00 a.m.

Zoom Meeting

Authority and Committee Members Present:

Jurisdiction/Agency	Member	Present	Absent
Chesterfield County	Kevin P. Carroll	X	
Hanover County	Sean Davis	X	
Henrico County	Tyrone Nelson	X	
Goochland County	Neil Spoonhower, Chair	X	
New Kent County	John Moyer	X	
City of Richmond	Danny Avula	X	
Commonwealth Transportation Board	J. Rex Davis	X	

The technology used for the CVTA Finance Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order, Welcome and Introductions

Chair Spoonhower called the CVTA Finance Committee meeting to order at 9:05 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Sean Davis.

Certification of a Quorum

Diane Fusco, PlanRVA, called the roll for attendance and certified that a quorum was present.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

No action taken on this item as the meeting was held entirely by remote means (Zoom).

Eric Gregory, legal counsel, reported that the Governor has declared a state of emergency due to inclement weather. That declaration authorizes this meeting to be held remotely. The purpose of the meeting is to provide for the continuity of operations of the CVTA and the discharge of its lawful purposes, duties and responsibilities. Holding the meeting virtually is compliant with the Virginia Freedom of Information Act.

2. Consideration of Amendments to the Agenda

There were no requested changes to the meeting agenda.

3. Approval of December 11, 2024, CVTA Finance Committee Meeting Minutes

On motion by Sean Davis, seconded by John Moyer, the members of the CVTA Finance Committee voted unanimously to approve the meeting minutes as presented (voice vote).

4. Open Public Comment Period

There were no public comments received and no requests to address the committee.

5. CVTA Finance Committee Chairman's Report

Chair Spoonhower thanked Chet Parsons for fulfilling recent information requests.

6. CVTA Executive Director's Report

Mr. Parsons did not have a formal report.

7. CVTA Activities Report

a. Financial Activities and Investment Reports

Mr. Parsons gave an overview of the monthly financial activities and investment reports and offered to answer any questions. There was discussion about the local distributions from New Kent County and the timing for meeting the working capital reserve target.

Tyrone Nelson joined the meeting at approximately 9:15 a.m.

Chair Spoonhower announced a brief recess at 9:20 a.m. The meeting was reconvened at 9:25 a.m.

After review of the investment report, members had questions and Mr. Parsons clarified that the report does not reflect a delay in the regional fund interest income.

b. TAC Activities Report

Barbara Smith, CVTA TAC Chair, reported that the last TAC meeting was cancelled. A formal report will be provided at the next Finance Committee meeting.

B. OTHER BUSINESS

1. Review of Financial Reporting Requirements/Policies

Mr. Parsons presented this overview of the reporting requirements and policies and reported the following:

Financial Policies & Procedures – Current Staff Goals

1. Current Goal 1: The Executive Director will work with the PlanRVA Chief Finance and Administration Officer to review Financial Policies and Procedures to ensure CVTA is functioning in accordance with adopted policies. They will prepare Finance Committee recommendations on measures to bring current practices in line with expectations outlined in policies and procedures.
2. Current Goal 2: The PlanRVA Chief Finance and Administration Officer will meet with the Chair and Vice Chair of the CVTA Finance Committee to understand personal preferences and expectations for the remainder of the fiscal year. The goal is to gain an understanding of monthly/quarterly reporting needs as expected by the chair and as outlined in the policies and procedures.
3. Current Goal 3: CVTA Staff will share the financial standing of the admin/operating budget on a monthly basis. The following information should be included (at a minimum) with an emphasis on communicating the budget standing in a clear, illustrative manner:
 - a. Provide monthly/annual financial management reports.
 - b. Reports on expenditures incurred
4. Current Goal 4: Develop an update on the following code requirement:

- a. *No locality embraced by the Authority shall reduce its local funding for public transit by more than 50 percent of what it appropriated for public transit as of July 1, 2019. Starting in fiscal year 2023, the amount required to be provided by a locality pursuant to the Central Virginia Transportation Authority Act shall be adjusted annually based on the greater of (i) the change in the United States Average Consumer Price Index for all items, all urban consumers (CPI-U), as published by the Bureau of Labor Statistics for the U.S. Department of Labor for the previous year, or (ii) zero*

Current Reporting Practice – Three Pillars

1. Locality
 - a. Each jurisdiction is required to provide the Finance Committee a quarterly report on expenditures and must provide CVTA an annual certification of expenditures by September 15 each year in the format required by the CVTA. If the annual report is not received by September 15, transfers of the current fiscal year will cease until the certification is submitted in acceptable form. This is the current practice and has been followed. There has not been a situation where the annual certification was not submitted in an acceptable form.
 - b. SPA Requirement: Submit quarterly progress and expenditure reports, and invoices with supporting documentation to the CVTA in the form prescribed by the CVTA. The supporting documentation shall include copies of vendor and contractor invoices paid by the LOCALITY, an up-to-date Project summary and schedule, and a cash flow summary of all payment requests, payments, and adjustments in a form prescribed by the CVTA. Invoices are currently being submitted with reimbursement requests from localities with active SPAs. Quarterly reports are not currently being submitted – supporting documentation including project summary, schedule, and a consistently formatted cash flow summary would be helpful for CVTA record-keeping and transparency.
2. GRTC
 - a. The GRTC shall develop a plan for regional public transportation within Planning District 15 in collaboration with the Richmond Regional Transportation Planning Organization in conformance with the guidelines required by § 33.2-286. The GRTC shall annually provide to the Authority sufficient documentation, as required by the Authority, showing that the revenues distributed under subdivision 33.2-3701 D 2 were applied in accordance with Authority approval and the guidelines required by § 33.2-286. The GRTC Regional Public Transportation Plan is currently shared as a presentation with the CVTA (the last update was shared in April 2024 for FY 2025).
 - b. GRTC is required to provide the Finance Committee a quarterly report on expenditures by November 15, February 15, May 15, and August 15 and must provide CVTA an annual report on expenditures by December 1 each year sufficient documentation, as required by the Authority, showing that the revenues distributed to GRTC were applied in accordance with the Regional Public Transportation Plan. If the annual report is not received by December 1, and no extension is granted by the Authority, transfers of the current fiscal year will cease until the certification is submitted in good form. This practice is currently being followed.

3. CVTA
 - a. Fund and maintain a Working Capital Reserve equal to at least 3 months of the budgeted, annual Regional CVTA Funds. If drawn upon, the Chief Financial Staff of the CVTA will develop a plan to restore the Working Capital Reserve to its minimum level over a period not to exceed 18 months. The Authority will revisit the level of this reserve no later than June 30, 2025, to reflect its actual cash flow patterns and expenditure reimbursements. This new practice is currently being implemented. There are reporting tools that display on the monthly financial statements starting with the February 2025 report.
 - b. Written requests for supplemental project funding shall be submitted to the CVTA Executive Director for review. The CVTA Executive Director will present a recommendation to the Finance Committee for consideration. The Finance Committee may make a recommendation on any such request to the Authority for final determination. This option has been recently supplemented with additional guidance in the Project Selection and Allocation framework. To date, no requests have been received outside of the regular regional project application cycle.
 - c. The CVTA Executive Director will advise the recipient in writing of potentially non-compliant uses of any funding which comes to the Authority's attention. The CVTA Executive Director will provide a report of such circumstances and make recommendations for a resolution to the Finance Committee. The Finance Committee will forward the issue and possible resolution to the Authority. Additional funding may be withheld until final resolution of the matter. To date, no improper use of funds has been identified or reported.
 - d. The CVTA Executive Director will provide the Finance Committee with quarterly reports on the status of funding for regional projects and will report the same to the Authority at least annually or as otherwise needed. This reporting is not currently in place. The Executive Director will develop this tool in conjunction with 1.b under locality reporting.

Committee members discussed the following:

- Current goal 4: there is no set mechanism to ensure compliance on local funding for public transit percentages; compliance will be demonstrated through the certifications submitted by the localities. The CVTA can require reporting on the matter but does not have the authority to enforce compliance by the localities. Changes to the language in the statute would require approval by the General Assembly.
- Overall reporting practices: staff will work with TAC to review the locality reporting practices and develop recommendations for potential changes to the current practices.
- CVTA compliance: this is ensured through required reporting and annual audits.

2. Working Capital Reserve Access Process

Chair Spoonhower and Mr. Parsons reviewed the process for accessing the funds that are being held in the working capital reserve. The following discussion points were provided to the committee members:

1. A working capital reserve is funding set aside to help achieve financial stability and flexibility, and provide a cushion against unexpected events that could impact cash flow.

2. Since CVTA is a regional authority that provides funding opportunities, and the Authority does not implement or construct projects, the primary purpose of the working capital reserve would be help CVTA manage its cash flow based on timing mismatches between revenue receipt and the disbursement of funds
 - a. Examples include:
 - i. Actual Regional Revenues are less than projected
 - ii. Requests for disbursement of funds occur sooner than expected
3. The WCR can be drawn if there is a cashflow issue driven by project expenditure timing and/or revenue shortfall. *An extreme example may be – if the General Assembly decided to take away or reduce a portion of our revenue stream and we needed to pay for already approved projects & its expenditures, we could draw on the WCR. Or, we are in an economic recession and the sales tax revenues significantly dip below the budgeted amount.* The WCR is more or less a rainy day fund (the localities all have it too – within the general fund balance, usually an unassigned General Fund policy) that CVTA will hopefully not have to access.
4. The WCR will not be available to absorb project overruns. CVTA already has under its project selection framework policies regarding reserving funds to cover issues like cost increases. That balance entry policy is excerpted from the framework below:

Table 7: Balance Entry & Project Allocation Percentages

	Previous	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Projects	100%	90%	85%	80%	75%	70%	65%
Balance	0%	10%	15%	20%	25%	30%	35%

5. The WCR will not be used to pay for debt service. CVTA will have a separate reserve (a debt service reserve fund) established for the debt issuance that is available to pay for debt service as part of the bond issuance.

On motion by Kevin Carroll, seconded by Sean Davis, the members of the CVTA Finance Committee voted to refer the matter to the Technical Advisory Committee for review and development of recommendations to be brought back to the Finance Committee (voice vote).

3. CVTA Finance Committee Member Comments

There were no member comments.

4. Next Meeting

The next meeting is scheduled for March 12, 2025, at 9:00 a.m. in the PlanRVA James River Board Room, 424 Hull St., Suite 300, Richmond, VA 23224 and via Zoom.

5. Adjournment

The meeting was adjourned at 10:16 a.m.

Jurisdiction	UPC (or NA)	Status	Project Name	Project Detail	Funding Source	CVTA (Local) Appropriations (FY 21 - 34)	FY 21 CVTA (Local) Expenditures	FY 22 CVTA (Local) Expenditures	FY 23 CVTA (Local) Expenditures	FY 24 CVTA (Local) Expenditures	FY 25				FY 25 CVTA (Local) Expenditures	LTD CVTA (Local) Expenditures
											Q1	Q2	Q3	Q4		
Powhatan	11761	ACTIVE	Route 13/60/Academy RCUT	RCUT on Route 60 between Route 13 and Academy Road	Multiple	\$ 5,190,338	\$ -	\$ -	\$ -	\$ -	\$ 775	\$ 1,058	\$ -	\$ -	\$ 1,833	\$ 1,833
Powhatan	NA	COMPLETE	Middle School Connector Road	Construct connector between middle and elementary schools	CVTA Local	\$ -	\$ -	\$ -	\$ 8,350	\$ 775	\$ 130,694	\$ -	\$ -	\$ -	\$ 130,694	\$ 139,819
Powhatan	NA	COMPLETE	Trenholm/Route 60		CVTA Local	\$ -	\$ -	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,750
New Kent	NA	PENDING	Crumps Mill ROW and Engineering	New Kent 25	CVTA Local	\$ 62,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Kent	NA	ACTIVE	On-Call Engineering Services	New Kent 25	CVTA Local	\$ 45,410	\$ -	\$ -	\$ -	\$ 2,747	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,747
New Kent	NA	ACTIVE	County Roadside Litter Pickup	New Kent 25	CVTA Local	\$ 60,000	\$ -	\$ -	\$ 52,304	\$ 37,428	\$ 12,476	\$ 12,476	\$ -	\$ -	\$ 24,952	\$ 114,684
New Kent	NA	ACTIVE	Bay Transit	New Kent 25	CVTA Local	\$ 67,543	\$ -	\$ -	\$ -	\$ 65,576	\$ 16,885	\$ 16,885	\$ -	\$ -	\$ 33,770	\$ 99,346
New Kent	NA	ACTIVE	Route 106 Interchange Improvement Project	New Kent 25	Multiple	\$ 174,087	\$ -	\$ -	\$ -	\$ 89,853	\$ 3,695	\$ 1,212	\$ -	\$ -	\$ 4,907	\$ 94,760
New Kent	NA	ACTIVE	Personnel	New Kent 25	CVTA Local	\$ 331,884	\$ -	\$ -	\$ 23,221	\$ 60,099	\$ 35,486	\$ 32,849	\$ -	\$ -	\$ 68,335	\$ 151,655
New Kent	NA	ACTIVE	Old Ferry Road Resurfacing	New Kent 25	CVTA Local	\$ 152,075	\$ -	\$ -	\$ -	\$ 152,075	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152,075
New Kent	NA	PENDING	New Kent City Center Roadway Expansion Study -Reimbursable	New Kent 25	CVTA Local	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Kent	NA	PENDING	Courthouse Road/Kentland Trail Roundabout Streetscape	New Kent 25	CVTA Local	\$ 85,015	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Kent	NA	PENDING	Route 249 Dispatch Road Roundabout Design/Engineering	New Kent 25	CVTA Local	\$ 42,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	13551	ACTIVE	Rt. 360 / Lee Davis Rd	Widen Rt. 360 from 4 to 8 lanes btwn Wynbrook Ln and Sujen Ct	Multiple	\$ 7,800,000	\$ -	\$ -	\$ 9,157	\$ 6,240,169	\$ 7,041	\$ 1,010,370	\$ -	\$ -	\$ 1,017,411	\$ 7,266,737
Hanover	109260	ACTIVE	Pole Green Rd	Widen from 2-4 lanes btwn Bell Creek Rd & Rural Point Rd	Multiple	\$ 22,118,509	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	115195	ACTIVE	Atlee Station Rd (Ph. 2)	Widen from 2-4 lanes btwn Warren Ave. & Kings Charter Dr.	Multiple	\$ 5,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	121401	ACTIVE	Atlee Station Rd (Ph. 3)	Widen from 2-4 lanes btwn Kings Charter Dr & Sliding Hill Rd	Multiple	\$ 30,007,770	\$ -	\$ -	\$ -	\$ -	\$ 33,958	\$ 239,520	\$ -	\$ -	\$ 273,477	\$ 273,477
Hanover	NA	ACTIVE	Rt. 301 (PE-Only)	Convert SB shoulder to thru/right turn lane btwn Atlee Rd & Atlee Station Rd	CVTA	\$ 500,000	\$ -	\$ 53,473	\$ 104,548	\$ 2,690	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,711
Hanover	NA	ACTIVE	Rt. 1 / Rt. 30 (PE-Only)	Add signal and turn lanes	CVTA	\$ 1,465,570	\$ -	\$ 77,108	\$ 151,019	\$ 96,644	\$ 9,496	\$ 12,737	\$ -	\$ -	\$ 22,233	\$ 347,003
Hanover	NA	ACTIVE	Rt. 360 / Cold Harbor Rd / Atlee Rd	Convert signalized intersection to a roundabout	CVTA	\$ 5,760,000	\$ -	\$ 129,467	\$ 152,286	\$ 128,621	\$ 44,836	\$ 27,442	\$ -	\$ -	\$ 72,277	\$ 482,652
Hanover	NA	ACTIVE	Lewistown Rd / Ashcake Rd	Convert stop-controlled intersection to a roundabout	CVTA	\$ 8,400,479	\$ -	\$ 136,899	\$ 375,172	\$ 190,926	\$ -	\$ 5,310	\$ -	\$ -	\$ 5,310	\$ 708,306
Hanover	NA	ACTIVE	Paper Steets - Paving & Maintenance	Paving and limited maintenance of private "paper" streets	CVTA	\$ 150,000	\$ -	\$ 10,960	\$ 13,702	\$ 4,755	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,417
Hanover	120331	ACTIVE	Trench Widen & Paving Rehab (Various Routes)	Rehabilitate/resurface rural secondary roads (specific routes to be reviewed/selected in conjunction w/VDOT)	CVTA	\$ 33,000,000	\$ -	\$ -	\$ 2,677,158	\$ 2,677,158	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,354,315
Hanover	121413	COMPLETE	Cool Spring Elementary School Ped. Imprv.	Ped. improvements	Multiple	\$ 51,000	\$ -	\$ -	\$ 8,542	\$ 10,084	\$ 23,049	\$ 763	\$ -	\$ -	\$ 23,812	\$ 42,438
Hanover	NA	COMPLETE	Woodside Ln Path Exten.		CVTA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,845	\$ -	\$ -	\$ 4,845	\$ 4,845
Hanover	NA	ACTIVE	Economic Development Road Improvements	Construct various improvements to support economic development (projects to be selected by the Board of Supervisors)	CVTA	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	121732	ACTIVE	Creighton Rd-Pkwy / Walnut Grove Rd	Convert "T" intersections to roundabouts	Multiple	\$ 4,355,000	\$ -	\$ -	\$ 117,166	\$ 350,473	\$ 78,521	\$ 64,102	\$ -	\$ -	\$ 142,623	\$ 610,262
Hanover	NA	COMPLETE	Rt. 1 /Old Ridge Rd Traffic Signal Warrant Analysis	Traffic signal warrant analysis	CVTA	\$ 3,959	\$ -	\$ -	\$ 2,339	\$ 1,188	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,527
Hanover	NA	PENDING	Railroad X-ing Safety Improvements	Local match for federal grants	Multiple	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	PENDING	Vaughan Rd Overpass & Extension	Local match for federal grants	Multiple	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	125531	ACTIVE	Rt. 54 / Goddins Hill Rd	Construct left turn lane from WB Rt. 54 to SB Goddins Hill Rd	Multiple	\$ 3,999,890	\$ -	\$ -	\$ -	\$ -	\$ 2,937	\$ 10,200	\$ -	\$ -	\$ 13,137	\$ 13,137
Hanover	125530	ACTIVE	Greenwood Church Rd/Blanton Rd/Ashland Rd/Ashcake Rd	Convert stop-controlled intersection to a roundabout	CVTA	\$ 5,329,000	\$ -	\$ -	\$ -	\$ 86,795	\$ 32,997	\$ -	\$ -	\$ -	\$ 32,997	\$ 119,792
Hanover	125355	ACTIVE	Rt. 301 & Hanover Courthouse Ped. Improvements	TAP grant application & project dev. and implementation	CVTA	\$ 366,842	\$ -	\$ -	\$ -	\$ 7,860	\$ 4,542	\$ 2,871	\$ -	\$ -	\$ 7,413	\$ 15,273
Hanover	118947	ACTIVE	Sliding Hill Rd / Peaks Rd Roundabout	Construct left turn lanes at Mechanicsville Elementary School	Multiple	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 699	\$ -	\$ -	\$ 699	\$ 699
Hanover	NA	PENDING	Rt. 360 / Walnut Grove Rd		CVTA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Jurisdiction	UPC (or NA)	Status	Project Name	Project Detail	Funding Source	CVTA (Local) Appropriations (FY 21 - 34)	FY 21 CVTA (Local) Expenditures	FY 22 CVTA (Local) Expenditures	FY 23 CVTA (Local) Expenditures	FY 24 CVTA (Local) Expenditures	FY 25				FY 25 CVTA (Local) Expenditures	LTD CVTA (Local) Expenditures
											Q1	Q2	Q3	Q4		
Hanover	NA	ACTIVE	Creighton Rd	Construct left turn lanes at Tammy Ln and Sleds Lake Rd	CVTA	\$ 4,217,000	\$ -	\$ -	\$ -	\$ -	\$ 5,542	\$ 12,017	\$ -	\$ -	\$ 17,559	\$ 17,559
Hanover	NA	ACTIVE	Atlee Rd / Mechanicsville Elementary School	Construct left turn lanes at Mechanicsville Elementary School	CVTA	\$ 1,822,000	\$ -	\$ -	\$ -	\$ -	\$ 11,301	\$ 15,821	\$ -	\$ -	\$ 27,122	\$ 27,122
Hanover	NA	ACTIVE	Hickory Hill Rd	Reconstruct 2 lane road btwn I-95 & Old Ridge Rd	Multiple	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,333	\$ -	\$ -	\$ 8,333	\$ 8,333
Hanover	NA	ACTIVE	Engineering Studies	Traffic studies including corridor studies, conceptual plans, cost estimates, traffic operations and safety analysis to support project development and grant applications	CVTA	\$ 950,000	\$ -	\$ -	\$ -	\$ -	\$ 4,926	\$ -	\$ -	\$ -	\$ 4,926	\$ 4,926
Hanover	NA	ACTIVE	Bike/Ped. Improvements	TA grant matching funds for countywide bike/ped. improvements	CVTA	\$ 1,146,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	PENDING	Meadowbridge Rd / Atlee Rd	Intersection improvement	CVTA	\$ 14,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	PENDING	Pouncey Tract Rd / Ashland Rd	Intersection improvement	CVTA	\$ 10,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hanover	NA	PENDING	Route 33 (Phase 1)	Widen to 4-lanes	CVTA	\$ 45,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Goochland	NA	ACTIVE	Rockville Rd Concepts	Concepts for a road realignment	CVTA	\$ 2,833	\$ -	\$ -	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,000
Goochland	NA	ACTIVE	Transportation Project Priority Update	Development of county priority list	CVTA	\$ 42,518	\$ -	\$ -	\$ -	\$ -	\$ 6,803	\$ -	\$ -	\$ -	\$ 6,803	\$ 6,803
Goochland	NA	ACTIVE	Smart Scale Application Assistance	Preparation of one additional application for Smart Scale Round 6	CVTA	\$ 4,000	\$ -	\$ -	\$ -	\$ 167,557	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000	\$ 171,557
Goochland	NA	ACTIVE	Rte 522 Crosswalk Study	Midblock crosswalk study for access to farmer's market	CVTA	\$ 4,633	\$ -	\$ -	\$ -	\$ 12,620	\$ 461	\$ -	\$ -	\$ -	\$ 461	\$ 13,081
Goochland	NA	ACTIVE	Bulldog Way Improvements	Road improvements associated with new elementary school	Multiple	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 909,902	\$ -	\$ -	\$ -	\$ 909,902	\$ 909,902
Goochland	NA	ACTIVE	Fairground Rd/Maidens Rd Roundabout	Single lane roundabout	Multiple	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Goochland	NA	ACTIVE	Ashland Road IAR Technical Assistance	Waterline realignment concepts	Multiple	\$ 15,545	\$ -	\$ -	\$ -	\$ -	\$ 1,593	\$ -	\$ -	\$ -	\$ 1,593	\$ 1,593
Richmond	107264	ACTIVE	Paving, Traffic Calming & ADA Infrastructure	Citywide Paving Program, staff	CVTA	\$ 32,389,258	\$ 3,827,003	\$ 11,437,365	\$ 4,363,410	\$ 5,372,874	\$ 1,722,101	\$ 2,732,259	\$ -	\$ -	\$ 4,454,360	\$ 29,455,012
Richmond	106121	ACTIVE	Traffic Engineering Division	Signal Modernization, Regulatory & Warning Sign Replacement (HISN)	CVTA	\$ 10,295,095	\$ 559,944	\$ 1,281,382	\$ 2,049,151	\$ 2,695,981	\$ 266,451	\$ 620,403	\$ -	\$ -	\$ 886,854	\$ 7,473,312
Richmond	106122	ACTIVE	Roadway & Sidewalk Operations and Maintenance	Sidewalk Replacement and ROW maintenance citywide, Staff	CVTA	\$ 13,956,377	\$ 117,513	\$ 1,666,563	\$ 3,765,139	\$ 4,026,450	\$ 1,194,593	\$ 1,049,152	\$ -	\$ -	\$ 2,243,745	\$ 11,819,409
Richmond	106123	ACTIVE	Bridge Maintenance/ Operations	P1 and P2 maintenance items including joint replacements, etc., staff	CVTA	\$ 2,195,831	\$ -	\$ 251,940	\$ 579,756	\$ 625,063	\$ 21,051	\$ 117,990	\$ -	\$ -	\$ 139,041	\$ 1,595,800
Richmond	106120	ACTIVE	ROW Maintenance /Operations	Staff	CVTA	\$ 1,361,659	\$ -	\$ 101,012	\$ 67,896	\$ 214,092	\$ 80,542	\$ -	\$ -	\$ -	\$ 80,542	\$ 463,542
Richmond	107266	ACTIVE	CIP-Transportation Engineering Division	Commerce Road Improvement Project	CVTA	\$ 2,727,957	\$ -	\$ -	\$ -	\$ 227,957	\$ 10,491	\$ 206,977	\$ -	\$ -	\$ 217,468	\$ 445,425
Richmond	107265	ACTIVE	Multi-Modal Transportation-Bike, Ped & Transit	Program, sidewalk expansion, bikeshare expansion, concrete pad installation and station electrification, TDM, rideshare, transit, micromobility, staff	CVTA	\$ 6,699,376	\$ -	\$ 1,078,412	\$ 1,373,513	\$ 2,289,406	\$ 283,416	\$ 522,198	\$ -	\$ -	\$ 805,614	\$ 5,546,945
Richmond	108292	ACTIVE	Speed Management Program	Program that addresses the factors of speeding through engineering, enforcement and education.	CVTA	\$ 859,775	\$ -	\$ -	\$ 228,970	\$ 112,290	\$ 1,859	\$ 63,845	\$ -	\$ -	\$ 65,704	\$ 406,964
Charles City	NA	ACTIVE	Transportation Planning	Salaried Hours - transportation	CVTA	\$ -	\$ -	\$ -	\$ 61,325	\$ -	\$ 18,554	\$ 17,797	\$ -	\$ -	\$ 36,351	\$ 97,676
Ashland	NA	PENDING	Vaughan Road Overpass	Grade separated crossing at Vaughan Road and Archie Cannon. Leveraging funds	CVTA	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ashland	NA	PENDING	Economic Development Road Improvements	Construct various improvements to support economic development	CVTA	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ashland	NA	PENDING	England Street Streetscape	Engineering and construction of styreetscape improvements	CVTA	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ashland	NA	ACTIVE	Engineering / Paving requirements by VDOT		CVTA	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Henrico	09487		Airport Drive Sidewalk (2)		CVTA		\$ -	\$ -	\$ 20,363	\$ 121,667	\$ -	\$ 1,567	\$ -	\$ -	\$ 1,567	\$ 143,597
Henrico	08595		Automated Traffic Management System - Phase II (2)		CVTA		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 785,341	\$ -	\$ -	\$ 785,341	\$ 785,341
Henrico	08757		Bethlehem Road Improvements		CVTA	\$ 4,750,000	\$ -	\$ -	\$ 77,144	\$ 241,002	\$ 9,294	\$ 2,730	\$ -	\$ -	\$ 12,024	\$ 330,170
Henrico	08924		Bremo Road Sidewalk (2)		CVTA		\$ -	\$ -	\$ 465,031	\$ 10,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,671
Henrico	08830		Brooks Road Improvements (2)		CVTA		\$ -	\$ -	\$ -	\$ 110,274	\$ 55,914	\$ -	\$ -	\$ -	\$ 55,914	\$ 166,188
Henrico	01047		Causeway Dr Sidewalk		CVTA	\$ 120,000	\$ -	\$ 28,088	\$ 172,013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,100

Jurisdiction	UPC (or NA)	Status	Project Name	Project Detail	Funding Source	CVTA (Local) Appropriations (FY 21 - 34)	FY 21 CVTA (Local) Expenditures	FY 22 CVTA (Local) Expenditures	FY 23 CVTA (Local) Expenditures	FY 24 CVTA (Local) Expenditures	FY 25				FY 25 CVTA (Local) Expenditures	LTD CVTA (Local) Expenditures
											Q1	Q2	Q3	Q4		
Henrico	09102		Church Rd Safety & Mobility Improvements		CVTA	\$ 2,000,000	\$ -	\$ 1,218,763	\$ (28,945)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,189,818
Henrico	08893		Church Road Sidewalks (2)		CVTA		\$ -	\$ -	\$ -	\$ 305,690	\$ 3,907	\$ -	\$ -	\$ -	\$ 3,907	\$ 309,597
Henrico	09032		Construction Engineer Inspection Services		CVTA	\$ 4,190,000	\$ -	\$ 235,053	\$ 314,839	\$ 257,751	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 807,643
Henrico	06837		Countywide Pedestrian Improvements		CVTA	\$ 25,655,300	\$ -	\$ -	\$ 904,755	\$ 351,957	\$ 98,097	\$ 58,274	\$ -	\$ -	\$ 156,371	\$ 1,413,084
Henrico	09389		Countywide Pedestrian Intersection Improvements		CVTA		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Henrico	09055		Countywide Safety Improvements		CVTA	\$ 3,500,000	\$ -	\$ 148,247	\$ 731,410	\$ 2,598,260	\$ 1,274,381	\$ 548,803	\$ -	\$ -	\$ 1,823,184	\$ 5,301,099
Henrico	09054		Countywide Structural Calming Improvements		CVTA	\$ 3,500,000	\$ -	\$ 6,300	\$ 809,357	\$ 2,051,077	\$ 798,337	\$ 906,161	\$ -	\$ -	\$ 1,704,498	\$ 4,571,233
Henrico	00985		Creighton Road Improvements		CVTA	\$ 4,650,891	\$ -	\$ -	\$ -	\$ 9,276,608	\$ 1,009,683	\$ 907,864	\$ -	\$ -	\$ 1,917,546	\$ 11,194,155
Henrico	9602		Crosswalk Route 5 at First Colonial Parkway (2)		CVTA		\$ -	\$ -	\$ -	\$ 10,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,828
Henrico	09036		Darbytown Rd/Turner Rd Modular Roundabout		CVTA	\$ 500,000	\$ -	\$ 16,779	\$ -	\$ 538,393	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555,173
Henrico	9597		Darbytown Rd Pedestrian Improvements		CVTA		\$ -	\$ -	\$ -	\$ 151,970	\$ -	\$ 2,972	\$ -	\$ -	\$ 2,972	\$ 154,942
Henrico	9692		Derbyshire Road Improvements		CVTA		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,512	\$ -	\$ -	\$ 4,512	\$ 4,512
Henrico	09489		Doran Roundabout(2)		CVTA		\$ -	\$ -	\$ 27,918	\$ 132,958	\$ 13,933	\$ 43,391	\$ -	\$ -	\$ 57,323	\$ 218,199
Henrico	08481		East Laburnum Sidewalk(2)		CVTA		\$ -	\$ -	\$ -	\$ 164,873	\$ 40,196	\$ -	\$ -	\$ -	\$ 40,196	\$ 205,069
Henrico	9526		East Laburnum Ave Pedestrian Improvements		CVTA		\$ -	\$ -	\$ -	\$ 89,834	\$ 48,935	\$ 40,925	\$ -	\$ -	\$ 89,860	\$ 179,694
Henrico	09450		Eastridge Road Sidewalk (2)		CVTA		\$ -	\$ -	\$ 11,517	\$ 47,647	\$ 19,140	\$ 17,793	\$ -	\$ -	\$ 36,933	\$ 96,098
Henrico	09015		Fall Line Trail		CVTA	\$ 7,630,000	\$ 9,289	\$ 121,197	\$ 2,189,332	\$ 1,809,890	\$ 339,752	\$ 412,626	\$ -	\$ -	\$ 752,378	\$ 4,882,087
Henrico	09501		Forest Avenue Pedestrian Improvements (2)		CVTA		\$ -	\$ -	\$ -	\$ 23,419	\$ 1,983	\$ 9,599	\$ -	\$ -	\$ 11,582	\$ 35,000
Henrico	08997		Four Mile Creek (Restrooms)		CVTA	\$ 314,700	\$ 100,000	\$ -	\$ 314,646	\$ -	\$ 17,452	\$ 1,163	\$ -	\$ -	\$ 18,614	\$ 433,260
Henrico	08784		Gaskins Rd/Quicocassin Rd		CVTA	\$ 200,000	\$ -	\$ 74,066	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,066
Henrico	08824		Gaskins Road Sidewalk		CVTA	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Henrico	08366		Gay Avenue Sidewalk		CVTA	\$ 1,210,000	\$ -	\$ -	\$ 190,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,639
Henrico	09460		Glen Allen HS Intersection Improvements (2)		CVTA		\$ -	\$ -	\$ 22,300	\$ 38,103	\$ -	\$ 83,482	\$ -	\$ -	\$ 83,482	\$ 143,884
Henrico	08996		Glover Park Access Road		CVTA	\$ 3,680,000	\$ 123,715	\$ 675,055	\$ 142,708	\$ 114,696	\$ 1,220	\$ 3,124	\$ -	\$ -	\$ 4,344	\$ 1,060,518
Henrico	09570		Greenwood Glen and Magnolia Ridge Connector Trail (2)		CVTA		\$ -	\$ -	\$ -	\$ 101,221	\$ 7,254	\$ 20,481	\$ -	\$ -	\$ 27,735	\$ 128,956
Henrico	06633		Greenwood Road Improvements		CVTA	\$ 2,325,000	\$ -	\$ -	\$ 256,329	\$ 136,756	\$ 17,963	\$ 141,212	\$ -	\$ -	\$ 159,175	\$ 552,261
Henrico	09439		GRTC Bus Stop Improvements (2)		CVTA		\$ -	\$ -	\$ (11,725)	\$ 21,470	\$ 1,958	\$ -	\$ -	\$ -	\$ 1,958	\$ 11,703
Henrico	09034		Horsepen Rd/Glenside Drive		CVTA	\$ 590,000	\$ -	\$ 100,239	\$ 1,062,869	\$ 70,481	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,233,590
Henrico	8756		Hungary Road Sidewalk		CVTA		\$ -	\$ -	\$ -	\$ 27,868	\$ 11,455	\$ 2,823	\$ -	\$ -	\$ 14,278	\$ 42,146
Henrico	09227		Kingsridge Parkway Pedestrian Improvements		CVTA	\$ 700,000	\$ -	\$ -	\$ -	\$ 110,584	\$ -	\$ 15,061	\$ -	\$ -	\$ 15,061	\$ 125,645
Henrico	9424		Laburnum Avenue Rte 5 Intersection Improvements		CVTA		\$ -	\$ -	\$ -	\$ 1,841	\$ 853	\$ -	\$ -	\$ -	\$ 853	\$ 2,694
Henrico	09440		Liesfeld Farm Drive (2)		CVTA		\$ -	\$ -	\$ 100,979	\$ 355,800	\$ 155,391	\$ 73,094	\$ -	\$ -	\$ 228,485	\$ 685,263
Henrico	08164		Magellan Parkway		CVTA	\$ 18,010,000	\$ -	\$ 9,064	\$ 801,614	\$ 1,211,406	\$ 68,830	\$ 69,954	\$ -	\$ -	\$ 138,784	\$ 2,160,868
Henrico	09388		Maude Trevette Elementary Sidewalk (2)		CVTA		\$ -	\$ -	\$ 48,693	\$ 65,680	\$ 8,846	\$ 14,925	\$ -	\$ -	\$ 23,771	\$ 138,144
Henrico	09500		Mayland Safety Improvements (2)		CVTA		\$ -	\$ -	\$ -	\$ 10,260	\$ -	\$ 9,071	\$ -	\$ -	\$ 9,071	\$ 19,331
Henrico	09106		Messer Road Trail		CVTA	\$ 400,000	\$ -	\$ -	\$ 58,951	\$ 121,838	\$ 3,440	\$ 2,420	\$ -	\$ -	\$ 5,861	\$ 186,650
Henrico	09287/09267		Mill Road Improvements		CVTA	\$ 750,000	\$ -	\$ -	\$ 2,724,028	\$ 316,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,040,583
Henrico	9596		Mt Olive Road Realignment		CVTA	\$ 750,000	\$ -	\$ -	\$ -	\$ 104,284	\$ 73,571	\$ -	\$ -	\$ -	\$ 73,571	\$ 177,855
Henrico	09035		N. Gayton Rd Bike/Ped Improvements		CVTA		\$ -	\$ 700	\$ 59,759	\$ 299,122	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 359,581
Henrico	09522		N. Laburnum Avenue Ped & Transit Improvements (2)		CVTA		\$ -	\$ -	\$ -	\$ 220,901	\$ 2,190	\$ 56,724	\$ -	\$ -	\$ 58,914	\$ 279,815
Henrico	9387		North/South Laburnum Avenue Sidewalk		CVTA		\$ -	\$ -	\$ -	\$ 4,669	\$ 82,810	\$ 22,744	\$ -	\$ -	\$ 105,554	\$ 110,223
Henrico	09449		N. Parham Road Sidewalk Phase III (2)		CVTA		\$ -	\$ -	\$ 9,478	\$ 108,690	\$ 26,485	\$ 21,644	\$ -	\$ -	\$ 48,129	\$ 166,297
Henrico	9614		Nuckols Trail		CVTA		\$ -	\$ -	\$ -	\$ 51,664	\$ 22,243	\$ 41,084	\$ -	\$ -	\$ 63,327	\$ 114,992
Henrico	08478		Nuckols Road Left Turn Lane Phase II		CVTA	\$ 550,000	\$ -	\$ -	\$ 2,794	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,794

Jurisdiction	UPC (or NA)	Status	Project Name	Project Detail	Funding Source	CVTA (Local) Appropriations (FY 21 - 34)	FY 21 CVTA (Local) Expenditures	FY 22 CVTA (Local) Expenditures	FY 23 CVTA (Local) Expenditures	FY 24 CVTA (Local) Expenditures	FY 25				FY 25 CVTA (Local) Expenditures	LTD CVTA (Local) Expenditures
											Q1	Q2	Q3	Q4		
Henrico	09490		Nuckols Road Pedestrian Improvements (2)		CVTA		\$ -	\$ -	\$ -	\$ 83,249	\$ 28,634	\$ 61,852	\$ -	\$ -	\$ 90,486	\$ 173,736
Henrico	09437		Parham Road Intersection Improvements (2)		CVTA		\$ -	\$ -	\$ 72,012	\$ 143,433	\$ 11,641	\$ 77,534	\$ -	\$ -	\$ 89,175	\$ 304,620
Henrico	09284		Pavement Reclamation		CVTA	\$ 4,500,000	\$ -	\$ -	\$ -	\$ 3,028,848	\$ 34,071	\$ 1,256,458	\$ -	\$ -	\$ 1,290,528	\$ 4,319,376
Henrico			Pump Road Project Development		CVTA		\$ -	\$ 143,686	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,686
Henrico	09107		Raintree Drive Sidewalk		CVTA	\$ 130,000	\$ -	\$ -	\$ 42,131	\$ 27,920	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,051
Henrico	28001		Richmond-Henrico Turnpike		CVTA	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 688,981	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,981
Henrico	9765		Route 1 Pedestrian Improvements		CVTA		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,357	\$ -	\$ -	\$ 2,357	\$ 2,357
Henrico	611		Sadler Road		CVTA		\$ -	\$ -	\$ -	\$ 205,167	\$ 686,007	\$ 3,435,369	\$ -	\$ -	\$ 4,121,377	\$ 4,326,544
Henrico	08882		Sadler Place Roundabout		CVTA	\$ 600,000	\$ -	\$ -	\$ 46,495	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,495
Henrico	09288		Sadler Road/Sadler Place Improvements		CVTA	\$ 3,825,000	\$ -	\$ -	\$ -	\$ 160,610	\$ 16,993	\$ 10,694	\$ -	\$ -	\$ 27,686	\$ 188,296
Henrico	08163		Safety Studies		CVTA	\$ 3,025,264	\$ 7,312	\$ 34,256	\$ 590,047	\$ 1,909,563	\$ 182,240	\$ 326,050	\$ -	\$ -	\$ 508,289	\$ 3,049,467
Henrico	08150		Short Pump Area/ North Gayton Interchange Study		CVTA	\$ 600,000	\$ 55,753	\$ 304,382	\$ 131,612	\$ -	\$ -	\$ 21,611	\$ -	\$ -	\$ 21,611	\$ 513,358
Henrico	9594		St Charles Road Extension		CVTA		\$ -	\$ -	\$ -	\$ 261,200	\$ 145,082	\$ -	\$ -	\$ -	\$ 145,082	\$ 406,282
Henrico	08276		St Claire Lane Sidewalk		CVTA	\$ 2,300,000	\$ -	\$ -	\$ 1,358,031	\$ 835,604	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,193,635
Henrico	09493		Staples Mill & Old Staples Mill Intersection Improvements (2)		CVTA		\$ -	\$ -	\$ 25,314	\$ 51,231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,545
Henrico	09488		Staples Mill Sidewalk (2)		CVTA		\$ -	\$ -	\$ 58,755	\$ 15,704	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,459
Henrico	9566		Staples Mill Road Pedestrian Improvements		CVTA		\$ -	\$ -	\$ -	\$ 144,175	\$ 145,308	\$ 76,208	\$ -	\$ -	\$ 221,516	\$ 365,692
Henrico	23005		Taylor Farm Park Shared Use Path		CVTA	\$ 2,088,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Henrico	09033		Technology Boulevard Improvements		CVTA		\$ -	\$ 123,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,639
Henrico	09446		Thalbro Street and Maywill Sidewalk(2)		CVTA		\$ -	\$ -	\$ 41,254	\$ 175,378	\$ 23,621	\$ 25,350	\$ -	\$ -	\$ 48,971	\$ 265,603
Henrico	67		Three Chopt Road		CVTA	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Henrico	9321		Three Chopt Area Park and Road Improvements		CVTA		\$ -	\$ -	\$ -	\$ 1,981	\$ -	\$ 96,560	\$ -	\$ -	\$ 96,560	\$ 98,541
Henrico	09108		VCC Connector		CVTA	\$ 400,000	\$ -	\$ -	\$ 61,652	\$ 198,631	\$ 51,542	\$ 28,714	\$ -	\$ -	\$ 80,255	\$ 340,539
Henrico	09286		Whiteside Road Roundabout		CVTA	\$ 2,500,000	\$ -	\$ -	\$ 2,457,382	\$ 52,731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,510,113
Henrico	06851		Wilkinson Bridge Reconstruction		CVTA	\$ 5,965,845	\$ -	\$ -	\$ -	\$ 2,042,010	\$ 1,244,433	\$ 640,702	\$ -	\$ -	\$ 1,885,135	\$ 3,927,145
Henrico	09447		Winfrey Road Pedestrian Improvements(2)		CVTA		\$ -	\$ -	\$ 26,750	\$ 50,499	\$ 31,575	\$ 6,677	\$ -	\$ -	\$ 38,252	\$ 115,501
Henrico	09285		Woodman Road Improvements		CVTA	\$ 4,400,000	\$ -	\$ -	\$ -	\$ 891,409	\$ 186,534	\$ 389,011	\$ -	\$ -	\$ 575,545	\$ 1,466,954
Chesterfield	N/A		Unallocated Funds	Unallocated Funds	CVTA Local, Local	\$ 3,334,405	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chesterfield	107088	ACTIVE	Nash Extended	Extend Nash Road between Beach Road and Route 10	State, CVTA Bond, CVTA Local, Local	\$ 566,614	\$ 19,499	\$ 277,377	\$ -	\$ 1,413,312	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,710,187
Chesterfield	112974	ACTIVE	Woolridge Road Extended	Construct an extension of Woolridge Road between Route 288 and Old Hundred Road	State, CVTA Regional, CVTA Bond, CVTA Local, Local	\$ 358,052	\$ 15,277	\$ 342,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 358,053
Chesterfield	N/A	COMPLETE	Otterdale Widening	Widen Otterdale Road from Route 360 to Woolridge Road	CVTA Local, Local	\$ 5,927,464	\$ -	\$ -	\$ 5,927,464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,927,464
Chesterfield	N/A	COMPLETE	Otterdale Drainage	Otterdale road drainage improvements at Horsepen Creek, Blackman Creek and Otterdale Branch crossings.	CVTA Local, Local	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 722,652	\$ -	\$ 47,740	\$ -	\$ -	\$ 47,740	\$ 770,392
Chesterfield	N/A	ACTIVE	Woolridge Road (Watermill - Genito) Widening	Improve the intersection of Woolridge Road and Watermill Parkway and widen Woolridge Road to a four-lane roadway between Watermill Parkway and Genito Road.	CVTA Bond, CVTA Local	\$ 1,450,000	\$ 27,792	\$ -	\$ 995,393	\$ 393,366	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,416,551
Chesterfield	N/A	ACTIVE	Powwhite Ext Phase 1	Extend Powwhite Parkway to Woolridge Road. Interchanges are proposed at Charter Colony Parkway and Woolridge Road, with overpasses proposed at Brandermill Parkway and Watermill Parkway.	CVTA Regional, CVTA Bond, CVTA Local, Local	\$ 86,138,122	\$ 181,335	\$ 1,070,604	\$ 641,016	\$ 68,653	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,961,608

Jurisdiction	UPC (or NA)	Status	Project Name	Project Detail	Funding Source	CVTA (Local) Appropriations (FY 21 - 34)	FY 21 CVTA (Local) Expenditures	FY 22 CVTA (Local) Expenditures	FY 23 CVTA (Local) Expenditures	FY 24 CVTA (Local) Expenditures	FY 25				FY 25 CVTA (Local) Expenditures	LTD CVTA (Local) Expenditures
											Q1	Q2	Q3	Q4		
Chesterfield	N/A	ACTIVE	Centralia Road/Old Wrexham Road Roundabout	Construct improvements at the intersection of Centralia Road and Old Wrexham Road.	CVTA Bond, CVTA Local	\$ 300,000	\$ -	\$ 131,401	\$ 82,882	\$ 31,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 245,779
Chesterfield	N/A	ACTIVE	Route 10 (Rt. 288- Courthouse) Weave Mitigation & Study	Construct operational and safety improvements on Route 10 from Route 288 to Courthouse Road.	CVTA Bond, CVTA Local	\$ 663,500	\$ -	\$ 181,915	\$ 217,491	\$ 239,080	\$ -	\$ 10,163	\$ -	\$ -	\$ 10,163	\$ 648,649
Chesterfield	N/A	ACTIVE	I-95/Willis Road Interchange - PE Only	Design interchange improvements at I-95 and Willis Road	CVTA Local	\$ 2,000,000	\$ -	\$ 736,727	\$ 94,734	\$ 15,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 846,729
Chesterfield	N/A	ACTIVE	360 at Turner Rd Ped Improvement	Construct pedestrian improvements along the Route 360 corridor between Turner Road and Wayside Drive.	CVTA Local	\$ 2,400,000	\$ -	\$ -	\$ -	\$ 51,635	\$ -	\$ 11,130	\$ -	\$ -	\$ 11,130	\$ 62,766
Chesterfield	N/A	ACTIVE	Rt 60 Village Enhancement	Design bicycle and pedestrian improvements and access management improvements along Route 60 from Old Otterdale Road to Woolridge Road Corridor.	CVTA Bond, CVTA Local	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 10,788	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,788
Chesterfield	N/A *	ACTIVE	CVTA BOND DEBT SERVICE	To fund transportation related projects, such as those listed below, per the terms of the bond agreement.	CVTA Bond			\$ -	\$ -	\$ -	\$ -	\$ 3,619,705	\$ -	\$ -	\$ 3,619,705	\$ 3,619,705
Chesterfield	125529 *	ACTIVE	Center Pointe Parkway Extension	Extend Center Pointe Parkway from the current dead end at Tomahawk Creek Road to a new intersection at Old Hundred Road.	CVTA Bond, Local											
Chesterfield	107088 *	ACTIVE	Nash Road Extended	Extend Nash Road between Beach Road and Route 10	State, CVTA Bond, CVTA Local, Local											
Chesterfield	112974 *	ACTIVE	Woolridge Road Extended	Construct an extension of Woolridge Road between Route 288 and Old Hundred Road	State, CVTA Regional, CVTA Bond, CVTA Local, Local											
Chesterfield	N/A *	ACTIVE	Otterdale Road Drainage at Swift Creek	Construct a roadway drainage improvement project to alleviate the flooding currently experienced at the two Otterdale Road crossings at Swift Creek.	CVTA Bond											
Chesterfield	N/A *	ACTIVE	Woolridge Road (Watermill - Genito) Widening	Improve the intersection of Woolridge Road and Watermill Parkway and widen Woolridge Road to a four-lane roadway between Watermill Parkway and Genito Road.	CVTA Bond, CVTA Local											
Chesterfield	N/A *	ACTIVE	Powwhite Ext Phase I	Extend Powwhite Parkway to Woolridge Road. Interchanges are proposed at Charter Colony Parkway and Woolridge Road, with overpasses proposed at Brandermill Parkway and Watermill Parkway.	CVTA Regional, CVTA Bond, CVTA Local, Local											
Chesterfield	122800 *	ACTIVE	Powwhite Ext Phase II	NEPA (National Environmental Policy Act) study	CVTA Bond, Local											
Chesterfield	N/A *	ACTIVE	Courthouse Road Extension	Extend Courthouse Road from the current terminus at Lloyd C. Bird High School and connect to Salem Church Road.												
Chesterfield	N/A *	ACTIVE	Route 360 Widening (Woodlake Pky to Otterdale Rd)	Widen Route 360 to three travel lanes, from Woodlake Village Parkway to Otterdale Road, in both directions.	CVTA Regional, CVTA Bond, CVTA Local											
Chesterfield	N/A *	ACTIVE	Upper Mag East North/South Connector Road	Build infrastructure supporting the new Western Area school campus.	CVTA Bond, Local											
Chesterfield	N/A *	ACTIVE	Bond Cash Flow Spend Down Projects	Bond funds allocated to other projects to meet cash flow and the terms of the bond.	State, CVTA Bond, Local											

* Chesterfield CVTA Bond Debt Service

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
Tax Collections and Allocations
For the Fiscal Year Ended June 30, 2025

	June Tax Activity 09/30/24	July Tax Activity 10/31/24	August Tax Activity 11/30/24	September Tax Activity 12/31/24	October Tax Activity 01/31/25	November Tax Activity 02/28/25	December Tax Activity 03/31/25	January Tax Activity 04/30/25	February Tax Activity 05/31/25	March Tax Activity 06/30/25	YTD	LTD
Local Distribution Fund												
Receipt of Taxes:												
Sales and Use Tax	\$ 13,821,290	\$ 14,267,011	\$ 13,920,515	\$ 14,650,365	\$ 13,923,869	\$ 16,710,596					\$ 87,293,646	\$ 663,189,022
Local Fuels Tax	4,518,500	4,813,805	5,060,666	4,661,841	4,855,515	4,575,093					28,485,421	229,150,650
Total Receipt of Taxes	18,339,791	19,080,816	18,981,181	19,312,206	18,779,384	21,285,689	-	-	-	-	115,779,066	892,339,672
Cash Outflows & Transfers:												
Transfers:												
Operating Fund	741,166	-	-	-	-	-	-	-	-	-	741,166	2,760,934
Regional Fund	6,159,519	6,678,286	6,643,413	6,759,272	6,572,784	7,449,991					40,263,265	311,352,558
Payments to GRTC	2,639,794	2,862,122	2,847,177	2,896,831	2,816,908	3,192,853					17,255,685	133,436,811
Total transfers	9,540,478	9,540,408	9,490,590	9,656,103	9,389,692	10,642,845	-	-	-	-	58,260,116	447,550,303
Local Distributions:												
Ashland	33,081	37,711	37,472	39,179	36,550	41,095					225,087	1,546,264
Charles City	44,553	47,071	42,498	57,578	50,054	66,814					308,566	2,578,734
Chesterfield	2,495,633	2,689,317	2,769,809	2,649,624	2,688,529	3,108,614					16,401,526	128,028,048
Goochland	246,777	247,498	257,787	263,867	251,107	267,760					1,534,796	11,265,500
Hanover	1,275,402	1,351,690	1,312,089	1,362,256	1,281,264	1,425,509					8,008,210	61,751,610
Henrico	2,766,795	3,006,344	2,864,301	3,085,370	2,928,026	3,435,483					18,086,318	141,580,855
New Kent	191,331	193,312	222,988	253,613	272,630	170,694					1,304,568	10,496,832
Powhatan	208,017	227,479	226,807	232,363	230,352	250,488					1,375,506	10,082,459
Richmond	1,537,724	1,739,987	1,756,840	1,712,253	1,651,180	1,876,388					10,274,373	77,459,067
Total local distributions	8,799,312	9,540,408	9,490,590	9,656,103	9,389,692	10,642,845	-	-	-	-	57,518,950	444,789,370
Local Distribution Fund ending balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)
Operating Fund												
Beginning balance, July 1, 2024											\$ 259,209	
Transfer from Local Distribution Fund	\$ 741,166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	741,166	
Prior year accounts payable	-										-	
Payment of operating costs	(46,679)	(116,503)	-	(160,194)	(51,065)						(374,441)	
Interest income	592	2,095	2,947	2,593	2,194	1,850					12,271	
Operating Fund ending balance	\$ 695,079	\$ (114,408)	\$ 2,947	\$ (157,601)	\$ (48,871)	\$ 1,850	\$ -	\$ -	\$ -	\$ -	\$ 638,205	
Regional Fund												
Beginning balance, July 1, 2024											\$ 283,197,740	
Transfer from Local Distribution Fund	\$ 6,159,519	\$ 6,678,286	\$ 6,643,413	\$ 6,759,272	\$ 6,572,784	\$ 7,449,991	\$ -	\$ -	\$ -	\$ -	40,263,265	
Payment for regional projects	(86,518)		(2,448,940)	(619,776)	(188,717)	(331,811)					(3,675,762)	
Interest income	1,265,857	907,476	2,203,365	999,587	999,628	921,809					7,297,721	
Receivable Due from Locality											-	
Regional Fund ending balance	\$ 7,338,857	\$ 7,585,762	\$ 6,397,838	\$ 7,139,083	\$ 7,383,695	\$ 8,039,989	\$ -	\$ -	\$ -	\$ -	\$ 327,082,964	
											<i>Allocation to WCR</i>	\$ 5,050,000
											<i>Interest income</i>	7,297,721
											<i>Current WCR balance</i>	\$ 12,347,721
											<i>Required WCR</i>	\$ 18,000,000

Notes:

* Activity month is reported. CVTA receives funds three months after the activity month.

* At its September 27, 2024 meeting, the Authority directed the allocation of \$5.05 million of investment earnings to fund a portion of the Working Capital Reserve (WCR). In order to fully fund the required reserve balance, beginning in FY2025, 100% of the monthly investment earnings from Regional Funds will be allocated to the WCR until it is fully funded.



MONTHLY INVESTMENT REPORT

REBECCA R. LONGNAKER, CPA, MGT
 INVESTMENT OFFICER
 424 Hull Street, Suite 300
 Richmond, VA 23224
 Office: 804-748-1201
 Email: longnakerr@chesterfield.gov
 www.chesterfield.gov/treasurer

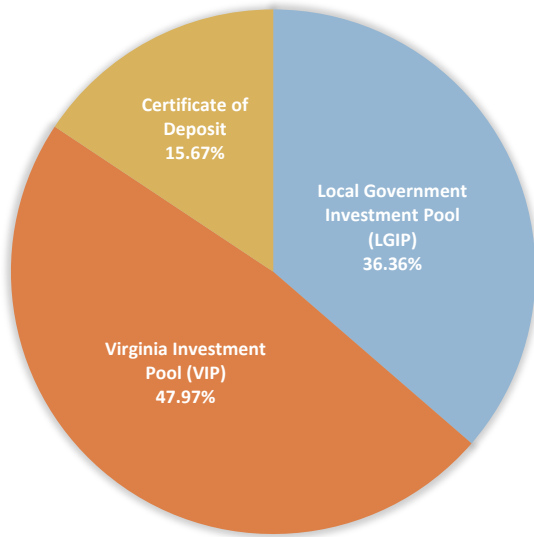
FEBRUARY 2025

This investment report for February 2025 is presented in accordance with the Investment Policy of the Treasurer of Chesterfield County, Virginia. The objective of the policy is to obtain the highest possible yield on available financial assets, consistent with constraints imposed by safety objectives, cash flow considerations and the laws of the Commonwealth of Virginia that restrict the placement of public funds. All investments held are in compliance with this policy.

Investments at a glance (as of 2/28/2025)

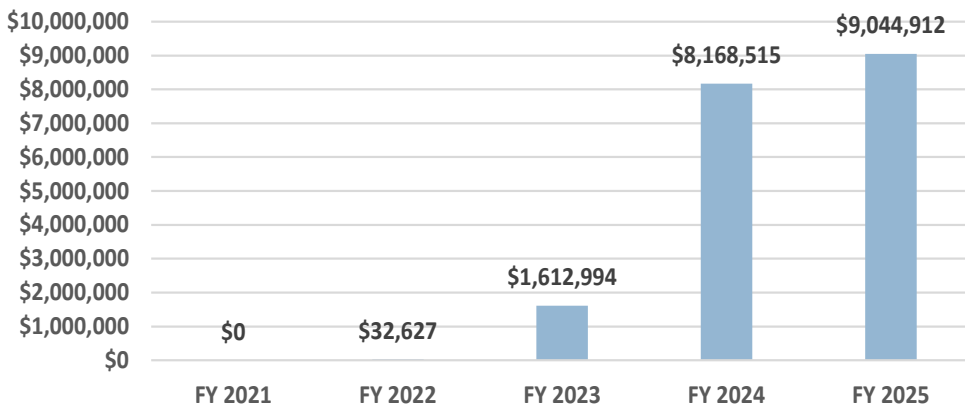
Total Book Value	\$319,502,989.24
Average Days to Maturity	9
Yield to Maturity 365 Day Equivalent	4.71%

Investment Type Allocation



Portfolio Mix	Balance
Local Govt. Invest. Pool (LGIP)	\$116,157,125.28
Virginia Investment Pool (VIP)	\$153,281,888.96
Federal Agency Discount	\$0.00
Federal Agency Coupon	\$0.00
Corporate Bond	\$0.00
Commercial Paper	\$0.00
Certificate of Deposit	\$50,063,975.00
US Treasury Discount	\$0.00
Total	\$319,502,989.24

Cumulative Interest Earnings FY2025



Interest earnings through February 2025 continue to exceed prior years. as short term yields have remained high. Initially, the Federal Reserve was expected to make several rate cuts in 2025, but now they are predicting only two cuts this year. Cash flow projections provided by the financial advisory committee will determine how long maturities may be invested.

Benchmark Comparisons

The 91-Day Treasury Bill, 6-Month Treasury Bill and the Virginia Treasury Prime Liquidity are used as benchmarks for Central Virginia Transportation Authority's (CVTA) portfolio performance. The portfolio outperformed all of the yield benchmarks and two of the year over year benchmarks for the month of February.

YIELD BENCHMARKING			
	CURRENT YIELD	YEAR AGO	YoY CHANGE
Portfolio	4.71%	5.54%	-0.83% pts
91-day T-Bill	4.33%	5.44%	-1.11% pts
6-month T-Bill	4.30%	5.28%	-0.98% pts
Va. Treas. Prime Liq.	4.14%	4.82%	-0.68% pts

Compliance Report

The Treasurer's Investment Policy specifies limits on categories of investments to obtain diversification and avoid incurring unreasonable risk inherent in over-investing in specific instruments. CVTA's Investment Portfolio is in compliance with the Treasurer's Investment Policy.

Investment Category	Code of Virginia			Treasurer's Investment Policy			February Actual %
	Maximum Maturity	Authorized % Limit	Rating Requirement	Maximum Maturity	Authorized % Limit	Rating Requirement	
Local Government Investment Pool (LGIP)	N/A	100%	N/A	N/A	100%	N/A	36.36%
Virginia Investment Pool Trust Fund (VIP)	N/A	100%	N/A	N/A	100%	N/A	47.97%
Federal Agency Discount	No Limit	100%	N/A	5 Years	100%	N/A	0.00%
Federal Agency Coupon	No Limit	100%	N/A	5 Years	100%	N/A	0.00%
Corporate Bonds	5 Years	100%	AA/Aa	5 Years	100%	AA/Aa	0.00%
Commercial Paper	270 Days	35%	A1/P1/F1/D1	270 Days	35%	A1/P1/F1/D1	0.00%
Certificate of Deposit	5 Years	100%	A1/P1/AA/Aa	5 Years	100%	A1/P1/AA/Aa	15.67%
U.S. Treasury Discount	No Limit	100%	N/A	5 Years	100%	N/A	0.00%

Understanding Key Investment Terms

Local Government Investment Pool (LGIP)	A State-administered fund that enables governmental entities to realize the economies of large-scale investing and professional funds management.
Virginia Investment Pool Trust Fund (VIP)	A fund, administered by the Virginia Municipal League (VML) and Virginia Association of Counties (VACo), that provides political subdivisions of the Commonwealth of Virginia the ability to pool their funds and invest under the direction and daily supervision of a professional fund manager.
Federal Agency Discount	Fixed income government agency obligations priced below par and maturing in more than one year.
Federal Agency Coupon	Fixed income government agency obligations with a stated interest rate and maturing in more than one year.
Corporate Bonds	Corporate Bonds are debt securities issued by publicly-held corporations to raise money for expansion or other business needs with a rating from at least two agencies of Aa by Moody's Investor Service, Inc., AA by Standard and Poors, Inc. or AA by Fitch, and a maturity of no more than five years.
Commercial Paper	"Prime Quality" paper with a maturity of 270 days or less and rated at least prime 1, A-1, or F-1 by the major credit rating agencies.
Certificate of Deposit	Negotiable certificates of deposits of domestic banks and domestic offices of foreign banks with a rating of at least A-1 or P-1 for maturities one year or less, and AA or Aa for maturities over one year and not exceeding five years.
U.S. Treasury Discount	Fixed income government securities priced below par and maturing in less than one year.

CVTA FINANCE COMMITTEE AGENDA 4/9/25; ITEM B.-1.

FY 2026 Operating & Capital Budgets

Central Virginia Transportation Authority

BACKGROUND: As part of its duties prescribed in the Code of Virginia and under its adopted bylaws, the Central Virginia Transportation Authority is required to develop an annual budget. The specific language in the CVTA bylaws is as follows:

Budget and Fiscal Year. After a duly convened public hearing held in accordance with the requirements of Virginia Code § 33.2-3706(A), the Authority shall adopt an annual budget for each fiscal year, which budget shall provide for all the revenues and the operating, capital, and administrative expenses of the Authority for the fiscal year. The fiscal year of the Authority will commence on July 1st each year and will terminate on the following June 30th. The annual budget for a fiscal year shall, except in the case of the Authority's first fiscal year, be adopted before such fiscal year begins. The Executive Director is authorized to administer the administrative budget approved by the Authority and may, in the exercise of that authority, but subject to the advice and consent of the chair of the Finance Committee, implement adjustments to the amounts allocated to line items within the administrative budget, provided that, after giving effect to those adjustments, the aggregate amount of the administrative budget is equal to or less than the then applicable Authority-approved administrative budget.

Notable changes between FY 25 and FY26:

- Budgeted an additional FTE for administrative support in Admin/Staffing
- Shift of PlanRVA contracted staff services from Admin/Staffing to Contracted Services
- Financial Advisors – PFM task order for support of bond validation proceedings (variable fee depending on validation proceedings)
- Contracted Services – PlanRVA contracted hours, bond counsel validation costs (variable fee depending on validation proceedings), cost estimating task order for round 4 regional projects cycle
- Technology Services & Support – significant reduction due to website redesign being completed

REQUESTED ACTION: Motion to recommend Central Virginia Transportation Authority approval of the FY 2026 Operating and Capital Budgets including any necessary updates following public review.

CVTA FINANCE COMMITTEE RESOLUTION: The following resolution is presented for Central Virginia Transportation Authority Finance Committee approval:

Resolved, that the Central Virginia Transportation Authority (CVTA) Finance Committee recommends approval of the FY 2026 Operating and Capital Budgets including any necessary updates following public review.

CAP
Attachments

CATEGORY	Proposed FY 2026	FY 2025	% Variance	\$ Variance
Personnel	\$ 376,000	\$ 492,500	-24%	\$ (116,500)
Admin & Staffing	370,000	486,500	-24%	(116,500)
Member Compensation	6,000	6,000	0%	-
Professional Services	\$ 488,000	\$ 200,582	143%	\$ 287,418
Audit	22,000	19,000	16%	3,000
General Legal Counsel	48,000	48,000	0%	-
Financial Advisors	82,000	20,000	310%	62,000
Insurance	5,000	3,582	40%	1,418
Contracted Services	331,000	110,000	201%	221,000
Technology & Communications	\$ 15,000	\$ 50,000	-70%	\$ (35,000)
Technology Services & Support	15,000	50,000	-70%	(35,000)
Administrative	\$ 98,333	\$ 89,118	10%	\$ 9,215
Meetings Expenses	4,000	4,000	0%	-
Memberships/Subscriptions/Licenses	15,000	15,000	0%	-
Office Expenses & Supplies	1,000	500	100%	500
Professional Development & Training	10,000	10,000	0%	-
Public Engagement	30,000	30,000	0%	-
Travel	10,000	10,000	0%	-
Depreciation expense	8,333			
Contingency	20,000	19,618	2%	382
Total: Operating Only	\$ 977,333	\$ 832,200	17%	\$ 145,133

Capital Budget	\$ 25,000	-	NA	\$ 25,000
Total: Operating + Capital Budget	\$ 1,002,333	\$ 832,200	20%	\$ 170,133

CVTA FINANCE COMMITTEE AGENDA 4/9/25; ITEM B.-2.

Wayfinding Standard Project Agreements

Central Virginia Transportation Authority

BACKGROUND: CVTA has an established reimbursement process for regional project expenditures from both local and VDOT administered sources. The proposed framework for wayfinding reimbursement follows that model.

Each impacted locality (or VDOT) will enter into a new Standard Project Agreement (SPA) that covers all approved segments of the Fall Line within that jurisdiction or under the purview of VDOT. The format for the SPA will mirror the current approved format for regional projects and include simple updates that reflect details of the Fall Line wayfinding improvements.

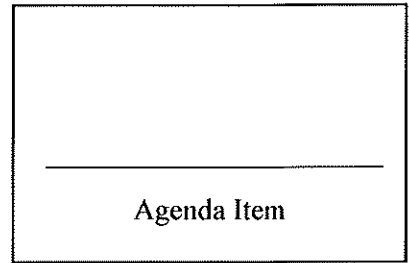
Two localities have prepared draft SPAs for their segments of the Fall Line Trail and they are presented for review and recommendation. Hanover and Henrico Counties are prepared to move forward with implementation and have requested CVTA action on the agreements.

REQUESTED ACTION: Motion to recommend Central Virginia Transportation Authority approval of the two Standard Project Agreements as presented.

CVTA FINANCE COMMITTEE RESOLUTION: The following resolution is presented for Central Virginia Transportation Authority Finance Committee approval:

***Resolved,** that the Central Virginia Transportation Authority (CVTA) Finance Committee recommends approval of Wayfinding Standard Project Agreements as presented by Hanover County and Henrico County .*

CAP
Attachments



County of Hanover

Board Meeting: February 12, 2025

Subject: Request to Authorize Execution of Central Virginia Transportation Authority (CVTA) Standard Project Administration (SPA) Agreement – Fall Line Trail Wayfinding Signage Implementation Project

Summary of Agenda Item: The Central Virginia Transportation Authority (CVTA) awarded \$62,759 in regional funding to install wayfinding signage along Hanover’s portion of the Fall Line Trail (FLT) which is currently under construction and is anticipated to be completed in September. Execution of the attached project administration agreement between the County and the CVTA is required to begin the procurement process and access the funds. The project will be administered by Public Works.

If this item is approved, the award of \$62,759 will be appropriated using the Reserve for Revenue account per policy.

County Administrator’s Recommended Board Motion: Authorize the County Administrator or Deputy County Administrator to execute the attached project administration agreement and any subsequent amendments to the agreement and take all other actions necessary for the completion of the project

STANDARD PROJECT ADMINISTRATION AGREEMENT
CVTA Regionally Funded Projects

CVTA Project ID	Project Name	UPC	Local Government
CVTA-0066	Hanover Wayfinding Implementation	N/A	Hanover County

THIS AGREEMENT is hereby executed and made effective as of the date of the last (latest) signature set forth below, by and between the LOCALITY, VIRGINIA, hereinafter referred to as the LOCALITY and the Central Virginia Transportation Authority, hereinafter referred to as the CVTA. The CVTA and the LOCALITY are collectively referred to as the "Parties."

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown in Appendix A is hereinafter referred to as the "Project;" and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project; and

WHEREAS, the LOCALITY is committed to the development and delivery of the Project in an expeditious manner; and

WHEREAS, the Parties have concurred in the LOCALITY's administration of the Project as shown in Appendix A in accordance with applicable federal, state, and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the Parties hereto agree as follows:

1. The representations, covenants and recitations set forth in the foregoing recitals are material to this Agreement and are hereby incorporated into and made a part of this Agreement as though they were fully set forth in this Section 1.
2. The LOCALITY shall:
 - a. Be responsible for all activities necessary to complete the noted phase(s) of the Project as shown in Appendix A, as expressly required by federal, state, and local laws and regulations, or as otherwise agreed to, in writing, between the Parties. Every phase of the Project will be designed and constructed to meet or exceed current American Association of State Highway and Transportation Officials standards when the facilities are locally maintained and shall further comply with all supplementary standards established by the Virginia Department of Transportation when the facilities are maintained by the Virginia Department of Transportation.
 - b. Maintain accurate and complete records of the Project's development and retain documentation of all expenditures and make such information available for inspection

or auditing by the CVTA upon request. Records and documentation for the Project shall be maintained for no less than three (3) years following the CVTA's acceptance of the final voucher on the Project.

- c. Submit quarterly progress and expenditure reports, and invoices with supporting documentation to the CVTA in the form prescribed by the CVTA. The supporting documentation shall include copies of vendor and contractor invoices paid by the LOCALITY, an up-to-date Project summary and schedule, and a cash flow summary of all payment requests, payments, and adjustments in a form prescribed by the CVTA.
 - d. Requests for reimbursement shall be made within 90 days after any eligible project expenses are incurred by the LOCALITY. Reimbursement for eligible expenditures shall not exceed funds allocated each year for the Project by the CVTA. Additional funds for eligible expenditures for the Project may be requested and shall be approved on case-by case basis, per paragraph 4 below.
 - e. Provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the Parties. Where the Project results in physical construction, the LOCALITY will continue to operate and maintain the Project, or have others operate and maintain the Project, in accordance with the final constructed design and applicable standards. The LOCALITY agrees that any modification of the approved design features, without the approval of the CVTA or agencies with proper oversight, may, at the discretion of the CVTA, result in restitution either physically or monetarily as determined by the CVTA.
3. The CVTA shall:
- a. Upon receipt of the LOCALITY's invoices pursuant to paragraph 2.c, reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the CVTA within 30 days of an acceptable submission by the LOCALITY.
 - b. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable policies, laws, and regulations.
4. Nothing in this Agreement shall obligate the Parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. CVTA funding is limited to the allocated funding identified in the Appendix A of this Agreement, or other sources of funding allocated to the project by the CVTA and is allocable only upon LOCALITY's compliance with all requirements of this Agreement. In the event the cost of all or part of the Project is anticipated to exceed the allocation shown on Appendix A, the Parties agree to cooperate in seeking additional funding for the Project or to terminate the Project before Project costs exceed the allocated amount. Any requested increase in CVTA funding is subject to CVTA policy and procedures applicable to the funding source and is not guaranteed. If the CVTA elects to allocate additional funds, such additional funds shall be paid from federal, state, and/or CVTA revenues, in proportions as agreed by the Parties at the time, with the goal of expending state or federal funds first before expending LOCALITY and/or CVTA

revenues.

5. In the event there is a significant reduction in costs, the LOCALITY and CVTA will work reasonably and in good faith to amend Appendix A fairly to reflect the effect of the reduction, with the goal of applying the savings to supplant LOCALITY and CVTA funding commitments, and to maximize the use of federal and state funds on the Project. If federal or state funding not previously available for the Project becomes available for any portion of the Project, then the LOCALITY and CVTA will work reasonably and in good faith to fairly allocate the additional funding, with the goal of applying the additional funding to supplant LOCALITY and CVTA funding commitments, and to maximize the use of state and federal funds on the Project.
6. Nothing in this Agreement shall be construed as a waiver of the LOCALITY's or CVTA's sovereign immunity.
7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and capacity and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either Party, in their individual or personal capacity, for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement. The foregoing notwithstanding, nothing in this Agreement shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than the Parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY and the CVTA shall not be bound by any agreements between either Party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY and the CVTA has, in writing, received a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.
9. This Agreement may be terminated by either Party upon 30 days advance written notice to the other Party. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraph 3.a., subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the CVTA shall retain ownership of plans and specifications. Right-of-way acquired with CVTA funding shall be transferred to the jurisdiction in which the Project is located, unless otherwise agreed. The LOCALITY may retain plans, specifications, and right-of-way if all CVTA funds expended for the project are reimbursed to the CVTA.
10. Prior to taking any action alleging breach of this Agreement, the CVTA shall provide notice to the LOCALITY with a specific description of the LOCALITY's breach of this

Agreement. Upon receipt of a notice of breach, the LOCALITY will be provided the opportunity to cure such breach or to provide a plan to cure to the satisfaction to the CVTA. If, within sixty (60) days after receipt of the written notice of breach, the LOCALITY has neither cured the breach, nor is diligently pursuing a cure of the breach, then upon receipt by the LOCALITY of a written notice from the CVTA stating that the breach has neither been cured, nor is the LOCALITY diligently pursuing a cure, the CVTA may exercise any remedies it may have under this Agreement or at law or in equity.

11. The LOCALITY and CVTA acknowledge and agree that this Agreement has been prepared jointly by the Parties and shall be construed in accordance with its fair meaning and not strictly for or against any Party.
12. This Agreement, when properly executed, shall be binding upon both Parties, their successors, and assigns.
13. This Agreement may be modified only in writing by mutual agreement of the Parties.

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IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

LOCALITY, VIRGINIA:



Signature

TODD KUMBYE

Typed or printed name of signatory

DEPUTY COUNTY ADMINISTRATOR 2-24-25

Title Date



Signature of Witness

2/24/25

Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this agreement.

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY:

Chair
Central Virginia
Transportation Authority

Date

Signature of Witness

Date

- Attachments**
Appendix A
Appendix B

Appendix A - Locally Administered

PROJECT SCHEDULE:					
Project Details					
	Locality:	Hanover County			
	CVTA Project Name:	Hanover Wayfinding Implementation			
	CVTA Project Number:	CVTA-0066			
	UPC Number (If Applicable):	N/A			
	CVTA Program Coordinator	Chet Parsons			
	Local Program Manager:	Joe Vidunas			
	Scope of Services:	CN			
	Allocated Project Funding Amount:	\$62,759			
Schedule					
Milestone				Anticipated Date	
Project Scoping Meeting				N/A	
Survey				N/A	
Utility Designation (If Applicable)				N/A	
Geotechnical Engineering Report				N/A	
Conceptual Design Phase Submittal (If Applicable)				N/A	
Approved NEPA Document (If Applicable)				N/A	
Preliminary Design Phase Submittal				N/A	
Citizen Information Meeting (If Applicable)				N/A	
Post Willingness (if Applicable)				N/A	
Public Hearing (If Applicable)				N/A	
Utility Field Inspection (If Applicable)				N/A	
ROW Design Phase Submittal (If Applicable)				N/A	
ROW Acquisition				N/A	
Relocate Utilities (If Applicable)				N/A	

Final Construction Design Phase Submittal			N/A
Draft Invitation for Bid Submittal			March 2025
Invitation for Bid Advertisement			May 2025
Environmental Permits Obtained (If Applicable)			N/A
Begin Construction			September 2025
End Construction			October 2025

APPENDIX B

PROJECT BUDGET & CASH FLOW

CVTA PROJECT: CVTA-0066 HANOVER WAYFINDING IMPLEMENTATION

UPC NUMBER (IF APPLICABLE):

LOCALITY PROGRAM MANAGER: JOE VIDUNAS

<u>CONTRACTOR/SUPPLIER</u>	<u>INVOICE #</u>	<u>INVOICE DATE</u>	<u>AMOUNT</u>	<u>PAYMENT INSTRUCTIONS</u>	<u>DATE PAID:</u>	<u>DRAW #:</u>
<u>REMIT TO: LOCALITY</u>	<u>SEE ATTACHED PAID INVOICE LISTING</u>	-	<u>\$0.00</u>	<u>REMIT TO:</u>		
-	-	-	-	<u>0</u>		
-	-	-	-	<u>BANK:</u>		
-	-	-	-	<u>ABA NUMBER:</u>		
-	-	-	-	<u>ACCT #:</u>		
-	-	-	-	-		
-	-	-	-	<u>EMPLOYER ID:</u>		
-	-	-	-	-		
-	-	-	-	-		
<u>TOTAL</u>	-	-	<u>\$0.00</u>	-		

***IF ADDITIONAL YEARS ARE NEEDED, PLEASE SUBMIT A SEPARATE FORM WITH ADDITIONAL COLUMNS.**

**THIS APPENDIX B IS CERTIFIED AND MADE AN OFFICIAL ATTACHMENT TO THE
STANDARD PROJECT AGREEMENT DOCUMENTED BY THE PARTIES OF THIS
AGREEMENT**

DATE

APPENDIX C

FORM OF PAYMENT REQUISITION

CVTA Project: CVTA-0066

UPC Number (If Applicable): _____

Project Scope/Services Description: CN for installation of wayfinding signage along FLT in Hanover

Draw Request Number: _____

Date: _____, 20____

Central Virginia Transportation Authority

[•]

Attention _____, Program Coordinator:

This requisition is submitted in connection with the Standard Project Administration Agreement for Funding and Administration for the project services noted above and dated _____, 20____ (the "Agreement") between the Central Virginia Transportation Authority ("CVTA") and the LOCALITY. LOCALITY hereby requests \$_____ of CVTA funds, to pay the costs of the project services described and set forth in Appendices A and B of the Agreement ("Project Services") and in accordance with the Agreement. Also included are copies of each invoice relating to the items for which payment is requested.

The undersigned certifies (i) the amounts included within this requisition will be applied solely and exclusively for the payment or the reimbursement of LOCALITY's costs of the Project Services, (ii) LOCALITY is responsible for payment to vendors/contractors, (iii) LOCALITY is not in breach or default with respect to any of its obligations under the Agreement, including without limitation (but only if applicable) tax covenants, (iv) the representations and warranties made by LOCALITY in the Agreement are true and correct as of the date of this Requisition and (v) to the knowledge of LOCALITY, no condition exists under the Agreement that would allow CVTA to withhold the requested payment.

LOCALITY

By: _____

Name: _____

Title: _____

Recommended For Payment

By: _____

Name: _____

Title: CVTA Program Coordinator

**STANDARD PROJECT ADMINISTRATION AGREEMENT
CVTA Regionally Funded Projects**

CVTA Project ID	Project Name	UPC	Local Government
CVTA-0067	Fall Line Trail Wayfinding	-	LOCALITY

THIS AGREEMENT is hereby executed and made effective as of the date of the last (latest) signature set forth below, by and between the LOCALITY, VIRGINIA, hereinafter referred to as the LOCALITY and the Central Virginia Transportation Authority, hereinafter referred to as the CVTA. The CVTA and the LOCALITY are collectively referred to as the "Parties."

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown in Appendix A is hereinafter referred to as the "Project;" and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project; and

WHEREAS, the LOCALITY is committed to the development and delivery of the Project in an expeditious manner; and

WHEREAS, the Parties have concurred in the LOCALITY's administration of the Project as shown in Appendix A in accordance with applicable federal, state, and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the Parties hereto agree as follows:

1. The representations, covenants and recitations set forth in the foregoing recitals are material to this Agreement and are hereby incorporated into and made a part of this Agreement as though they were fully set forth in this Section 1.
2. The LOCALITY shall:
 - a. Be responsible for all activities necessary to complete the noted phase(s) of the Project as shown in Appendix A, as expressly required by federal, state, and local laws and regulations, or as otherwise agreed to, in writing, between the Parties. Every phase of the Project will be designed and constructed to meet or exceed current American Association of State Highway and Transportation Officials standards when the facilities are locally maintained and shall further comply with all supplementary standards established by the Virginia Department of Transportation when the facilities are maintained by the Virginia Department of Transportation.

- b. Maintain accurate and complete records of the Project's development and retain documentation of all expenditures and make such information available for inspection or auditing by the CVTA upon request. Records and documentation for the Project shall be maintained for no less than three (3) years following the CVTA's acceptance of the final voucher on the Project.
 - c. Submit quarterly progress and expenditure reports, and invoices with supporting documentation to the CVTA in the form prescribed by the CVTA. The supporting documentation shall include copies of vendor and contractor invoices paid by the LOCALITY, an up-to-date Project summary and schedule, and a cash flow summary of all payment requests, payments, and adjustments in a form prescribed by the CVTA.
 - d. Requests for reimbursement shall be made within 90 days after any eligible project expenses are incurred by the LOCALITY. Reimbursement for eligible expenditures shall not exceed funds allocated each year for the Project by the CVTA. Additional funds for eligible expenditures for the Project may be requested and shall be approved on case-by case basis, per paragraph 4 below.
 - e. Provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the Parties. Where the Project results in physical construction, the LOCALITY will continue to operate and maintain the Project, or have others operate and maintain the Project, in accordance with the final constructed design and applicable standards. The LOCALITY agrees that any modification of the approved design features, without the approval of the CVTA or agencies with proper oversight, may, at the discretion of the CVTA, result in restitution either physically or monetarily as determined by the CVTA.
3. The CVTA shall:
- a. Upon receipt of the LOCALITY's invoices pursuant to paragraph 2.c, reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the CVTA within 30 days of an acceptable submission by the LOCALITY.
 - b. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable policies, laws, and regulations.
4. Nothing in this Agreement shall obligate the Parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. CVTA funding is limited to the allocated funding identified in the Appendix A of this Agreement, or other sources of funding allocated to the project by the CVTA and is allocable only upon LOCALITY's compliance with all requirements of this Agreement. In the event the cost of all or part of the Project is anticipated to exceed the allocation shown on Appendix A, the Parties agree to cooperate in seeking additional funding for the Project or to terminate the Project before Project costs exceed the allocated amount. Any requested increase in CVTA funding is subject to CVTA policy and procedures applicable to the funding source and is not guaranteed. If the CVTA elects to allocate additional funds, such additional funds shall be paid from federal, state,

and/or CVTA revenues, in proportions as agreed by the Parties at the time, with the goal of expending state or federal funds first before expending LOCALITY and/or CVTA revenues.

5. In the event there is a significant reduction in costs, the LOCALITY and CVTA will work reasonably and in good faith to amend Appendix A fairly to reflect the effect of the reduction, with the goal of applying the savings to supplant LOCALITY and CVTA funding commitments, and to maximize the use of federal and state funds on the Project. If federal or state funding not previously available for the Project becomes available for any portion of the Project, then the LOCALITY and CVTA will work reasonably and in good faith to fairly allocate the additional funding, with the goal of applying the additional funding to supplant LOCALITY and CVTA funding commitments, and to maximize the use of state and federal funds on the Project.
6. Nothing in this Agreement shall be construed as a waiver of the LOCALITY's or CVTA's sovereign immunity.
7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and capacity and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either Party, in their individual or personal capacity, for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement. The foregoing notwithstanding, nothing in this Agreement shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than the Parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY and the CVTA shall not be bound by any agreements between either Party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY and the CVTA has, in writing, received a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.
9. This Agreement may be terminated by either Party upon 30 days advance written notice to the other Party. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraph 3.a., subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the CVTA shall retain ownership of plans and specifications. Right-of-way acquired with CVTA funding shall be transferred to the jurisdiction in which the Project is located, unless otherwise agreed. The LOCALITY may retain plans, specifications, and right-of-way if all CVTA funds expended for the project are reimbursed to the CVTA.

10. Prior to taking any action alleging breach of this Agreement, the CVTA shall provide notice to the LOCALITY with a specific description of the LOCALITY's breach of this Agreement. Upon receipt of a notice of breach, the LOCALITY will be provided the opportunity to cure such breach or to provide a plan to cure to the satisfaction to the CVTA. If, within sixty (60) days after receipt of the written notice of breach, the LOCALITY has neither cured the breach, nor is diligently pursuing a cure of the breach, then upon receipt by the LOCALITY of a written notice from the CVTA stating that the breach has neither been cured, nor is the LOCALITY diligently pursuing a cure, the CVTA may exercise any remedies it may have under this Agreement or at law or in equity.
11. The LOCALITY and CVTA acknowledge and agree that this Agreement has been prepared jointly by the Parties and shall be construed in accordance with its fair meaning and not strictly for or against any Party.
12. This Agreement, when properly executed, shall be binding upon both Parties, their successors, and assigns.
13. This Agreement may be modified only in writing by mutual agreement of the Parties.

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IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

LOCALITY, VIRGINIA:



Signature

APPROVED AS TO FORM



COUNTY ATTORNEY

John Vitthoulkas

Typed or printed name of signatory

County Manager

Title

3/4/2025

Date

Joyce A Cooper

Signature of Witness

3/4/2025

Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this agreement.

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY:

Chair
Central Virginia
Transportation Authority

Date

Signature of Witness

Date

Attachments
Appendix A

APPENDIX A - Locally Administered

Project Details

Locality:	Henrico County
CVTA Project Name:	Henrico Fall Line Trail Wayfinding
CVTA Project Number:	CVTA-0067
UPC Number (If Applicable):	
CVTA Program Coordinator	Chet Parsons
Local Program Manager:	Sharon Smidler
Scope of Services:	PE
Allocated Project Funding Amount:	\$172,453

Schedule

Milestone	Anticipated Date
Fabricate and Install Sign Type 1 (Vehicular Trailhead/Parking)	Not Applicable
Fabricate and Install Type VI (Vehicular Directional)	Not Applicable
Fabricate and Install Sign Type U/P (Urban Parking)	Not Applicable
Fabricate and Install Sign Type B (Banner)	Not Applicable
Fabricate and Install Sign Type T2 (Pedestrian Trailhead)	Not Applicable
Fabricate and Install Sign Type P1 (Pedestrian Directional - On Street)	Not Applicable
Fabricate and Install Type P2 (Pedestrian Directional - Off Street)	Not Applicable
Fabricate and Install Type M (Mile Marker)	Not Applicable
Fabricate and Install Type W (Warning)	Not Applicable